

CITIZENS ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)
JANUARY 17, 2012

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:20p.m. The following Committee Members answered to roll call:

	<u>Present</u>	<u>Absent</u>
MO – Lawrence Harley, Vice-Chair	P	
D1 – Donald G. Pearson	P	
D2 – vacant		
D3 – Everardo Sanchez	P	
D4 – Daniel Crumby		A
D5 – Jesus H. Bautista		A
D6 – vacant		
D7 – W. Burns Taylor		A
D8 – Leah M. Osborne, Chair	P	
ALT – Aziz Afravi		A
ALT – vacant		
ALT – Lee Frederick		A

Lack of quorum was established; however, Sun Metro Director Jay Banasiak requested to proceed with department updates listed on the agenda. Assistant City Attorney Kristen Hamilton explained that the guidelines for the Open Meetings Act will not allow for discussion or action to be taken due to lack of quorum, and having stated that, permitted Sun Metro to move forward with updates as requested.

2. **Public comment.** None.
3. **Approval of minutes of last meeting.** No action taken.
4. **Discussion and Action on Election of Chair and Vice-Chair.** No action taken; however Jay Banasiak asked individuals present to consider nominations for next meeting.
5. **Discussion and Update on temporary stop located at Fox Plaza.** Everett Esparza reported that the Mass Transit Department Board approved a motion last week to have all bus stops replaced city-wide. Mentioned that the process has already begun and bus stops will gradually be replaced throughout the city, and as future needs arise. No action taken.
6. **Discussion and Update on Grants Awarded FY12 First Quarter.** Angelica Bryant provided a PowerPoint presentation on four grants awarded to Sun Metro. No action taken.
7. **Discussion and Update on Rapid Transit System.** Jay Banasiak provided a PowerPoint presentation on the current project developments, which included construction, design and branding. No action taken.
8. **Director's Report.**
 - A. **Monthly Customer Service Reports for Fixed Route and Paratransit.** Laura Cruz-Acosta presented current statistics. Handout provided. No action taken.
 - B. **Performance Indicators for FY12 First Quarter.** Jay Banasiak presented current statistics. Handout provided. No action taken.

9. Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. No action taken.

Meeting was adjourned at 3:07p.m.

Approved by:



Department Head/Board Secretary