

CORRECTED

MINUTES

**FOR A REGULAR MEETING OF THE CIVIL SERVICE COMMISSION HELD AT
6:00 P.M., THURSDAY EVENING, December 13, 2007, CITY COUNCIL CHAMBERS, #2
CIVIC
CENTER PLAZA – 2ND FLOOR**

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

MEMBERS PRESENT: Ruck, Lance – Chair
 Boureslan, Ali
 Chacon, Fernando
 Reynolds, Thurman
 Ken Gezelius
 Cora Viescas

MEMBERS ABSENT: Edith Brannon
 Jessie Sustiatia

The meeting convened at 6:04 p.m. with five commissioners present and Chair Lance Ruck presiding. Chair Ruck asked Linda Thomas if there were any changes to the Agenda. Ms. Thomas requested that item #4.5 be changed to read Jaime Arrellano instead of Jose Arrellano. Item #2 was moved to regular agenda as per Commissioners Gezelius and Boureslan. Item #6 to be deleted. Item #8 was brought to the forefront of the regular agenda.

CONSENT AGENDA

1. Discussion and Action on Approval of Minutes:

October 25, 2007
November 8, 2007

3. Notation – City Employment Contracts for 1st Quarter – FY 08
4. Notation – Health District Contracts
- 4.5 Notation – Retirement letter by Jose Jaime Arrellano, Jr.

MOTION TO APPROVE THE CONSENT AGENDA WITH CHANGES MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER BOURESLAN AND UNANIMOUSLY PASSED.

REGULAR AGENDA

8 Discussion and Action on Performance Evaluation Sub-Committee Report and Recommendation.

A. Jose D. Acosta – Transit Safety Officer – Sun Metro

Discussion by Commissioners Gezelius, Ruck, Chacon, and Boureslan

MOTION TO ACCEPT SUB-COMMITTEE'S RECOMMENDATION TO RE-RATE 2006-2007 PERFORMANCE EVALUATION THE 3'S TO 4'S AS WELL AS PREVIOUS PERFORMANCE EVALUATION FOR YEAR 2005-2006 TO 4'S WAS MADE BY COMMISSIONER REYNOLDS AND SECONDED BY COMMISSIONER BOURESLAN AND PASSED BY A SPLIT VOTE OF 4 TO 1. (CORRECTION 2-27-08)

AYES: BOURESLAN, REYNOLDS, GEZELIUS, VIASCAS

NAYES: CHACON

2. Discussion and Action on Approval of Classification Actions..

<u>Title</u>	<u>Code</u>	<u>Grade</u>
A. Proposed: International Bridges Operations Manager	12400	PM130

Commissioner Boureslan and Commissioner Chacon commented on whether HR should revise the job specification to include a college degree. There was further discussion on the subject but after further clarification from John Batoon, Assistant City Attorney the motion to deny the job specification as the motion entered failed and the consensus was to approve.

MOTION TO APPROVE JOB CLASSIFICATION AS SUBMITTED BY THE HUMAN RESOURCE DEPARTMENT MADE BY COMMISSIONER GEZELIUS AND SECONDED BY COMMISSIONER REYNOLDS AND PASSED BY A VOTE OF 3 TO 2.

AYES: VIASCAS, REYNOLDS, GEZELIUS

NAYES: BOURESLAN, CHACON

5. Discussion and Action on Equivalency Guidelines.
(Tabled from 09-13-07 CSC Meeting)

Discussion by Commissioners Ruck, Boureslan, CSC Secretary Linda Thomas, Joyce A. Wilson, City Manager and Peter Fargo, HR Manager. Present were Julian Montes of the Water Utilities and David Ochoa of the Parks & Recreation Department who wanted further clarification on the guidelines.

MOTION TO APPROVE ITEM 5 MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER CHACON AND UNANIMOUSLY PASSED.

6. Discussion and Action on Compliant by Carlos Ramirez.

ITEM #6 DELETED

7. Discussion and Action on Appeal of Performance Evaluation:

A. Sylvia Ysasi – Fleet Maintenance Ticket Writer – General Services

Discussion by Commissioners Ruck, Gezelius, Chacon, CSC Secretary Linda Thomas and City Attorney John Batoon.

MOTION TO BE RE-RATE EMPLOYEE DUE TO REVEIWER'S UNTIMELY RATING BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER GEZELIUS AND UNANIMOUSLY PASSED.

B. Martha Olvera – Coach Operator – Sun Metro

Performance Evaluation Sub-Committee will consist of Commissioner Boureslan as Chair, Commissioner Viescas and Chacon.

MOTION TO APPROVE SUB-COMMITTEE MADE BY COMMISSIONER RUCK AND SECONDED BY COMMISSIONER GEZELIUS AND UNANIMOUSLY PASSED.

9. Discussion and Action on Appeal of Disqualification to take Examination and/or Removal of Name from Eligible List in accordance with C.S.C. Rule 8, Section 1.d.1:

A. Canales, Arnaldo – Fleet Maintenance Supervisor

Discussion by Commissioners Boureslan, Chacon, Ruck, HR Manager Peter Fargo and CSC Secretary Linda Thomas.

MOTION MADE TO APPROVE ITEM 9A ON THE CONDITION THAT EMPLOYEE OBTAINS HIS ASE CERTIFICATION MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER REYNOLDS AND UNANIMOUSLY PASSED.

B. Maldonado, Miguel – Fleet Maintenance Supervisor

Discussion by Commissioner Chacon and HR Manager Peter Fargo.

MOTION TO APPROVE ITEM 9B MADE BY COMMISSIONER CHACON AND SECONDED BY COMMISSIONER GEZELIUS AND UNANIMOUSLY PASSED.

C. Morales, Raymundo – Fleet Maintenance Supervisor

Discussion by Commissioners Ruck, Chacon and Viescas.

MOTION TO DENY ITEM 9C MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER GEZELIUS AND PASSED BY A SPLIT VOTE OF 4 TO 1.

AYES: VIESCAS, REYNOLDS, GEZELIUS, BOURESLAN
NAYES: CHACON

10. Discussion and Actions on draft agendas being made available online the Friday Prior to CSC Meetings.

Discussion by Commissioners Ruck, Gezelius, and CSC Secretary Linda Thomas.

MOTION TO POST AGENDA NO LATER THAN NOON MONDAY'S BEFORE MEETING MADE BY COMMISSIONER BOURESLAN AND SECONDED BY COMMISSIONER REYNOLDS AND UNANIMOUSLY PASSED.

MOTION TO ADJOURN MADE BY COMMISSIONER GEZELIUS AND SECONDED BY COMMISSIONER REYNOLDS.

MEETING ADJOURNED AT 7:10 P.M.

Lance Ruck, C.S.C. Chair

Linda Ball Thomas, C.S.C. Secretary

Date Approved