

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Police Department

**AGENDA DATE:** December 21, 2010

**CONTACT PERSON/PHONE:** Eric Shelton – Assistant Chief, Police (915) 564-7310  
Bruce Collins – Purchasing Manager (915) 541-4313

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue purchase orders to Bailey's House of Guns, Inc and Precision Delta Corp. under the Texas Procurement and Support Services (TPASS) Contract #680-A1 (State of Texas CPA Term Contract) in the total estimated amount of \$293,832.50 for ammunition. This ammunition will be used for on duty purposes as well as training purposes at the Police Academy. The participation by the City of El Paso in the TPASS Cooperative Purchasing Program was approved by Mayor and City Council on February 27, 2007.

Bailey's House of Guns, Inc.	\$ 72, 870.00
Precision Delta Corp.	<u>\$220, 962.50</u>
Total Estimated Award	\$293, 832.50

**BACKGROUND / DISCUSSION:**

The El Paso Police Department needs ammunition in order to conduct tactical training and state-mandated firearms qualifications.

**PRIOR COUNCIL ACTION:**

The funds were identified for this purpose in the FY 2011 general fund budget approved by City Council on 11/10/09.

**AMOUNT AND SOURCE OF FUNDING:**

The total estimated amount of \$293,832.50 will be charged to the General Fund-Ammunition Supplies from account number 21010052-01101-503109-2100.

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**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

*Dedicated to Outstanding Customer Service for a Better Community*

**SERVICE SOLUTIONS SUCCESS**



TO: Bruce Collins, Purchasing Manager  
Deniese Baisley, Procurement Analyst

FROM: Gregory Allen, Chief of Police

DATE: November 4, 2010

RE: Purchase of Ammunition, Texas Procurement and Support Services (TPASS), Contract #680-A1 State of Texas CPA Term Contract Order #s 68004170517 & 68004971807

The El Paso Police Department (EPPD) recommends purchasing this ammunition. The ammunition is used by the department to conduct tactical training and state mandated qualifications with primary and secondary weapons as per TCLEOSE rules. EPPD is utilizing Texas Procurement and Support Services (TPASS), Contract #680-A1 State of Texas CPA Term Contract to issue purchase orders to Bailey's House of Guns, Inc. and Precision Delta Corp. for a total estimated amount of \$293,832.50. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. *Is there an urgent need for the product/services? In other words, is time of the essence?*

Yes. This ammunition is of the highest priority. There are approximately 600 officers in patrol which must remain trained and in compliance with firearms qualifications. Purchasing ammunition is a constant necessity for EPPD and since delivery time of new ammunition is approximately 6 to 9 months, we need to order this ammunition as soon as possible.

2. *Does the purchase through the Program promote the standardization of equipment?*

Yes. Practice ammunition is purchased to as closely as possible simulate the same recoil as duty ammunition. Muscle memorization is critical to firearms proficiency.

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

No. There are no vendors locally that can handle this volume of an order. Any vendor would have to go to the same distributor as us and than charge a higher cost.



911 N. Raynor  
El Paso, Texas 79903  
(915) 564-7000 – www.eppd.org

Mayor  
John F. Cook

City Council

District 1  
Ann Morgan Lilly

District 2  
Susannah M. Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Rachel Quintana

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

District 8  
Beto O'Rourke

City Manager  
Joyce A. Wilson

Chief of Police  
Gregory K. Allen



4. *Do the available vendors have prior work experience and/or familiarity with the City?*

Yes. We have used Bailey's House of Guns, Inc. for five years and Precision Delta Corp. for one year. Both distributors offer the lowest price for the types and grain of bullets.

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the pas or as quoted from other companies?*

The participation by the City of El Paso in the Texas Procurement and Support Services (TPASS), State Contracts Program was approved by Mayor and City Council on February 27, 2007. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.



Web Site Survey

**NOTE:** The products listed are for use by eligible State of Texas entities ONLY and are not for personal purchase or purchase by commercial entities.

All Term Contracts	TxSmartBuy Term	"Green" Items	Managed & CCG	Travel Contracts	Emergency Mgmt
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## Contract Terms and Instructions

### 680-A1-POLICE EQUIPMENT & ACCESSORIES

**Start Date:** 01/2010

**End Date:** 10/2010

**Item Descriptions and Pricing**

**Contractor Information**

#### Section 1 - Special Instructions and Conditions

- 1.1 DESCRIPTION: Police Equipment, Accessories and Ammunition
- 1.2 TYPE OF CONTRACT: Automated Discount-From-List.
- 1.3 TERM OF CONTRACT: January 1, 2010 through October 31, 2010

RENEWAL OPTIONS: Four (4) one-year periods

November 1, 2010 to October 31, 2011  
 November 1, 2011 to October 31, 2012  
 November 1, 2012 to October 31, 2013  
 November 1, 2013 to October 31, 2014

- 1.4 DELIVERY: Reference individual line item for delivery requirements.
- 1.5 ZONE: This is a statewide contract.
- 1.6 SHIPPING INFORMATION: All shipping is F.O.B. Destination. Unit prices include all shipping, handling fees, fuel surcharges and any other freight related fees.
- 1.7 PRICING STRUCTURE:

Pricing will remain firm for ninety (90) calendar days after the contract begins. Price reductions shall be offered immediately upon becoming available to a contractor at any time after award. Price increases or decreases may be accepted at any time after the initial ninety (90) day period after contract award date.

Prices may be adjusted upwardly or downwardly as approved through TPASS Contract Management.

- 1.8 CONTRACTOR POINT OF CONTACT: Contractor contact information is listed at the end of the contract.
- 1.9 CPA CONTRACT MANAGEMENT: Questions regarding contract management issues, price changes,

amendments or other post-award concerns should be directed to:

TPASS Contract Management Office (TCMO)  
Texas Comptroller of Public Accounts (CPA)  
Fax: (512) 936-0040  
E-mail: [tpass\\_cmo@cpa.state.tx.us](mailto:tpass_cmo@cpa.state.tx.us)

1.10 TPASS CONTACT: Questions concerning technical specifications should be directed to:

Manuel Perez, CTPM  
Texas Comptroller of Public Accounts  
Phone: (512) 463-2569  
E-mail: [manuel.perez@cpa.state.tx.us](mailto:manuel.perez@cpa.state.tx.us)

1.11 PURCHASE ORDERS: Only contract purchase orders issued through the TxSmartBuy on-line ordering system are eligible for contract pricing.

1.12 ADDING NEW PRODUCTS TO THE CONTRACT:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added. Customers are encouraged to request additional items by contacting the TPASS Contact Management Office.