

CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
DECEMBER 15, 2009

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:10 p.m. Committee Chair Richard Sheldon, present and presiding and the following Committee Members answered roll call:

Mr. Richard Sheldon
Ms. Jane Ratcliffe
Ms. Robin Roberts
Ms. Suzanne Fabian
Mr. Ernesto Dominguez
Mr. Daniel Estrada
Mr. Walt Phillips (absent)
Ms. Amy Lechuga (absent)
Mr. Troy Hicks (absent)

Agenda

1. Call to order.

Item 1: The meeting was called to order at 2:10p.m.

2. Public Comments

Item 2: There were no public comments

3. Approval of the minutes of the CAC meeting of November 17, 2009.

Item 3: Motion made by Robin Roberts to approve the minutes of November 17, 2009. Seconded by Suzanne Fabian. All in favor.

4. Presentation, discussion and action on the placement of a bus shelter at Magnetic and Zircon. (Sun Metro)

Item 4: Ismael Segovia gave a presentation of the location and as to why it did not qualify to have a shelter placed at Magnetic and Zircon. The site received 46 points out of the necessary 76 points needed. The CAC discussed this item. Suggestion was made to get a petition to put a shelter at this location. On next agenda, CAC wants to discuss the bus stop at Hercules and Dyer and research the bus stop at Hondo Pass and Magnetic. No action taken

5. Presentation on feasibility of implementing a new discounted bus pass for riders between age 55 and 65. (Sun Metro)

Item 5: Lynly Leeper gave a report on the feasibility. Only 15% of riders are between 55 through 65. If rate is reduced from \$1.25 to \$.75, lost revenue would be \$750,000.00 yearly. Lynly explained that the data used for this study is 10 years old. Mr. Dominguez presented a letter from the AARP and wants to pursue this item. On next agenda, discussion and action asking TX Dot for more recent information. No action taken

6. Discussion and action on naming the Northeast Transfer Center. (CAC)

Item 6: Cynthia Osborn stated a policy was recently adapted for naming Transfer Centers and now this policy has to be followed. Letter from Norma Chavez nominating Arves Jones, Sr. was read. Cynthia Osborn suggested that someone from Sun Metro contact Norma Chavez and let her know there is a policy in place for naming the transfer centers. Motion made by Ernesto Dominguez to direct Sun Metro staff to formally open the nomination process by posting it on the web site or any other advertising media per say, to open the nominations for naming of the Northeast Transfer Center. Information will be available by Sun Metro staff as will application and the rules, with the closing date of July 1, 2010. Robin Roberts seconded. All in favor.

7. Presentation on feasibility of incorporating mobile Wi-Fi on some of Sun Metro's longer routes.

Item 7: Ismael Segovia showed a power point presentation on the similarities and findings of Wi-Fi services. Ismael mentions that users complained there was not enough time to log on . Richard Sheldon mentioned we only have a few routes long enough to utilize the Wi-Fi service. Mr. Dominguez commented that it was good enough that the transfer centers have it. Mr. Dominguez would like to place on next agenda the use of display signs inside the bus. No action taken.

8. Discussion and action on the nomination of an alternate member for Citizen's Advisory Committee to fill the current vacancy.

Item 8: Suzanne Fabian made the motion to direct Sun Metro staff to put on the web that there is a vacancy for an Alternate for the Citizen's Advisory Committee. Robin Roberts seconded. All in favor.

9. Discussion and action on the creation of a CAC member list containing personal contact information to be distributed among current CAC members.

Item 9: Cynthia Osborn advised against giving personal information out. It is not illegal to do so. Suzanne would like the Chair to have a list of numbers. Mr. Dominguez made a motion to direct Sun Metro staff to contact members for permission to publish personal

information for distribution to other CAC members. Jane Ratcliffe seconded. All in favor.

10. Discussion on possibility of bus stop closer to 8410 Tigris at Woodchase Community Senior Center.

Item 10: A power point presentation by Angelica Bryant was made. A ridership analysis needs to be conducted to determine the feasibility of this route modification. Any modification implementation cannot occur until the Fall of 2010. Follow up on next agenda.

11. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. (CAC)

Item 11: Several topics were brought up to be discussed at the meeting of January 19, 2010.

12. Director's Report on Performance Measures.

Item 12: Lynly Leeper read the director's report.

Motion made by Richard Sheldon to adjourn meeting at 3:30 p.m.. Seconded by Ernesto Dominguez. All in favor.

Approved as to form:

Department Head/Board Secretary