

CITY OF EL PASO, TEXAS

DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: Fire

AGENDA DATE: 12/21/04

CONTACT PERSON/PHONE: Fire Department, Roberto Rivera, (915) 771-1000

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE: Staffing Table Change

BACKGROUND / DISCUSSION:

To create a new Battalion 6 in order to meet the increased public safety demands due to the population growth in East El Paso and two new fire stations coming on line in the next two fiscal years. Staffing Change will accommodate the newly formed Battalion 6.

PRIOR COUNCIL ACTION:

No

AMOUNT AND SOURCE OF FUNDING:

With the elimination of the Administrative Chief and the salary savings for fire fighters for 9 months the FY05 impact is \$22,000. Five (5) fighters positions were eliminated to help support the positions in the future budgets. Also, the budget will support the impact through savings from attrition.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____

FINANCE: (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: December 6, 2004

CITY OF EL PASO STAFFING TABLE CHANGE REQUEST

Date sent to City Council: 12/21/04

INITIALS LC (2005-29)

DEPARTMENT NAME: FIRE DEPARTMENT	(1) HR DEPARTMENT ID 22	(2) ATTACHED DOCUMENTATION <input checked="" type="checkbox"/> Description of Duties <input type="checkbox"/> Organization Chart	Date sent to Personnel: REQUESTED EFFECTIVE DATE: January 9, 2005
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A=add
D=delete (3) (4) (5)

A/D	# OF POS	Max Head Count	Business Unit	ACCOUNT DESCRIPTION and ACCOUNT CODE Fin. Dept. ID-Fund-Fin. Loc. Proj. or Grnt. (00000000-00000-00000Por00000)	JOB CODE	JOB CLASS TITLE	*Position Type		
							PLAN GRADE	R/T/C	L/U
D	5	354	COFEP	Fire Operations 22010100-01101-22000	733200	Fire Fighter	FS - 1	R	L
D	1	0	COFEP	Fire Administration 22010090-01101-22000	734600	Fire Administration Chief	FS - 7	R	L
A	3	18	COFEP	Fire Operations 22010100-01101-22000	733900	Fire Battalion Chief	FS - 6	R	L
A	3	147	COFEP	Fire Operations 22010100-01101-22000	733300	Fire Suppression Technician	FS - 2	R	L
			COFEP						
			COFEP						
			COFEP						

DEC 8 '04 PM 2:29

(7) Purpose: Streamline Expanded Program New Program New Facility Other (Explain)

(8) STATEMENT OF NEED / CONSEQUENCES OF NOT APPROVING ACTION(S): To create a new Battalion 6 in order to meet the increased public safety demands due to the population growth in East El Paso and two new fire stations coming on line in the next two fiscal years.

(9) DEPARTMENT ORGANIZATION/OPERATIONS Staffing change will accommodate a newly formed Battalion 6.

ANTICIPATED IMPACT ON:

(10) DEPARTMENT BUDGET With the elimination of the Administrative Chief and the salary savings for fire fighters for 9 months, the FY05 impact is \$22,000. Five (5) fire fighter positions were eliminated to help support the positions in future budgets. Also, the budget will support the impact through savings from attrition.

(11) DEPARTMENT HEAD SIGNATURE: Rolando Rucina DATE: 12-6-04

BUDGET CHANGE Required Attached

AMOUNT ADDITIONAL FUNDS

Requested CC and CG is Appropriate
 Change Class To
 Change Grade To

PERSONNEL DEPARTMENT RECOMMENDATION

COMMENTS

PERSONNEL DIRECTOR: Jerry Bond DATE: 12-8-04

COMMENTS: OK Bertolli 12-8-04 O.M.B RECOMMENDATION / C.A.O. APPROVAL

RECOMMENDATION
 Position(s) Recommended
 Position(s) Not Recommended

DEC 06 2004

CHIEF FINANCIAL OFFICER: Daniel Amador 12-8-04

CHIEF ADMINISTRATIVE OFFICER

APPROVED: _____ DATE