

**CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
June 19, 2007
2:00 P.M.**

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:00 p.m. Committee Chair Mr. Ernesto Dominguez present and presiding and the following Committee Members answered roll call:

Ernst Erbe
Keith Pannell
Jane Ratcliff
Alfredo Diaz
Mary Castillo
Soledad Galvan
Robin Roberts
Zulema Lazarin, arrived late at 2:05

Agenda

1. Call to order.
Item 1: The meeting was called to order at 2:00 pm
2. Public Comments
Item 2: No public comments
3. Approval of the Minutes of the May 15, 2007 CAC meeting.
Item 3: Motion made by Keith Pannell and seconded by Robin Roberts to approve the minutes of the May 15, 2007 CAC meeting. All in favor.
4. Status of Corrective Action taken on the TTI Management Review done for Sun Metro in 2006. (Robin Roberts) (Item postponed from 05-15-07)
Item 4: No action taken on this item.
5. Presentation and discussion on the Regional Coordinated Public Transportation Plan. (Robin Roberts) (Item postponed from 0515-07)
Item 5: No action taken on this item.

6. Discussion and appropriate action on Sun Metro being the designated recipient for the JARC (Sec. 5316) and New Freedom (Sec. 5317) apportionments for the City of El Paso (including compliance with FTA regulations and circulars). (Robin Roberts)

Item 6: Motion made by Keith Pannell and seconded by Jane Ratcliff to postponed Item 6 to the next Citizens Advisory Committee meeting.

7. From the report of the Transportation Summit, were the issues with the Chelsea area resolved? (Mary Castillo)

Item 7: No action taken on this item.

8. Discussion on the following:
1. Bus stops signs w/schedules
 2. Requirements for bus shelters?
 3. What is the status of La Plazita water fountain on Florence and San Antonio Streets?
- (Alfredo Diaz)

Item 8: Mr. Alfredo Diaz suggested that bus schedules should be placed at all bus stops. Mr. Norman Schenck, Assistant Director for Paratransit Services, sitting in for Sun Metro Director, Mr. Tim Omick, responded that Sun Metro Planning section would look into this suggestion. Mr. Jerry Davis, Facility Manager, informed the committee that the water fountain at Florence and San Antonio is fully operational as of 6-19-07. No action taken on this item.

9. We should urge the City Council to give the right of way to the Juarez bus company to carry passengers across the border. If we wait until the Mexican government bureaucrats approve Sun metro carrying passengers to and from Mexico, the sun may arise in the west first. (Ernst Erbe)

Item 9: Raymond Telles, Assistant City Attorney, updated the committee on the status of the International Service. No action taken on this item.

10. We should urge the City Council to allow Juarez cab drivers to pick up passengers on the U.S. side and take them to Juarez. Competition for bus passenger may improve the bus service. (Ernst Erbe)

Item 10: No action taken on this item.

11. Discussion and action to prepare a report for the Mass Transit Department Board and that the CAC be placed on the next Mass Transit Department Board meeting. (Ernesto Dominguez)

Item 11: CAC members agree to form a subcommittee that includes Ernst Erbe, Mary Castillo, Alfredo Dominguez and Zulema Lazarin. Subcommittee members will meet to prepare a report to present to the Mass Transit Department Board.

12. Discussion and action on the approval of Mr. Richard Sheldon as a CAC alternate member. (Ernesto Dominguez)

Item 12: Motion made by Mary Castillo and seconded by Alfredo Diaz to place an item on the July Mass Transit Department Board meeting to appoint Mr. Richard Sheldon as a CAC alternate member. All in favor

13. For review and discussion on the status of Sun Metro's 2004 and 2006 fleet vehicles, including vehicle maintenance and warranty issues. (Ernesto Dominguez)

Item 13: No action taken, this item will be brought to the next Citizens Advisory committee meeting.

14. How is the North American Union going to affect us if it is brought to light? It is happening and has been for a few years. (Jane Ratcliff)

Item 14: No action taken, this item will be brought to the next Citizens Advisory committee meeting.

15. Discussion and update on the north east terminal potholes. (Jane Ratcliff)

Item 15: No action taken, this item will be brought to the next Citizens Advisory committee meeting.

16. Discussion on the bus bench franchise program. (Raymond Telles)

Item 16: Raymond Telles, Assistant City Attorney, updated the committee on the transfer of bus bench franchise enforcement duties to Sun Metro. No action taken on this item.

17. Update on the Long Range Transit Development Plan. (Butch Gaut/John Woodford, First Transit)

Item 17: This item was taken out of order by the CAC. Butch Gaut from First Transit presented an update on the Long Range Transit Development Plan. Mr. Gaut presented the committee a form to be filled out and return back to Ruth Parra. No action taken on this item.

18. Director's Report on operations, maintenance, fleet, and service.

Item 8: Norman Schenck, sitting in for Sun Metro Director, Tim Omick, distributed to the committee copies of the Director's Report that was presented at the May 22, 2007 Mass Transit Department Board Meeting. No action taken on this item. Mr. Javier Arguello of Carter Burgess also provided a briefing on Sun Metro's activities to date regarding the Camino Real International Transit Terminal project.

Motion made by Ms. Robin Roberts and seconded by Mr. Ernst Erbe, and unanimously carried to adjourn this meeting at 4:20 pm

Approved as to form:



Department Head/Board Secretary