

CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
February 15, 2011

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:05 p.m. The following Committee Members answered roll call:

Mr. Ernesto Dominguez
Ms. Robin Roberts
Mr. Lawrence Harley
Ms. Leah Osborne
Mr. Josue Rodriguez
Mr. Donald Pearson
Mr. W. Burns Taylor
Mr. Jesus Bautista (Arrived at 2:20 pm)

Agenda

1. Call to order.

Item 1: The meeting was called to order at 2:05 p.m.

2. Public Comments

Item 2: John Eger spoke about Sun Metro Lift.

3. Approval of the minutes of the CAC meeting of November 16, 2010.

Item 3: Motion made by Robin Roberts to approve the minutes of the CAC meeting of November 16, 2010. Seconded by Lawrence Harley. All in favor, motion passes unanimously.

4. Approval of the minutes of the CAC meeting of January 18, 2011.

Item 4: Motion made by Robin Roberts to approve the minutes of the CAC meeting of January 18, 2011. Seconded by W. Burns Taylor. All in favor, motion passes unanimously.

5. Update status on the bus shelter at Dyer and Hercules. (Sun Metro)

Item 5: Gilbert Guerrero and Mario Cruz with the Engineering and Construction Management Department with the City of El Paso gave the presentation. Consultant is doing the survey for 70 shelters which includes this one.

6. Presentation and discussion of Ft. Bliss transportation plans from the Ft. Bliss Base Transformation Office. (Ft. Bliss)

Item 6: Melisa Herald gave a presentation on the expansion of Ft. Bliss and the impact Ft. Bliss will have on the City of El Paso. Mr. Steve Edmonds from Ft. Bliss gave a presentation on accessing entrance into Ft. Bliss.

7. Presentation, discussion and recommendation on the coordination of all New Freedom funded activities in the El Paso/Sunland area. (Sun Metro)

Item 7: Rene Pokrzywinski, Assistant Director of Sun Metro Paratransit gave the presentation. She spoke on the Lift call center and how to increase customer service information. Spoke on the coordination between Sun City Cab, Project Amistad and the Lift. Made a presentation on the New Freedom Funds and Easter Seals.

8. Presentation, discussion and recommendation on Sun Metro continuing to lead the Easter Seals Accessibility Planning effort in our area. (Sun Metro)

Item 8: Rene Pokrzywinski, Assistant Director of Sun Metro Paratransit gave the presentation. She wants to review the plan and see where the weaknesses and strengths are. She wants to see where the City of El Paso and the County want to go with this.

9. Presentation, discussion and action on attendance policy for Citizens Advisory Committee members and alternates. (CAC)

Item 9: Kristen Choi, Assistant City Attorney gave a short presentation on what is considered an absence. Robin Roberts made a motion to amend the Citizens Advisory Committee By-Laws to address that not completing a meeting constitutes an absence. Seconded by W. Burns Taylor. All in favor, motion passes.

10. Presentation, discussion and action on nomination of Jennifer Perry as alternate member to Citizen's Advisory Committee. (CAC)

Item 10: Jennifer Perry gave a short presentation on her job experience and qualifications to be an alternate on the Citizens Advisory Committee. Ernesto Dominguez made a motion to nominate Jennifer Perry as an alternate to the Citizens Advisory Committee. Seconded by Robin Roberts. All in favor, motion passes.

11. Presentation, discussion and action on nomination of Lee H. Frederick as alternate member to Citizens Advisory Committee. (CAC)

Item 11: Lee Frederick gave a short presentation on his job experience and qualifications to be an alternate on the Citizens Advisory Committee. Ernesto Dominguez made a motion to nominate Lee Frederick as an alternate to the Citizens Advisory Committee. Seconded by Robin Roberts. All in favor, motion passes.

12. Discussion and action to approve February 17, 2011 as date for Citizens Advisory Committee new member orientation. (Sun Metro)

Item 12: Robin Roberts made a motion to approve February 17, 2011 as the date to have the Citizens Advisory Committee Orientation for new members. Seconded by Ernesto Dominguez. All in favor, motion passes.

13. Update on Texas Transportation Institute's recent visit to review and analyze Sun Metro Operations. (Sun Metro)

Item 13: Lynly Leeper stated the report had not been submitted. Will bring back this item to the Citizens Advisory Committee Agenda once the final report has been submitted.

14. Presentation and discussion on cost of a round trip using the Lift and using a cab. (Sun Metro)

Item 14: Rene Pokrzywinski gave the presentation. Questions were asked and this item will be on the Citizens Advisory Committee Agenda for March 15, 2011.

15. Presentation and discussion on proposed new Lift policies. (Sun Metro) (Postpone for March.)

Item 15: This item will be on the Citizens Advisory Committee Agenda for March 15, 2011.

16. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. (CAC)

Item 16:

- a. Presentation and discussion on the ADA thirty (30) minute window for Lift customers and when the policy started. (Sun Metro)
- b. Update on the Bus Rapid Transit (BRT). (Sun Metro)

- c. Presentation and discussion on cost of a round trip using the Lift and using a cab. (Sun Metro)
- d. Presentation and discussion on proposed new Lift policies. (Sun Metro)
- e. Presentation and discussion on complaints associated with taxi service and how are trips assigned to the taxi. (Sun Metro)
- f. Update on Texas Transportation Institute's recent visit to review and analyze Sun Metro's Operations. (Sun Metro)
- g. Update on the maintenance of the buses. (Sun Metro)

16. Director's Report:

Operation Performance for the first quarter of FY 2011 for Fixed Route and Lift Services.

Item 16: Lynly Leeper made the presentation. Handouts were given out

Motion made by Robin Roberts to adjourn the meeting at 4:10 p.m. Seconded by W. Burns Taylor. All in favor, motion passes unanimously.

Approved as to form:



Department Head/Board Secretary