

**CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
April 17, 2007
2:00 P.M.**

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:00 p.m. Committee Chair Mr. Ernesto Dominguez present and presiding and the following Committee Members answered roll call:

Mr. Ernst Erbe,
Mr. Alfredo Diaz. Mr. Alfredo Diaz left the meeting at 3:02 pm.
Ms. Soledad Galvan,
Ms. Mary Castillo,
Ms. Robin A. Roberts.
Ms. Jane Ratcliff
Ms. Zulema Lazarin

Committee Members absent:

Mr. Keith Pannell

Agenda

1. Call to order.

Item 1: The meeting was called to order at 2:00 pm

2. Public Comments

Item 2: Public comments by Ms. Jane Ratcliff and Mr. Ernst Erbe.

3. a. Discussion on the resignation of Eva Carter.
(Item postponed from 03-03-07)
- b. Discussion on route 42 delay and response time from dispatch
(Ernesto Dominguez) (Item postponed from 03-03-07)
- c. Discussion on complaint from passenger Juan Gribay regarding the time
trolleys stay at the plaza site and passenger waiting. (Ernesto Dominguez)
(Item postponed from 03-03-07)
- d. Discussion on public notification of CAC meetings. (Ernesto Dominguez)
(Item postponed from 03-03-07)
- e. Discussion on current route schedule. (Ernesto Dominguez)
(Item postponed from 03-03-07)

Item 3: Motion made by Mr. Alfredo Diaz and seconded by Mr. Ernst Erbe to delete
item 3. All in favor.

4. Approval of the Minutes of the April 3, 2007 Special CAC meeting.

Item 4: Motion made by Ms. Robin Roberts and seconded by Ms. Mary Castillo to approve the minutes of the April 3, 2007 Special CAC meeting.
All in favor.

5. Report on the new phone complaint system. (Ernesto Dominguez)
(Item postponed from 03-03-07)

Item 5: Tim Omick, Director for Sun Metro informed the committee that Sun Metro is working internally to come up with a resolution to this issue. **No action taken on this item.**

6. Discussion on November 2006 Transportation Summit Report. (Zulema Lazarin)
(Item postponed from 03-03-07)

Item 6: Ms. Zulema Lazarin read to the committee a report from the November 2006 Transportation Summit. Ms. Lazarin also provided Tim Omick, Director for Sun Metro a copy of such report to share with Sun Metro Staff. **No Action taken on this item.**

7. Presentation, discussion and action on Operational Review of Sun Metro (9-month project) (Robin Roberts)

Item 7: This item was taken out of order by the CAC. Tim Omick, Director for Sun Metro distributed to the committee a copy of the 2007-2017 Sun Metro Service Improvement Plan (Work Plan). He explained to the committee that in this study, all functions of Sun Metro will be looked at and once the study is complete, a copy of the results will be provided to the committee. **No action taken on this item.**

8. Discussion on the status to provide Sun Metro transportation to Juarez. (Zulema Lazarin & Tim Omick, Director) (Item postponed from 03-03-07)

Item 8: Assistant City Attorney Raymond Telles informed the committee that negotiations with Dos Naciones are still on going. **No action taken on this item.**

9. Discussion on advertising on buses. (Jane Ratcliff) (Item postponed from 03-03-07)

Item 9: Tim Omick, Director for Sun Metro, informed the committee that the advertising on buses is significant revenue for Sun Metro, but that Sun Metro is looking at other options for revenues. Ms. Jane Ratcliff recommended that perhaps the advertising should be placed below the windows on the buses. **No Action taken on this item.**

10. Request for routes #3, #18, #42 & #59 to have extended hours of service. (Ernesto Dominguez) (Item postponed from 03-03-07)

Item 10: Tim Omick, Director for Sun Metro informed the committee that once the 9 month study is complete, Sun Metro will provide the results to them. **No action taken on this item.**

11. Discussion of rail possibilities in future. (Jane Ratcliff)

Item 11: Ms. Jane Ratcliff suggested that Sun Metro service pass by museums and tourist spots. Tim Omick, Director for Sun Metro informed the committee that Sun Metro will redo the downtown circulator route system and will incorporate cultural areas and service will be free of charge. He also informed them that the 9 month study will look into rail possibilities. **No action taken on this item.**

12. How is the North American Union going to affect us if it is brought to light? It is happening and has been for a few years. (Jane Ratcliff)

Item 12: Motion made by Ms. Robin Roberts and seconded by Ms. Mary Castillo to postpone Item 11 to the next Citizen Advisory Committee meeting of May 15, 2007. All in favor.

