

MINUTES
FOR A REGULAR MEETING OF THE CIVIL SERVICE COMMISSION TO BE HELD AT
6:00 P.M., THURSDAY EVENING, JULY 10, 2008, CITY COUNCIL CHAMBERS
#2 CIVIC CENTER PLAZA – 2ND FLOOR

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

MEMBERS PRESENT: Boureslan, Ali – Chair
 Chacon, Fernando
 Graham, Elijah
 Karlsruhe, Eileen
 Pleters, Michael
 Viescas, Cora

MEMBERS ABSENT: Brannon, Edith
 Sustaita, Jessie

The meeting convened at 6:00 p.m. with five Commissioners present and Chair Boureslan presiding. Chair Boureslan asked CSC Secretary Linda Thomas if there were any changes to the Agenda. Ms. Thomas announced the following corrections: Page 1, item 2B Coordinator to Manager and item 2J qualification to two years.

CONSENT AGENDA

1. Discussion and Action on Approval of Minutes:

June 12, 2008

2. Discussion and Action on Approval of Classification Actions:

<u>Title</u>	<u>Code</u>	<u>Grade</u>
A. Proposed: Animal Services Manager	22315	PM 130
B. Proposed: Energy Resources Coordinator <u>Manager</u>	13075	PM 132
C. Proposed: Foreign Trade Zone Coordinator	10025	PM 126
D. Proposed: Lead Human Resources Specialist	10540	GS 51
E. Proposed: Marketing and Cultural Tourism Coordinator	15150	PM 124
F. Proposed: Open Space, Trails and Parks Coordinator	16065	PM 124
G. Proposed: Senior Animal Services Attendant	22370	GS 45
H. Proposed: Senior Animal Services Officer	22340	GS 48
I. Proposed: Senior Human Resources Specialist	10545	GS 49
J. Proposed: Senior Public Health Specialist	22280	PM 124
K. Proposed: Senior Service Planner	14255	PM 124
L. Proposed: Traffic Signs and Markings Plans Examiner	17390	GS 55

3. Discussion and Action of placement of incumbent into reclassified position:

	<u>Title</u>	<u>Code</u>	<u>Grade</u>
<u>Official:</u>	Secretary	11130	GS 45
<u>Proposed:</u>	Senior Secretary	11120	GS 48
A. Juanita Hernandez			
<u>Official:</u>	Library Information Specialist	15570	GS 45
<u>Proposed:</u>	Library Information Senior Specialist	15560	GS 49
B. Danny Gonzalez			
<u>Official:</u>	Education & Graphics Specialist	11060	GS 49
<u>Proposed:</u>	Senior Graphics Technician	11055	PM 121
C. Lonnie Tapscott			
<u>Official:</u>	Customer Relations Representative	11360	GS 46
<u>Proposed:</u>	Office Supervisor	11220	GS 49
D. Sandra Cervantes			
<u>Official:</u>	Senior Office Assistant	11230	GS 44
<u>Proposed:</u>	Clinical Assistant	22130	GS 44
E. 1. Esperanza Acosta			
2. Maria Balderrama			
3. Maria Benavides			
4. Maria L. Garza			
5. Erika Gonzalez			
6. Paz Hernandez			
7. Susana Monreal			
8. Refugio Munoz			
9. Sonia Ochoa			
10. Martha Rodriguez			
11. Irene Ruiz			
12. Teresa Sanchez			
13. Gilda V. Ulloa			
14. Celia Rodriguez			
15. Jessica Estrada			
16. Eddie Ruiz			
17. Irene Sierra			
18. Dianna Sanchez			
19. Gregoria Garcia			
20. Alejandra Rodarte			
21. Carolina Trujillo			
22. Rosemary Delgado			
23. Christine Galindo			
<u>Official:</u>	Senior Human Resources Specialist	10540	GS 50
<u>Proposed:</u>	Lead Human Resources Specialist	10540	GS 51
F. Belia Payan			

Official:	Accounting/Payroll Specialist	12250	GS 49
Proposed:	Senior Accounting/Payroll Specialist	12245	GS 51

G. 1. Victoria Chavez
2. Mary Hernandez

Official:	Administrative Analyst	11150	PM 126
Proposed:	Department Administrative Manager	11140	PM 129

H. Christina P. Ramirez

MOTION TO APPROVE CONSENT AGENDA WITH CORRECTIONS MADE BY COMMISSIONER PLETERS AND SECONDED BY COMMISSIONER KARLSRUHER AND UNANIMOUSLY PASSED.

