

CITIZENS ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)
OCTOBER 16, 2012

MEETING MINUTES

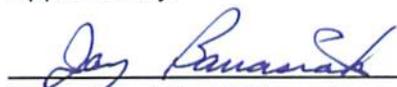
1. **Call to Order and Roll Call.** Meeting was called to order at 2:05p.m. The following Committee Members answered to roll call:
- | | <u>Present</u> | <u>Absent</u> |
|----------------------------------|----------------|---------------|
| MO – Lawrence Harley, Chair | | A |
| D1 – Donald G. Pearson | P | |
| D2 – Lee Frederick | P | |
| D3 – Everardo Sanchez | P | |
| D4 – Daniel Crumby | | A |
| D5 – vacant | | |
| D6 – vacant | | |
| D7 – W. Burns Taylor | P | |
| D8 – Leah M. Osborne, Vice-Chair | P | |
| ALT – Aziz Afravi – seated | P | |
| ALT – vacant | | |
| ALT – vacant | | |
2. **Public comment.**
- a. John Eger commented on two items: (1) requiring MV Transportation to provide Sensitivity Training to all drivers; and (2) there's still a shortage of drivers at the LIFT.
 - b. Mark Steele commented on the possibility of Route 14 going to Sunland Plaza like Route 15 does now.
 - c. Matt Carroll commented on four items: (1) Texas Tech UMC bus stops; (2) Franklin street closure for downtown events causing bottleneck on outbound routes; (3) bus stops on N. Oregon Street near downtown being sparse; and (4) during his tenure on the CAC the Chair used to attend MTDB meetings.
 - d. Brandon LeMasters commented on the possibility of a route to service the ongoing events at the Socorro Activities Complex (SAC) and the Aquatics Center.
3. **Approval of minutes of last meeting.** Chair motioned for approval of the minutes for the last meeting on 09/18/12. Lee Frederick moved to approve minutes as presented. Seconded by Eddie Sanchez. All in favor, none opposed, and motion passes unanimously.
4. **Discussion and clarification on Ordinance language for Fixed Route passengers requiring mobility devices.** Lloyd Williams provided clarification on Ordinance No. 017027, a copy of which is attached to these minutes and recorded as part of these minutes. General discussion about drivers' roles and responsibilities for handling situations that arise. Sun Metro will launch a campaign through the end of 2012 educating all passengers of said Ordinance requirement and will begin actively enforcing it after the new year; also mentioned that it will be included as part of training/ orientation for all new hires. No action taken.
5. **Discussion and update on the LIFT transition to MV Transportation.** Julio Perez provided update on the MV start up effective on November 11. Mentioned that he will

continue to be the liaison between Sun Metro and MV moving forward. Mentioned 65% of staff has been hired and will be fully operational on November 11. General discussion about next steps. Additional information will be provided next month. Julio Perez encouraged committee members with professional affiliations to contact him directly for getting involved in providing additional Sensitivity Training to new drivers. No action taken.

6. **Discussion and update on construction renovations for 5-Points Transfer Center.** Jay Banasiak provided presentation on the recent construction upgrades, and mentioned that completion is expected for Summer 2013. No action taken.
7. **Discussion and update on artwork for BRIO (RTS) stations.** Laura Cruz-Acosta provided presentation for BRIO update. Mentioned that new artist will be contracted for Alameda corridor artwork. Mentioned that artwork for the Mesa corridor is moving forward. Mentioned that funding process for Dyer and Montana corridors is ongoing and provided timeline for project. Mentioned that Alameda corridor will have 10 minute headways to UMC from downtown and continue further out on Alameda. No action taken.
8. **Director's Report.** Updates for informational purposes only. No action taken.
 - A. **Monthly Customer Service Reports for Fixed Route and Paratransit.** Lloyd Williams provided monthly update on statistics through September 2012. General discussion on categories identified and details provided on specific inquiries. Mentioned service improvements at LIFT are forthcoming.
 - B. **Update on Operations/Maintenance Facility.** Jay Banasiak provided images on new facility construction. Mentioned walls are erected, floor slab is complete, storm water systems installation continues, permits are in place for wash bays, and completion is expected in August/September 2013, following by RTS completion in 2014.
 - C. **Update on Streetcar Project.** Jay Banasiak provided presentation, including map for proposed route and images for PCC cars unique to El Paso. Mentioned Phase II will include car barn on Cotton Street as primary storage and maintenance facility, plus extended service to UMC area. Project completion targeted for late Spring 2015.
9. **Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.** The Committee members requested that the following items for next meeting's agenda:
 - a. Update on Easter Seals grant awarded to SISD
 - b. Nomination of Brandon LeMasters to fill an Alternate vacancy

Chair asked for motion to adjourn the meeting at 3:15pm. Lee Frederick so moved. Seconded by W. Burns Taylor. All in favor, none opposed, and motion passes unanimously.

Approved by:



Department Head/Board Secretary