

TAX INCREMENT REINVESTMENT ZONE No. 6

2013 JUN 10 PM 12:59

BOARD MEETING MINUTES

City Council Chambers

(Special Meeting)

February 18, 2013

04:00 P.M.

Board Members in attendance:

Joanne Burt
Paul D. Gilcrease
Ricardo Fernandez
Holt Grambling
Georgina Panahi
Jayvant Desai

Board Members absent:

Juan Godinez (Excused)
Ralph Adame (Excused)

Staff Members present:

Lauren Ferris
Matthew Behrens
Alejandro Palma
Marty Howell
Nickole Heater
Annaelisa Holguin

MINUTES

Item 1: Call to Order and establishment of a quorum Paul Gilcrease

The Tax Increment Reinvestment Zone No. 6 Board met at the above place and date. Meeting was called to order at 04:07 p.m. by Vice Chair Paul Gilcrease and a quorum established.

Item 2: Welcome and introduction of new Board members. Paul Gilcrease

New Board member gave a brief introduction. New Board member is: Jayvant Desai.

Item 3: Discussion and action Paul Gilcrease

(a) Approving the meeting minutes for January 28, 2013

Motion by Georgina Panahi to approve, seconded by Joanne Burt and unanimously approved.

Item 4: Legal Report

Lauren Ferris

Lauren Ferris, Assistant City Attorney, updated Board members on Open Meetings Act in regards to the distribution of Board member contact information. Board was advised that if consent is given to exchange contact information public business cannot be discussed.

Item 5: Briefing

Nickole Heater

(a) Growth, development and administration of TIRZ No. 5

Nickole Heater, Economic Development Specialist, briefed Board members on financing of TIRZ No. 5 and the usage of funds for projects within the zone. The Board was also briefed on the process used to expand the boundaries of TIRZ No. 5 in phases.

Item 6: Briefing

Marty Howell

(a) Map of properties within MCA

Maps that were requested by the Board on January 28, 2013 were distributed.

(b) Sources of federal funding for TIRZ No.6

Marty Howell, Director of Economic Development and Sustainability, briefed Board members on the types of federal funds that can be utilized for the zone and gave a succinct overview of the federal funds that are currently being sought after by the MCA Foundation for the zone.

Item 7: Discussion and Action

Marty Howell

(a) Plan of action to attract private property owners and increase tax base

Marty Howell, Director of Economic Development and Sustainability, briefed Board members on outreach made by staff to Rep. Acosta and MCA Foundation in regards to private property owners within the MCA area that want to be included in TIRZ No. 6 voluntarily. Staff updated Board on steps that can be taken to reach out to property owners, and Board members were given some examples of the economic development tools that can be used in the zone. Vice Chair, Paul Gilcrease, made recommendation to staff to create expansion guidelines similar to those in place for TIRZ No. 5. Staff recommended presentation on Alameda corridor BRT for next meeting. Motion made by Georgina Panahi to direct staff to compile a list of commercial/residential properties located within MCA area, a demographic profile of the MCA area, in addition to the creation of an information packet that includes the types of economic development tools that can be offered for TIRZ No. 6, seconded by Ricardo Fernandez and unanimously approved. Board directed staff to change meeting schedule to the fourth Monday of every month.

Item 8: Adjournment

Motion made by Georgina Panahi, seconded by Holt Grambling and unanimously carried to adjourn at 04:45 p.m.

Approved:

A handwritten signature in black ink, appearing to read "M. Howell", is written over a horizontal line.

Recording Secretary

Marty Howell, Director of Economic Development and Sustainability

CITY CLERK DEPT.
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