

**CITIZENS ADVISORY COMMITTEE  
OF THE MASS TRANSIT DEPARTMENT BOARD  
MEETING MINUTES  
700 A-SAN FRANCISCO CONFERENCE ROOM  
JANUARY 15, 2008  
2:00 P.M.**

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:00 p.m. Committee Chair Mr. Ernesto Dominguez present and presiding and the following Committee Members answered roll call:

Mr. Ernesto Dominguez  
Ms. Robin A. Roberts  
Ms. Soledad Galvan  
Mr. Alexander Frank Catucci  
Mr. Richard Sheldon (Alternate Member)  
Mr. Ernst Erbe arrived late at 2:20 p.m.

Agenda

1. Call to order.

**Item 1:** The meeting was called to order at 2:00 pm

2. Public Comments

**Item 2:** Public comments were made by Mr. Lawrence Harvey. Mr. Harvey inquired if courtesy stops are still allowed to be made if passengers inform drivers of this request in advance. Mr. Dominguez thanked Mr. Harvey for his questions and went on to inform him that Public Comments cannot be addressed. Mr. Dominguez informed Mr. Harvey that his concern would be placed on the next Citizens Advisory Committee Meeting Agenda, so that the concern would be addressed.

3. Approval of the Minutes of the October 16, 2007 CAC meeting.

**Item 3:** Motion made by Robin Roberts and seconded by Richard Sheldon to approve the minutes of the October 16, 2007 CAC meeting. Ernesto Dominguez calls for the vote. All in favor, motion passed unanimously.

4. Discussion on the authority and purview of the Citizens Advisory Board. (Raymond L. Telles, Assistant City Attorney)

**Item 4:** Mr. Omick requested that this item be postponed until the end of the meeting as Mr. Telles, Assistant City Attorney, had not yet arrived to meeting. Robin Roberts made a motion to postpone and it was seconded by Richard Sheldon; motion passed unanimously.

5. Discussion and action on the prior request by Ms. Lea Osborne regarding Sun Metro picking up students at their home schools. (Item carried over from 10/16/07)

**Item 5:** Mr. Dominguez informed everyone that this item was submitted by Mary Castillo (as per the request of one of her visitors). As Ms. Castillo was not present for meeting, he proposed postponing this item to the next CAC Meeting, as he and everyone else felt that she needed to update committee on this item.

6. Discussion and action on shuttle service from North Park Mall to Walmart approximately every 15 minutes. (Richard Sheldon) (Item carried over from 10/16/07)

**Item 6:** Mr. Omick informed committee that service was already reduced by 23 units last year and those vehicles had not yet been returned. He is waiting for a road map for the future. Some issues to be concerned with were budget and development of services. He further went on to say that at this point, this request could not be implemented. Mr. Michael Herrera stated that he has had conversations with Wal-Mart and was informed that they had to send information regarding this issue to their Corporate office and has not heard from them since. Mr. Omick made a recommendation to arrange a meeting between Sun Metro, Wal-Mart and Mr. Sheldon to discuss this matter together. No further action taken.

7. Discussion and action on the roles of Alternate Members as requested by the CAC at the last meeting. (Item carried over from 10/16/07)

**Item 7:** Mr. Dominguez informed committee that this item would be postponed until the end of the meeting as Mr. Telles, Assistant City Attorney, had not yet arrived to meeting.

8. Presentation of Certificate of Appreciation for former CAC Member, Fred Shuford. (Item carried over from 10/16/07)

**Item 8:** Omick informed committee that although Mr. Shuford was not present, he would go ahead and announce the award of the certificate. Mr. Omick stated that the certificate would be mailed to Mr. Shuford.

9. Discussion and action on the approval of Mr. Robert E, Morrison as a CAC alternate member. (Ernesto Dominguez). (Item postponed from 10/16/07).

**Item 9:** Mr. Dominguez informed committee that he would be striking this item as Mr. Morrison did not seem too responsive regarding this approval. He further stated that he would not be postponing this item any further.

10. What is the status of the SMART UTEP Extension Oregon St. Mall to UTEP. (Alfredo Diaz) (Item carried over from 10/16/07)

**Item 10:** Mr. Dominguez informed committee that he will strike this item as Mr. Diaz was no longer on the CAC committee.

11. The Senior Senator Round Table report by Sun Metro's Public Relation person Cynthia Grajeda and Jane Ratcliff. (Jane Ratcliff) (Item carried over from 10/16/07)

**Item 11:** Committee agreed to postpone this item one more time as Jane Ratcliff was not present at today's CAC meeting.

