

CITIZENS ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)
NOVEMBER 15, 2011

MEETING MINUTES

1. **Call to Order and Roll Call.** The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. The meeting was called to order at 2:10 p.m. The following Committee Members answered roll call:

	<u>Present</u>	<u>Absent</u>
MO – Lawrence Harley, Vice-Chair		A
D1 – Donald G. Pearson	P	
D2 – Josue Rodriguez		A
D3 – Robin A. Roberts	P	
D4 – Daniel Crumby		A
D5 – Jesus H. Bautista		A
D6 – VACANT		
D7 – W. Burns Taylor	P	
D8 – Leah M. Osborne, Chair	P	
ALT – Aziz Afravi		A
ALT – Everardo Sanchez – seated	P	
ALT – Lee Frederick – seated	P	

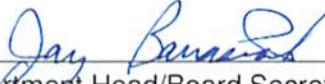
2. **Public comment.** None.
3. **Approval of minutes of last meeting.** Chair motioned for approval of the minutes for the last meeting on October 19, 2011. Robin Roberts moved to approve the minutes. Seconded by Burns Taylor. All in favor, none opposed, and motion passes unanimously.
4. **Discussion and Update on removed bus stops on Routes 13, 14, 15 and 19.** Michael Herrera gave an overview of Sun Metro’s purpose for making changes to routes city-wide. Mentioned that efforts to streamline all bus routes have been ongoing for 4 years as tasked by City Council. Mentioned that Sun Metro has evaluated service generators ruled by ridership and field surveys based on national standards. Mentioned additional realignments are forthcoming with new Rapid Transit System. Everett Esparza elaborated in response to public comment from last month’s meeting. Mentioned that as a result of the Downtown Transfer Center opening, most routes in the Second Ward were shortened, plus a Saturday route with free fare was added. Mentioned that these routes will continue to be reassessed regularly to merit adequate service. Also mentioned that the stop on Mesa at the Golden Corral was removed due to unsafe driving conditions for the buses; there was not enough room for the buses to safely turn around so the stop was moved across the street instead. Michael Herrera mentioned that Sun Metro officials met with ladies who provided public comment last month and they were agreeable to the response given. No action taken.
5. **Discussion and Update on collaboration with El Paso County offering solutions for evening pickups.** Chair asked for motion to move Items 5 and 6 after Item 7. Robin Roberts so moved. Seconded by Lee Frederick. All in favor, none opposed, and motion

passes unanimously. Rene Pokrzywinski reported that several meetings with other transportation providers have resulted in a collaboration to combine services for "no strand policy" so that no passengers are left without a ride. Mentioned procedures are in place to improve communication between the Dispatch Office and the Coach Operator. Mentioned operations have improved considerably while glitches are still being worked out, and progress is continually being monitored. Provided a presentation on the JARC (job access reverse commute) and New Freedom grants to exhibit how Sun Metro, Sun City Cab and Project Amistad are combining services to meet existing as well as future needs. Further mentioned that Sun Metro is expecting future grant monies from VA to implement a sophisticated phone system for a coordinated call center to route callers to these transportation resources from one central location. Provided possible scenarios as examples of service improvements in the near future. No action taken.

6. **Discussion and Update on posting 533-3333 number for reporting all incidents inside paratransit units.** Rene Pokrzywinski reported that posters and cards have been placed inside all Paratransit units as requested in the last meeting. No action taken.
7. **Discussion and Updated on monthly Customer Service reports for Fixed Route and Paratransit.** Eva Ruybe provided handouts and reported the statistics for October 2011. General discussion and clarification provided on specific categories. No action taken.
8. **Discussion and Update on Rapid Transit System branding and station design.** Michael Herrera provided presentation on branding update. Mentioned that survey for naming has been completed and will be presented to Mass Transit Board in near future. Mentioned that once the name selection is completed, design stage will commence, and the expected completion of project is Summer 2012. No action taken.
9. **Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.** The Committee members requested that the following items for next month's agenda:
 - a. Status report of the temporary bus stop at the intersection of El Paso Drive and Paisano in the Fox Plaza area – photographs provided for reference
 - b. Entertain nominations for Officer elections
 - c. Update on Grants for Sun Metro
 - d. Update on CAC Roster

Chair asked for motion to adjourn the meeting at 3:40pm. Robin Roberts so moved. Seconded by Burns Taylor. All in favor, none opposed, and motion passes unanimously.

Approved by:



Department Head/Board Secretary