

CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
NOVEMBER 17, 2009
2:00 P.M.

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:05 p.m. Committee Chair Richard Sheldon, present and presiding and the following Committee Members answered roll call:

Mr. Richard Sheldon
Ms. Jane Ratcliffe
Ms. Amy Lechuga
Ms. Suzanne Fabian
Mr. Daniel Estrada
Mr. Ernesto Dominguez arrived late 2:10 p.m.
Mr. Walt Phillips (absent)
Ms. Robin Roberts (absent)
Mr. Troy Hicks (absent)

Agenda

1. Call to order.

Item 1: The meeting was called to order at 2:00 p.m.

2. Public Comments

Item 2: Nancy Navarro a member of the public made a comment on route 25 to run longer.

3. Approval of the minutes of the CAC meeting of October 20, 2009.

Item 3: Motion made by Jane Ratcliff to approve the minutes of October 20, 2009. Seconded by Suzanne Fabian. All in favor.

4. Discussion and action on a Resolution which consolidates and supersedes the four resolutions currently in full force and effect regarding the Citizen's Advisory Committee for the Mass Transit Department Board of El Paso, re-establishes the Citizen's Advisory Committee, and amends the process for seating Alternate members on the Committee. (Cynthia Osborn – Assistant City Attorney)

Item 4: Cynthia Osborn discussed the Resolution and stated that this resolution would be placed on the next MTB agenda for December 01, 2009 with the approval of the CAC members. Motion made by Jane Ratcliff to approve. Ernesto Dominguez seconded. All in favor.

5. Discussion and action on the adoption of Bylaws for the Citizen's Advisory Committee for the Mass Transit Department Board of El Paso.

(Cynthia Osborn – Assistant City Attorney)

Item 5: Cynthia Osborn discussed the bylaws with the committee members. Jane Ratcliff made a motion to approve the bylaws with the revision of recognizing the Bylaws Subcommittee Members. Suzanne Fabian seconded. All in favor.

6. Discussion and action on free bus service for Veterans next year. (CAC)

Item 6: The CAC discussed this item and Chairperson Richard Sheldon suggested to revisit this item in six months (May 2010).

7. Proposed bus stop at 9004 Diana in front of Blessed Sacrament School so passengers can cross at crosswalk. (CAC)

Item 7: Michael Herrera discussed items 7 & 8 together showing a power point presentation. No action taken.

8. Status on requested bus stop on Alcan and McCombs at Sun Valley. (Michael Herrera – Sun Metro)

Item 8: Michael Herrera discussed items 7 & 8 together showing a power point presentation. No action taken.

9. Presentation on future bus stop shelters, bus stop sign designs and associated furniture. (Jay Banasiak – Sun Metro)

Item 9: Ismael Segovia, Sun Metro Planning, gave a presentation on future bus stop shelters and the designs with various route signs. He also showed pictures of the existing terminals that will be getting a facelift. No action taken.

10. Discussion and action on proposed dates for 2010 CAC meetings. (Sun Metro)

Item 10: Hardcopies of the 2010 CAC calendar were handed to the Committee members. Ernesto Dominguez made a motion to also have a meeting in December on the 2nd Monday which would be December 13, 2010. Jane Ratcliff seconded. All in favor.

11. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. (Cynthia Osborn- Assistant City Attorney)

Item 11: Several topics were brought up to be discussed at the meeting of December 15, 2009.

12. Director's Report on status of the transfer centers. (Jay Banasiak – Sun Metro)

Mr. Banasiak gave a power point presentation and discussed the transfer centers.

Motion made by Suzanne Fabian to adjourn meeting, seconded by Daniel Estrada, at 4:05 p.m. all in favor.

Approved as to form:

Department Head/Board Secretary