12. Follow up discussion on the cleanliness of the vehicles. (Ernesto Dominguez) (Item carried over from 10/16/07)

**Item 12:** Mr. Dominguez stated that vehicles are dirty and stained on a daily basis, especially routes 4 and 6. He further stated that in his opinion, vehicles need to provide a more attractive environment in order to attract new riders. A public comment was made by Ms. Suzanne Fabian who stated that the handles on the top of the bus, used when standing, are also very dirty. Mr. Omick informed committee that he will see that cleanliness is doubled up in the future.

13. Discussion and action on the approval of Ms. Fabian as alternate to the committee. (Ernesto Dominguez) (Item carried over from 10/16/07)

**Item 13:** Robin Roberts asked if Ms. Fabian had submitted a resume for consideration. Mr. Dominguez stated that her resume was submitted back in October 2007 sometime. America E. Luna, Recording Secretary for CAC, provided copies of Ms. Fabian to committee for review. A Motion to approve Suzanne Fabian as alternate to the committee is made by Robin Roberts and is seconded by Mr. Ernest Erbe. All in favor; motion passes unanimously.

14. Discussion of Mayor's letter to Regional Planning Stakeholder Communities. (follow-up) (Ernesto Dominguez) (item carried over from 10/16/07)

**Item 14:** Mr. Dominguez shares information about his meeting with the Stakeholder Communities and further states that it was not approved. The vote was 5-3 (not in favor). Robin Roberts suggests that a review be made of the bylaws, because she believes that the Stakeholders vote has no value. Mr. Dominguez informs committee that the next Stakeholders meeting is scheduled for Thursday. Robin Roberts makes a recommendation to have a motion on the

reconstitution of the bylaws and to get a written report and be given a presentation regarding the Stakeholders Communities. Mr. Dominguez stated that he has scheduled an appointment to meet with Judge Cobos for tomorrow, January 16, 2008 to further discuss these issues. Mr. Dominguez asks Mr. Schenck for assistance in preparing a report to present to the Stakeholders. Mr. Schenck agrees to assist. Motion made by Robin Roberts is withdrawn.

15. Discussion of committee member's terms. (Ernesto Dominguez) (Item carried over from 10/16/07)

**Item 15:** Mr. Dominguez informs committee that this item be postponed until the end of the meeting as Mr. Telles, Assistant City Attorney, had not yet arrived to meeting.

16. A written presentation, discussion and possible action on the proposed Management Plan for New Freedom and JARC urbanized funding (as required by FTA for the administration and procurement of these funds). A commitment was previously made by Norman Schenck that the management plan would be presented to the CAC before it was presented to the Far West Coordinated Regional Transportation Planning group, and as I understand, the commitment was made for the draft plan to be presented in January; it should be presented and approved by the CAC before it goes to the Regional Service Plan group as was promised. The report should cover all the FTA requirements specified for inclusion in each Management for both the New Freedom and the JARC funds. (Robin Roberts)

**Item 16:** Robin Roberts is concerned about priorities in the selection process regarding the New Freedom Management Plan and JARC. She recommended that a Peer Review including advocacy groups that represent the riders be allowed to sit in and make recommendations during the selection process. Both Mr. Schenck and Mr. Omick try to explain to the committee that Sun Metro is going to follow the procedures that are outlined under this program by the FTA, to the letter. She proceeds to make a motion to the Mass Transit Board that the management plan for JARC and New Freedom include a selection process that has a peer review in it for those projects and that under the New Freedom extra points are given for any project that is presented that addresses the need for ADA Compliance cabs in the City. Mr. Sheldon seconds the motion. Motion carries.

17. Director's Report on operations, maintenance, fleet and service.

**Item 17.** Mr. Omick gave a brief explanation on the Director's report to include On-Time Reports, Performance Reviews, Customer Complaints/Calls and Road Calls Reported. No explanation was needed on the Sun Metro Projects and Deliverables within the next 90 days.

A question is raised by Robin Roberts as to the postponement of items 4, 7, and 15 due to Raymond Telles, Assistant City Attorney not being present for said items. Ernesto Dominguez informs the committee that those 3 items will be postponed to the next CAC meeting.

Motion made by Richard Sheldon to adjourn the meeting seconded by Robin Roberts.  
Meeting ended at 3:37 pm

Approved as to form:

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Department Head/Board Secretary