

MINUTES
AGENDA FOR A REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
TO BE HELD AT 6:00 P.M., THURSDAY EVENING, MARCH 22, 2007
CITY COUNCIL CHAMBERS, #2 CIVIC CENTER PLAZA – 2ND FLOOR

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

MEMBERS PRESENT: Boureslan, Ali – Chair
 Brannon, Edith
 Gezelius, Ken
 Graham, Elijah
 Mosher, Fran
 Reynolds, Thurman
 Ruck, Lance
 Schwartz, Elma
 Scott, Valarie

MEMBERS ABSENT:

CONSENT AGENDA

The meeting convened at 6 p.m. with five commissioners present and Chair Boureslan presiding. Chair Boureslan began the meeting by asking if there were any changes to the agenda. Linda Thomas responded that Item 4J had been withdrawn. No other changes. Chair Boureslan requested the order of Item 7 and Item 7.5 be reversed.

MOTION TO APPROVE THE CONSENT AGENDA MADE BY COMMISSIONER RUCK AND SECOND BY COMMISSIONER GRAHAM AND UNANIMOUSLY PASSED.

1. Discussion and Action on Approval of Minutes:

March 8, 2007

2. Discussion and Action on Approval of Contracts

- A. Renewal of Personal Services Contract with Viola Chavez to perform the duties of Museum School Coordinator from April 1, 2007 through March 31, 2008, for the Museums and Cultural Affairs Department, Museum of Art.
- B. Renewal of Personal Services Contract with Orlando Cedillo to perform the duties of Museum Development Assistant from April 1, 2007 through March 31, 2008, for the Museums and Cultural Affairs Department, Museum of Art.

3. Notice of Promulgation of Eligible Lists:

- A. CDBG Contract Administrator = Promulgated 3/12/07 (P-81)
- B. Civil Engineer = Promulgated 2/28/07 (P-1) (O-4)
- C. Coach Operator = Promulgated 3/1/07 (P-1) (O-11) (CR-2)
- D. Coach Operator Trainee = Promulgated 3/1/07 (O-40)
- E. Engineering Senior Technician = Promulgated 3/1/07 (P-2) (O-8)
- F. Environmental Engineering Associate = Promulgated 3/09/07 (P-1) (O-10)
- G. Fire Suppression Technician = Promulgated 3/9/07 (P-22)
- H. Licensed Coach Operator = Promulgated 3/1/07 (O-7)
- I. Street Operations Supervisor = Promulgated 3/5/07 (P-7)
- J. Water Conservation Technician = Promulgated 3/5/07 (P-3) (O-5)
- K. Water Plant Senior Technician = Promulgated 3/14/07 (P-2) (CR-1)
- L. Human Resources Analyst – Promulgated 3/13/07 (O-16) (P-3)

3.5 Discussion and Action on Approval of Classification Actions:

	<u>TITLE</u>	<u>CODE</u>	<u>GRADE</u>
A. Proposed:	Construction Inspector Trainee	17290	GS 45
B. Proposed:	Fleet Maintenance Technician Trainee	18140	GS 45

4. Discussion and Action on request to have named placed on Transfer List:

- A. Franco Jr., Enrique – Truck Driver – Environmental Services
- B. Gomez, Samuel – General Service Worker – Environmental Services
- C. Gomez, Heli – Fleet Technician – Sun Metro
- D. Villa, Rosa E. – Senior Secretary – Library
- E. Villarreal, Genaro – Truck Driver – Environmental Services
- F. Ramirez, Robert – Truck Driver – Environmental Services
- G. Lopez, Roberto – Engineering Senior Technician – EPWU
- H. Johannes, Carl A. – Engineering Technician – Streets
- I. De Haro, Arturo – Lead Maintenance Mechanic – Streets
- J. ~~Huerta, Agustin – Trades Helper – Streets~~ **Withdrawn**

5. Discussion and Action on request to assign pending appeal cases:

- A. Arellano, Jaime – Suspension – Mass Transit(3/8/07)
- B. Armstrong, Leon – Termination – Mass Transit
- C. Hernandez, Gloria – Suspension – Financial Services

6. Discussion and Action on request to have name placed on Reinstatement List:

- A. Sanchez, Jose – Electronics Technician - Street Department

7.5 Discussion and Action on Approval of Amendment to Contract of Hearing Officer Chris Borunda

7. Discussion and Action on Approval of Hearing Officer's Invoice:

Chris Borunda #39338 = \$364.86 (tabled from 3/8/07 CSC)

REGULAR AGENDA

The Civil Service Commission may retire into Executive Session pursuant to Civil Service Commission Rule 1, Section 11(a) and the Texas Government Code, Section 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Commission may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.). The Commission will return to open session to take any final action.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.074 PERSONNEL MATTERS

MOTION TO MOVE TO EXECUTIVE SESSION MADE BY COMMISSIONER GEZELIUS AND SECOND BY COMMISSIONER MOSHER AND UNANIMOUSLY PASSED.

Jake Canavan requested this item be discussed in Open Session.

MOTION TO RECONVENE TO OPEN SESSION MADE BY COMMISSIONER GEZELIUS AND SECOND BY COMMISSIONER SCHWARTZ AND UNANIMOUSLY PASSED.

8. Discussion and Action on Appeal of Disqualification to take Examination and/or Removal of Name from Eligible List in accordance with C.S.C. Rule 8.1.d.1.:

Canavan, Jake – Certified Firefighter Trainee

(Discussion)

MOTION TO APPROVE APPEAL MADE BY COMMISSIONER RUCK AND SECOND BY COMMISSIONER BRANNON AND PASSED, WITH COMMISSIONER GEZELIUS AND SCHWARTZ ABSTAINING.

9. Discussion and Action on Grievance filed by:

Gardon, Rafael – Parks & Recreation re: Violation of Rule 19 & CSC Resolution to cause Adverse Personnel Action.

(Discussion)

Commissioner Ruck explained that no further remedy could be applied.

MOTION TO DENY MADE BY COMMISSIONER RUCK AND SECOND BY COMMISSIONER MOSHER AND UNANIMOUSLY PASSED.

10. Discussion and Action on Hearing Officer's Report & Recommendation

Raul Hernandez – Termination – Sun Metro (07SM01WE)

Chair Boureslan inquired if Mr. Hernandez wished to make any comment regarding the Hearing Officer's report. Mr. Hernandez replied that he did not.

MOTION TO ACCEPT HEARING OFFICER'S REPORT AND RECOMMENDATION MADE BY COMMISSIONER GEZELIUS AND SECOND BY COMMISSIONER SCHWARTZ AND UNANIMOUSLY PASSED.

MOTION TO ADJOURN MADE BY COMMISSIONER GEZELIUS AND SECOND BY COMMISSIONER SCHWARTZ AND UNANIMOUSLY PASSED.

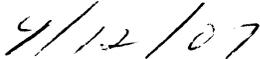
Meeting adjourned at 7:03 p.m.



Ali Boureslan, C.S.C. Chair



Linda Ball Thomas, CSC Secretary



Date Approved