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MINUTES

FOR A REGULAR MEETING OF THE CIVIL SERVICE COMMISSION HELD AT 6:00 P.M., THURSDAY EVENING, NOVEMBER 8, 2007, CITY COUNCIL CHAMBERS, #2 CIVIC CENTER PLAZA – 2ND FLOOR

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

MEMBERS PRESENT: Ruck, Lance – Chair
Boureslan, Ali
Brannon, Edith
Chacon, Fernando
Flores, Carlos
Reynolds, Thurman
Sustaita, Jessie

MEMBERS ABSENT: Viescas, Cora
Gezelius, Ken

The meeting convened at 6:03 p.m. with seven commissioners present and Chair Lance Ruck presiding. Chair Ruck asked Linda Thomas if there were any changes to the Agenda. Ms. Thomas requested that item #1 be tabled, that item #3D be deleted, and that items 11A & E be deleted. Commissioner Boureslan requested that Item #2 be moved to the regular.

CONSENT AGENDA

1. Discussion and Action on Approval of Minutes:

October 25, 2007

2. Notation on Administrative Changes to Job Specifications:

Chair Ruck, Commissioner Boureslan, City Manager Joyce Wilson, and Assistant City Attorney John Batoon commented.

MOTION TO TABLE THE CHIEF PLANS EXAMINER AND TRAFFIC CONTROL PLANNER JOB SPECS MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER CHACON.

No further action needed.

3. Discussion and Action on Approval of Classification Actions:

	<u>Title</u>	<u>Code</u>	<u>Grade</u>
A.	Benefits Supervisor	12095	PM 127
B.	Senior Microbiologist	13226	PM 126
C.	Microbiology Supervisor	13228	PM 128
D.	Health Director <i>(Deleted)</i>	22010	EX 2
E.	Health Assistant Director	22020	EX 3
F.	Patient Services Coordinator	22030	EX 4
G.	WIC Program Manager	22040	PM 132
H.	WIC Services Manager	22050	PM 129
I.	Certifying Authority	22060	PM 122
J.	WIC Services Specialist	22070	GS 52
K.	Nursing Program Manager	22080	PM 132
L.	Public Health Nurse	22090	PM 128
M.	Nurse Supervisor	22100	PM 130
N.	Licensed Vocational Nurse	22110	GS 55
O.	Medical Assistant	22120	GS 48
P.	Clinical Assistant	22130	GS 44
Q.	Nutrition Services Manager	22140	PM 132
R.	Senior Nutritionist	22150	PM 126
S.	Nutritionist	22170	PM 124
T.	Breast Feeding Coordinator	22180	PM 123
U.	Community Service Aide Breastfeeding Counselor	22190	GS 44
V.	Epidemiologist	22200	PM 131
W.	Dental Hygienist	22210	GS 53
X.	Dental Assistant	22220	GS 45
Y.	Health Training & Promotions Manager	22230	PM 132
Z.	Health Education Supervisor	22240	PM 126
AA.	Health Education Specialist	22250	PM 122
BB.	Community Health Preparedness Planner	22260	PM 125
CC.	Public Health Supervisor	22270	PM 128
DD.	Senior Public Health Specialist	22280	PM 124
EE.	Public Health Specialist	22290	PM 122
FF.	Public Health Aide	22300	GS 44
GG.	Deputy Director of Animal Services	22310	EX 4
HH.	Animal Control Shift Supervisor	22320	GS 51
II.	Animal Control Officer	22350	GS 46
JJ.	Animal Control Attendant	22380	GS 43

MOTION TO APPROVE THE CONSENT AGENDA WITH CHANGES MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER REYNOLDS AND UNANIMOUSLY PASSED.

REGULAR AGENDA

4. Discussion and Action on Selection of Commission Recorder.

MOTION TO MOVE THIS ITEM TO THE END OF THE MEETING MADE BY COMMISSIONER FLORES AND SECONDED BY COMMISSIONER REYNOLDS AND UNANIMOUSLY APPROVED.

5. Discussion and Action on Equivalency Guidelines.
(Tabled from 09-13-07 CSC Meeting)

HR Director Linda Ball Thomas, City Manager Joyce Wilson, HR Manager Peter Fargo, Assistant City Attorney John Batoon, Chair Ruck, Commissioners Boureslan, Reynolds, Chacon, Brannon, Flores commented.

Also, City employees Jose Acosta and David Ochoa commented.

MOTION TO APPROVE WITH CHANGES MADE BY COMMISSIONER BRANNON AND SECONDED BY COMMISSIONER BOURESLAN AND PASSED WITH A 5 TO 1 VOTE.

AYES: BRANNON, SUSTAITA, REYNOLDS, BOURESLAN, AND FLORES
NAYES: CHACON

6. Discussion and Action on Grievance filed by Everardo Ochoa. (Fire)

Commissioners Boureslan and Chacon, Chair Ruck, Grievant Everardo Ochoa, Assistant City Attorney John Batoon, and Fire Chief Marron commented.

MOTION TO DENY WAS MADE BY COMMISSIONER FLORES AND SECONDED BY COMMISSIONER BRANNON AND UNANIMOUSLY PASSED.

7. Discussion and Action on Grievance filed by: (Tabled from 10-11-07 and 10-25-07 CSC Meeting)

Joseph Rochefort – Sun Metro

Commissioners Chacon and Ruck and Boureslan commented as well, Assistant City Attorney John Batoon and Sun Metro Assistant Director Mr. Kevin Bunce.

