

**CITIZENS ADVISORY COMMITTEE (CAC)**  
**OF THE**  
**MASS TRANSIT DEPARTMENT BOARD (MTDB)**  
700-A San Francisco St.  
El Paso, Texas 79901-1060  
(915) 533-1220

**NOTICE OF MEETING**  
**April 21, 2009**

**A Citizens Advisory Committee Meeting will be held on Tuesday, April 21, 2009 at 2:00 PM in the Sun Metro Conference Room at the above address.**

**AGENDA**

1. Call to Order.
2. Public Comments.
3. Approval of the minutes of the CAC meeting of March 17, 2008.
4. Discussion and action on implementation of By-Laws for CAC. (Assistant City Attorney – Cynthia Osborn)
5. Discussion and action on permitting and choosing a date for Citizen's Advisory Committee members to participate in the sensitivity training provided to Coach Operators. (CAC – Richard Sheldon – item postponed from last CAC meeting)
6. Presentation and update on the following transit centers: (Jay Banasiak – Director of Sun Metro)
  - a. Downtown Transfer Center;
  - b. Westside Transfer Center;
  - c. Glory Road Transfer Center;
  - d. Mission Valley Transfer Center; and
  - e. Northeast Transfer Center
7. Discussion and action on the proposed name for the Northeast Transfer Center. (Jay Banasiak – Director of Sun Metro)
8. Presentation of the Good Job/Employee Rewards Program. (Jay Banasiak – Director of Sun Metro)
9. Director's report on:
  - a. Milestones for Calendar Year 2009
  - b. Operations to include 2009 On-Time Report and Missed Service Report Comparison for FY2006-FY2009;

- c. Customer Service Reports for Fixed Route and Paratransit;
- d. Maintenance Reports to include Road Calls reported for all units, for 91's, 93's, 94's and 400's and for 600's (for January 2009); Roadcall Comparison for Calendar Years 2007-2009; and Mechanical PMI Tracking 2009 (First Quarter-Week 1).
- e. Key Performance Indicators including Farebox Recovery Factors, System Info, Bus Operations and Paratransit.

The Citizen's Advisory Committee may retire into Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Committee may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.)

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES

Notes: Public comments may be taken by the Chair following each discussion item but will be limited to three minutes from each member of the public desiring to offer comments. Agenda Items placed by members of the Public will be subject to the same restrictions unless overruled by a majority vote of the Committee on a case-by-case basis.

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department at a minimum of 24 hours prior to the date and time of the meeting.

Copies of this Notice/Agenda will be provided in Braille, large print, or audiotape upon request. Request must be made to the Mass Transit Department a minimum of 48 hours prior to the date and time of the meeting.

POSTED THIS \_\_\_\_\_ DAY OF APRIL, 2009, AT \_\_\_\_\_ AM/PM

By: \_\_\_\_\_