

**CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
MARCH 18, 2008
2:00 P.M.**

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:07 p.m. Committee Chair Ms. Robin Roberts present and presiding and the following Committee Members answered roll call:

Ms. Jane Ratcliff
Mr. Ernest Erbe
Mr. Ernesto Dominguez
Ms. Mary Castillo
Ms. Soledad Galvan
Mr. Alex Frank Catucci
Ms. Suzanne Fabian (Alternate Member)
Mr. Richard Sheldon (Alternate Member)
Mr. Walt Phillips (Not Present)

AGENDA

1. Call to Order

Item #1: The meeting was called to order at 2:07 p.m.

2. Public Comments

Item #2: The following members of the public commented:

- Ms. Patricia Robertson

3. Approval of the minutes of the February 19, 2008 CAC Meeting.

Item #3: Motion made, seconded and unanimously carried to postpone the approval of the minutes for the Citizens Advisory Committee Board meeting held on February 19, 2008, to the next CAC meeting, due to discrepancies.

4. Discussion and Action on the Revised Agenda Process for the Citizen's Advisory Committee.

Item #4: Mr. Telles gave a general discussion on the revised agenda process as to the procedure of placing items on the agenda, the content of the items submitted and opened up discussion on what CAC members would like to handle and discuss.

Mr. Dominguez, Ms. Roberts, Mr. Sheldon and Mr. Catucci commented.

Mr. Tim Omick, Director of Sun Metro, commented.

Raymond Telles gave legal advice.

5. Discussion on items from the last Mass Transit Department Board Meeting held on March 11, 2008.

Item #5: Mr. Omick, Director of Sun Metro, commented, giving brief details on the last Mass Transit Department Board held on March 11, 2008: 1) acquisition of the 40 new buses approved by the Mass Transit Department Board and 2) a free downtown.

Liza Ramirez-Tobias, Transit Planning & Program Coordinator, commented and gave a brief explanation on the move from San Jacinto Plaza to the Union Plaza Transit Terminal.

6. Discussion on the following item which will be on the next Mass Transit Department Board Meeting scheduled for April 8, 2008: Move from San Jacinto Plaza to Union Plaza Transit Terminal (UPTT).

Item #6: Mr. Omick, Director of Sun Metro, commented, giving brief details regarding the move from San Jacinto Plaza to Union Plaza Transit Terminal (UPTT) and gave information regarding the studies performed by Carter Burgess, a world renowned consultation firm hired by the City to look at options for a downtown transfer hub.

7. Director's Report on operations, maintenance, fleet, and service.
 - a. On-Time Performance Report;
 - b. Road Calls;
 - c. Customer Service Report;
 - d. Fleet Replacement Status;
 - e. Public Relations Briefing; and
 - f. Transit Terminal Update.

Item #7: Mr. Omick commented, giving brief details on the operations, maintenance, fleet and service of Sun Metro, including that the on time service remains at 91% and gave a brief explanation of the different categories in the Customer Service Report.

Ms. Cynthia Grajeda commented by giving a public relations briefing regarding the nomination for Outstanding Transit System for a Metropolitan area.

Mr. Dominguez and Ms. Ratcliff commented.

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Motion made by Ms. Ratcliff, seconded by Mr. Sheldon, and unanimously carried to **ADJOURN** this meeting at 4:06 p.m.

Approved as to form:

Department Head/Board Secretary

