

CITIZENS ADVISORY COMMITTEE (CAC)
 OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)
 MAY 17, 2016

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:02PM. The following Committee

Members answered to roll call:	<u>Present</u>	<u>Absent</u>
MO – vacant		
D1 – Don Pearson	P	
D2 – vacant		
D3 – Everardo Sanchez	P	
D4 – vacant		
D5 – Aziz Afravi	P	
D6 – Oscar Lozoya	P	
D7 – Noemi Rojas, Vice-Chair	P	
D8 – Leah M. Wood, Chair	P	
ALT – Rebecca Hernandez		A
ALT – Mark C. Steele	P	
ALT – vacant		

2. **Public comment.** John Eger commented about recent experience with LIFT service and thanked LIFT staff for working with him on UTEP project.

3. **Approval of minutes of last meeting.** Chair motioned for approval of the minutes for meeting on April 19, 2016. Don Pearson moved to approve the minutes as presented. Seconded by Aziz Afravi. All in favor; none opposed; motion passes unanimously.

4. **Update on Sun Metro Safety Campaign.** Paul Guercio provided images of the football theme and a presentation highlighting the FY16 Safety Campaign; also showed a video from the driver’s point of view to demonstrate the challenges faced throughout the city. Explained the difference between preventable and non-preventable accidents. Mentioned that entire fleet will be retrofitted with rear strobe lights by end of fiscal year. Explained that units do not have cameras in the outside rear of the bus, so Sun Metro will work on this for capturing rear-end accidents. Explained how statistics will be gathered for determining outcome of incentives. No action taken.

5. **Update on continuation of Streetcar Project.** Ismael Segovia provided images of ongoing construction sites. Mentioned that crews are laying rail work simultaneously on Father Rahm and Glory Road, and that Father Rahm will be showcased as downtown feature. Explained that sidewalks on both sides of the street will be redone for aesthetic purposes. Explained that Oregon is taking longer due to challenges with underground utilities. Explained that travel into Ciudad Juarez will be researched in the next phase, not this one. Mentioned construction will be more cohesive by end of summer, and that additional updates will be provided in future meetings as project moves forward. No action taken.

6. **Presentation and update on I-10 Mitigation Plan.** Everett Esparza explained that routes are in place and provided press release with location details. Mentioned that routes are very flexible to meet passenger needs. Explained there are no set stops since these are not permanent routes, but rather that the drivers are looking out for passengers and making the necessary stops to pick up folks as they drive along these routes. Mentioned that the express route to/from Westside to Eastside that goes over Trans Mountain Road will now have one stop at the Walmart on Woodrow

Bean to accommodate passenger demand. General discussion about how routes and stops are determined by Sun Metro staff; where routes start and end; how long routes are; and headway between buses. Request for ridership numbers at the next meeting. No action taken.

7. **Discussion and update on Summer Youth Program applicant eligibility process.** Raul Escobedo provided handout with program details and contact information for United Way and Sun Metro staff. Mentioned that program will work same as last year's pilot program, with agencies working with United Way for determining student eligibility and then Sun Metro working with individuals for securing IDs. Mentioned that because program will most likely be adopted for future years, FTA requires fare equity analysis by Sun Metro, which results will be presented to Mass Transit Board upon completion. Request for ridership numbers as project unfolds. No action taken.
8. **Discussion and update on Veteran's Fare Program.** Raul Escobedo mentioned that Sun Metro will meet with Office of Veteran Affairs this week to discuss setting up guidelines for working with community agencies to determine eligibility for Vets. Explained that Sun Metro will not be the ones determining eligibility. Mentioned that Sun Metro will propose providing Vets actively looking for work a 60-day free pass, with option to extend to 90-days, and may be purchased at a discounted price of \$30. More details will be provided after guidelines are determined. No action taken.
9. **Discussion and update on monthly Paratransit Advisory Committee [PAC] meeting.** Julio Perez mentioned that there was no April meeting for PAC. No action taken.
10. **Monthly Report on LIFT Services for period ending April 30, 2016.** Rafael Fernandez provided monthly statistics report. General discussion about late trips, whether due to construction or not; and how issues with entry to Fort Bliss were resolved. No action taken.
11. **Director's Report for period ending April 2016.**
 - A. **Monthly Customer Service Report for Fixed Route.** George Myers provided monthly statistics report. Mentioned that construction does effect Fixed Route and is the main cause for increase in stats. Mentioned drivers continue to be coached on detours, temporary stops, and/or no stops within construction sites. No action taken.
 - B. **Monthly Ridership and Operations Report for Fixed Route.** Raul Escobedo provided monthly revenue statistics. Mentioned that fare box recovery is also down due to decrease in ridership. Explained that people are just not riding buses as much as they used to, maybe because of construction, there's no telling. No action taken.
12. **Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.** The Committee requested that the following items be added to the next meeting's agenda:
 - A. Update on ridership for I-10 Mitigation Plan
 - B. Update on Veterans Fare Program
 - C. Update on the process for recovering items through lost and found
 - D. Email Bylaws to all members

Chair asked for motion to adjourn the meeting at 3:23pm. Oscar Lozoya so moved. Seconded by Don Pearson. All in favor; none opposed; motion passes unanimously.

Approved by:

Jay Barasiak

Department Head/Board Secretary