REGULAR AGENDA

4. Discussion and Action on Approval of Hearing Officer's Report and Recommendation:

Gregory E. Whited – Suspension – Fire Department

Appellant Gregory Whited was present.

MOTION TO APPROVE HEARING OFFICER'S RECOMMENDATION THAT THE 2 DAY SUSPENSION NOT BE SUSTAINED MADE BY COMMISSIONER PLETERS AND SECONDED BY COMMISSIONER CHACON AND UNANIMOUSLY PASSED.

4.5 Discussion and action on amendment to Civil Service Rule 1, regarding restrictions on representation of classified employees by former Commissioners.

Discussion by Commissioners Pleters, Graham, Chacon, Viescas, Karlsruhe, Assistant City Attorney John Batoon, Chair Boureslan, and City Manager Ms. Joyce Wilson.

FIRST MOTION TO TABLE ITEM MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER GRAHAM. FIRST MOTION FAILS BY A VOTE OF 2 TO 3.

AYES: GRAHAM, CHACON

NAYES: PLETERS, KARLSRUHER, VIESCAS

SECOND MOTION TO APPROVE MADE BY COMMISSIONER VIESCAS AND SECONDED BY COMMISSIONER PLETERS AND PASSED BY SPLIT VOTE OF 4 TO 1.

AYES: CHACON, PLETERS, KARLSRUHER, VIESCAS

NAYES: GRAHAM

MOTION TO MOVE TO EXECUTIVE SESSION MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER GRAHAM AND UNANIMOUSLY PASSED.

The Civil Service Commission may retire into Executive Session pursuant to Civil Service Commission Rule 1, Section 11(a) and the Texas Government Code, Section 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Commission may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Commission will return to open session to take any final action.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.074 PERSONNEL MATTERS

Executive Session convened at 6:40 p.m.

MOTION TO RECONVENE TO OPEN SESSION MADE BY COMMISSIONER GRAHAM AND SECONDED BY COMMISSIONER CHACON AND UNANIMOUSLY PASSED.

Reconvened to Open Session at 7:22 p.m.

5. Discussion and Action on Appeal of Disqualification to take Examination and/or Removal of Name from Eligible List in accordance with C.S.C. Rule 8.1.f.

A. Cornelius, Deborah – Dental Hygienist

MOTION TO APPROVE MADE BY COMMISSIONER GRAHAM AND SECONDED BY COMMISSIONER KARLSRUHER AND UNANIMOUSLY PASSED.

B. Rodriguez, Enrique – Public Health Supervisor

MOTION TO APPROVE MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER GRAHAM AND UNANIMOUSLY PASSED.

C. Sanchez, Robert – Animal Control Officer

MOTION TO APPROVE MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER GRAHAM AND PASSED BY SPLIT VOTE OF 4 TO 1.

AYES: GRAHAM, CHACON, PLETTERS, VIASCAS
NAYES: KARLSRUHER

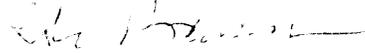
6. Discussion and Action on Appeal of Disqualification to take Examination and/or Removal of Name from Eligible List in accordance with C.S.C Rule 12 Section 9.

Chavira, Ignacio – Chemist
Public Health Specialist

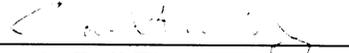
MOTION TO APPROVE MADE BY COMMISSIONER VIASCAS AND SECONDED BY COMMISSIONER GRAHAM AND UNANIMOUSLY PASSED.

MOTION TO ADJOURN MADE BY COMMISSIONER PLETTERS AND SECONDED BY COMMISSIONER CHACON AND UNANIMOUSLY PASSED.

MEETING ADJOURNED AT 7:22 P.M.



Ali Boureslan, C.S.C. Chair



Linda Ball Thomas, C.S.C. Secretary



Date Approved