

CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
March 15, 2011

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:04 p.m. The following Committee Members answered roll call:

Ms. Leah Osborne
Mr. Lawrence Harley
Mr. Ernesto Dominguez (Arrived at 2:40 pm)
Ms. Robin Roberts
Mr. Josue Rodriguez (Arrived at 2:45 pm)
Mr. Donald Pearson
Mr. W. Burns Taylor
Dr. Rodney Ransom-Jackson
Mr. Jesus Bautista

Agenda

1. Call to order.

Item 1: The meeting was called to order at 2:04 p.m.

2. Public Comments

Item 2: Mark Steele said there are no indicators as to what buses stop at the bus stops across from the Main Public Library. John Eger questioned the by-laws as to the number of alternates.

3. Approval of the minutes of the CAC meeting of March 15, 2011.

Item 3: Motion made by Robin Roberts to approve the amended minutes of the CAC meeting of March 15, 2011. Seconded by Jesus Bautista. All in favor, motion passes unanimously.

4. Presentation, discussion and action on nomination of Everado Sanchez as an alternate member to the Citizens Advisory Committee. (Sun Metro)

Item 4: Leah Osborne read a short biography on Everado Sanchez. Jesus Bautista and Robin Roberts made a motion to approve Everado Sanchez as

an alternate. Seconded by Lawrence Harley. All in favor, motion passes unanimously.

5. Presentation, discussion and action on nomination of Aziz Afravi as an alternate member to the Citizens Advisory Committee. (Sun Metro)

Item 5: This item was tabled for the Citizens Advisory Committee meeting of April 19, 2011.

6. Update on the maintenance of the fleet of buses. (Sun Metro)

Item 6: Kevin Bunce, Sun Metro Assistant Director for Maintenance will present a more detailed report to the Citizens Advisory Committee on April 19, 2011.

7. Update on the Bus Rapid Transit (BRT). (Sun Metro)

Item 7: Ismael Segovia, Sun Metro Senior Planner gave the presentation. Mr. Segovia explained the Bus Rapid Transit program and brought the Committee up to date on the Mesa and Alameda corridors.

8. Update on Texas Transportation Institute's recent visit to review and analyze Sun Metro's Operations. (Sun Metro) (Postpone for May)

Item 8: Postponed until May, 2011.

9. Presentation and discussion on proposed new Lift Policies. (CAC)

Item 9: Rene Pokrzywinski, Sun Metro Assistant Director for Paratransit gave the presentation. Ms. Pokrzywinski touched bases on the Will Calls, Medicaid, ADA and Curb to Curb Service. She stated that operations have changed, not policy.

10. Presentation and discussion on the ADA thirty (30) minute window for Lift customers and when the policy started. (Sun Metro)

Item 10: Presentation was made by Rene Pokrzywinski, Sun Metro Assistant Director for Paratransit. Thirty minute window for Lift customers is mandated by the ADA laws.

11. Presentation and discussion on cost of a round trip using the Lift and using a Taxi. (Sun Metro)

Item 11: Rene Pokrzywinski, Sun Metro Assistant Director for Paratransit gave the presentation. Ms. Pokrzywinski compared the costs of the Lift versus the Taxi. Handouts were given out.

12. Presentation and discussion on complaints associated with taxi service and procedures on how trips are assigned to the taxi. (Sun Metro)

Item 12: Pokrzywinski, Sun Metro Assistant Director for Paratransit gave the presentation. Ms. Pokrzywinski gave out handouts and gave examples of complaints.

13. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. (CAC)

Item 13:

- a. Report on cost per mile regarding the buses.
- b. Presentation on Orientation and Mobility Training.
- c. Procurement of the taxi service for LIFT riders
- d. Status of the IVR (Lift purchased with the New Freedom funds).
- e. Presentation, discussion and action on smoking policy for the transit terminals.
- f. Presentation and discussion on Sun Metro's policy of cell phone usage by Lift/Fixed Route drivers while driving.
- g. Presentation and discussion on the Fort Bliss effort to market the Federal Employees Transit Benefit Program to military and DOD/DOA personnel to encourage use of Sun Metro for travel to and from work.

Motion made by Jesus A. Bautista to adjourn the meeting at 3:25 p.m. Seconded by Robin Roberts. All in favor, motion passes unanimously.

Approved as to form:

Department Head/Board Secretary