13. Pavement for terminal in Northeast. (full of holes) (Jane Ratcliff)

Item 13: Ms. Jane Ratcliff suggested that Sun Metro speak to Mall officials in regards to the potholes at the Northgate Terminal. **No action taken on this item.**

14. Traffic including buses need for lights to be timed better. (Lots of wear and tear on the bus (stop/start). (Jane Ratcliff)

Item 14: Michael Herrera, Transit Planning Manager for Sun Metro informed the committee that Sun Metro has been in discussions with Mr. Ted Marquez from the City's Engineering Department/Traffic Division in regards to the synchronization of city street lights. He mentioned that unfortunately the city does not have the capability to accomplish such task at this time, but that Sun Metro will continue to work with the City to look into new technology. **No action taken on this item.**

15. Modifications for Route 36 bus to accommodate extra time involved to service VA route:

- a. Write and print a new schedule
- b. Combine 36 with another bus route and print new schedule
- c. Convince the Army to permit the 36 route to enter the base on McKelligon Canyon rather than go all the way to Fred Wilson to go through the main entrance. (Ernst Erbe)

Item 15: Mr. Erbe noted that most of these items had been corrected recently. **No action taken on this item.**

16. Presentation, discussion and action on FTA Apportionments and programming of funding for Sun Metro for the years 2005, 2006 and 2007 for Section 5307, JARC and New Freedom (FY 2007 only) programs. (Robin Roberts)

Item 16: Linda DeBeer, Grants Planner for Sun Metro gave the committee an explanation of the Job Access Reverse Commute (JARC) program. Comments on additional FTA funding were provided by Mr. Omick and Mr. Schenck, Assistant Director for Sun Metro's LIFT program. **No action taken on this item.**

17. Presentation, discussion and action on IPED (UTEP) Transportation Study 4. (Robin Roberts)

Item 17: Ms. Roberts had heard of this study, but was unclear as to what it entailed. Sun Metro was asked to look into this study. **No action taken on this item.**

18. Status of Corrective Action taken on the TTI Management Review done for Sun Metro in 2006. (Robin Roberts)

Item 18: Motion made by Ms. Robin Roberts and seconded by Mr. Ernst Erbe to postpone item 18 to the next Citizens Advisory Committee meeting of May 15, 2007. All in favor

19. Presentation and discussion on the Regional Coordinated Public Transportation Plan. (Robin Roberts)

Item 19: Motion made by Ms. Robin Roberts and seconded by Ms. Mary Castillo to postpone item 19 to the next Citizens Advisory Committee meeting of May 15, 2007. All in favor.

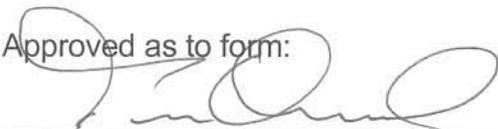
20. Director's Report:

- a. On-Time Performance Report
- b. Road Calls
- c. Customer Service Report
- d. Fleet Replacement Status
- e. PM Chart
- f. Deadline for placement of CAC agenda items
(Item postponed from 03-03-07)

Item 20: Tim Omick, Director for Sun Metro distributed to the committee copies of the Director's Report that was presented at the April 10, 2007 Mass Transit Department Board Meeting. **No action taken on this item.**

Motion made by Ms. Jane Ratcliff and seconded by Ms. Soledad Galvan, and unanimously carried to adjourn this meeting at 3:31 pm

Approved as to form:



Department Head/Board Secretary