Commissioner Flores at this time leaves (7:36 pm.)

MOTION MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER CHACON TO SUGGEST TO SUN METRO TO MAKE SURE SAFETY PROCEDURES ARE FOLLOWED UP ON AND ADHERED TO. MOTION PASSED UNANIMOUSLY.

8. Request from Joseph Rochefort to hear objections to Rule 15, Section 2 and 3.

Discussion by Commissioners Ruck, Boureslan and Chacon, and employee Joseph Rochefort also commented. Assistant City Attorney Batoon commented regarding Rule 15.

MOTION MADE BY COMMISSIONER BOURESLAN TO DELETE THIS ITEM WITH NO ACTION. MOTION UNANIMOUSLY PASSED

9. Reconsideration of the 2 day suspension (07-SM-11WE) to allow a vote by the entire Commission as requested by Joseph Rochefort. (Sun Metro)

Commissioners Ruck and Boureslan commented.

MOTION TO DELETE WAS MADE BY COMMISSIONER BRANNON AND SECONDED BY COMMISSIONER SUSTAITIA AND MOTION PASSED UNANIMOUSLY.

10. Discussion and Action on Approval of Hearing Officer Report and Recommendation:

A. John Lanahan – Suspension – Police Department

No Discussion

MOTION MADE BY COMMISSIONER REYNOLDS TO APPROVE HEARING OFFICER'S RECOMMENDATION AND SECONDED BY COMMISSIONER BOURESLAN. PASSED UNANIMOUSLY.

11. Discussion and Action on Appeal of Disqualification to take Examination and/or Removal of Name from Eligible List in accordance with C.S.C. Rule 8, Section 1.d.1:

A. Debra McFadden – Buyer (DELETED)

B. Hector Vazquez - Transit Route Supervisor/Dispatcher

Appellant Hector Vasquez and HR Manager Peter Fargo commented.

MOTION TO DENY MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER BRANNON AND PASSED UNANIMOUSLY.

C. William Page - Engineering Lead Technician

Appellant William Page, HR Manager Peter Fargo, and Commissioner Boureslan commented.

MOTION TO APPROVE PROVIDED THAT HE SUBMITS AN OFFICIAL TRANSCRIPT TO HR MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER CHACON AND PASSED UNANIMOUSLY.

D. Victor Garzon - Engineering Lead Technician

Appellant Garzon and Commissioner Boreslan commented.

MOTION TO APPROVE MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER CHACON AND PASSED WITH A 5 TO 1 VOTE.

**AYES: SUSTAITA, REYNOLDS, BOURESLAN, CHACON, AND FLORES
NAYES: BRANNON**

E. Chesak, Ross – Engineering Lead Technician (DELETED)

F. William Dearen III - Zoo Collection Supervisor

Appellant Dearen and Commissioner Boureslan commented.

MOTION TO APPROVE MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER CHACON AND PASSED UNANIMOUSLY.

G. Samuel Levin - Utility Laboratory Technicians

Appellant Levin commented.

MOTION TO APPROVE MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER REYNOLDS AND PASSED UNANIMOUSLY.

H. Hector Trevino - Housing Program Specialist

Appellant Trevino commented.

MOTION TO APPROVE MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER REYNOLDS AND PASSED WITH A 5 TO 0 VOTE AND ONE ABSTENTION.

AYES: SUSTAITA, REYNOLDS, BOURESLAN, CHACON, AND FLORES

NAYES: NONE

ABSTENTION: BRANNON

I. Kathryn Hernandez - Housing Program Specialist

Appellant Hernandez and Commissioner Reynolds commented.

MOTION TO APPROVE MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER REYNOLDS AND PASSED WITH A 5 TO 0 VOTE AND ONE ABSTENTION.

AYES: SUSTAITA, REYNOLDS, BRANNON, CHACON, AND FLORES

NAYES: NONE

ABSTENTION: BOURESLAN

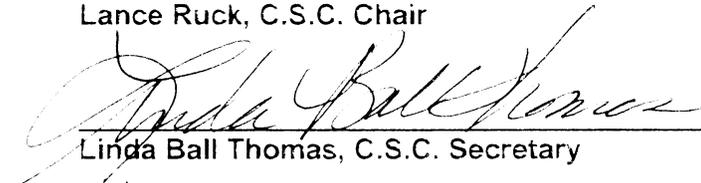
MOTION TO GO INTO EXECUTIVE SESSION AT 8:29 p.m. TO ADDRESS ITEM #4 (INTERVIEWS FOR THE CIVIL SERVICE COMMISSIONER RECORDER) MADE BY COMMISSIONER BOURESLAN AND SECOND BY COMMISSIONER CHACON, AND UNANIMOUSLY PASSED.

MOTION TO ADJOURN MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER REYNOLDS AND UNANIMOUSLY PASSED.

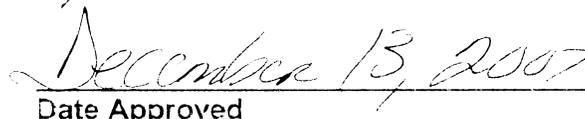
Meeting Adjourned at 9:52 p.m.



Lance Ruck, C.S.C. Chair



Linda Ball Thomas, C.S.C. Secretary



Date Approved