

CITIZENS ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)

October 16, 2018

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:07PM. The following Committee Members answered to roll call:

	<u>Present</u>	<u>Absent</u>
MO – Vacant		
D1 – Lee Willmott		A
D2 – Eden Robles		A
D3 – Jonathan Moran		A
D4 – Rebecca Hernandez	P	
D5 – Aziz Afravi	P	
D6 – Donald Pearson	P	
D7 – Noemi Rojas	P	
D8 – Leah Wood	P	
ALT – Mark C. Steele	P	
ALT – Lori Vugteveen	P	
ALT – Vacant		

2. **Public comment.** Possibility of Citizen’s Advisory Committee Agenda being emailed to the public aside of the members.
3. **Approval of minutes of last meeting.** Motion made by Lori, seconded by Mark, and unanimously carried to **APPROVE** the Minutes for the previous CAC Meeting.
4. **Discussion and update on Streetcar Service and naming of Streetcar Maintenance Facility.** 3 streetcars have already been approved and passed the testing. Working with streets on signs for parking and streetcar service route area. Working with El Paso Police Department to have cars towed whenever parked in unauthorized area. People are now cognizant of streetcar. Total amount of streetcars is 6. During the week, 3 will be running the North to South figure 8 loop. 2 cars running downtown loop. 200miles of non-accidents/defects have been passed by first 2 cars. One complaint by civilian about bell, but now ok with bell and understands why. Cars hold 40 people sitting. Goal is to have cars every running 15 minutes. Full route is 45 minutes. Streetcar was present at chalk the block. People were very happy and excited, taking pictures eager to have streetcar running. People reminiscing on old streetcars. Gave out tees after people toured the streetcar.
5. **Appointment/Reappointment of CAC members including Chair and Vice Chair appointment.** Will reach out to each of the districts about the member’s expiring terms and possibly Mayor’s office appointing Mark Steele.
6. **Discussion and action on CAC Board member trainings.** Ethics training will be done yearly.
7. **CAC End of Year Report.** Frank Benavidez reads numbers on report.
8. **Monthly Report on Paratransit [LIFT] Services for period ending August 31, 2018.** Mr. Alex Arrieta presented numbers for whole month of August 31, 2018.
9. **Director’s Report [Sun Metro].**
 - A. **Monthly Customer Service Report for Fixed Route.** Mr. Myers presented numbers for whole month of September 2018. (New category added to report bus annunciation not working)
 - B. **Monthly Ridership and Operations Report for Fixed Route.** Mr. Myers presented numbers for month September 2018.

- 10. Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.** Update on new buses. Brios and Quantum. Naming rights for Streetcar Maintenance Facility. Update on mobile app. Mark will follow up on Route 10 gap location.
- 11. Call to Adjourn.** Motion made by Leah, seconded by Rebecca, and unanimously carried to adjourn this meeting at 3:38p.m.

Approved by:

/s/ Jay Barasiak
Department Head/Board Secretary