

## MINUTES

### FOR A REGULAR MEETING OF THE CIVIL SERVICE COMMISSION TO BE HELD AT 6:00 P.M., THURSDAY EVENING, JULY 9, 2015, CITY COUNCIL CHAMBERS 300 NORTH CAMPBELL – 1ST FLOOR

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

Members Present: Hernandez, Edward – Chair  
Bowling IV, Robert  
Palmer, Joyce  
Ware-Asbury, Theresa  
Williams, Antonio

Members Absent: Dominguez, Ricardo  
Viescas, Cora

Meeting convened at 6:05 p.m. with four Commissioners present and Chair Hernandez presiding.

CSC Secretary Linda Ball Thomas states changes to Agenda for deletion of Item 2A.

#### CONSENT AGENDA

1. Approval of Minutes:

May 14, 2015 Civil Service Commission Meeting

**MOTION MADE BY COMMISSIONER WARE-ASBURY AND SECONDED BY COMMISSIONER BOWLING TO APPROVE CONSENT AGENDA; MOTION PASSED UNANIMOUSLY.**

#### REGULAR AGENDA

2. Discussion and Action on Appeal of Disqualification to take Examination and/or Removal of Name from Eligible List in accordance with C.S.C. Rule 5.1.(a) and City's Application Policy:

A. Mark A. Carrasco – Volunteer Program Specialist

**MOTION MADE BY COMMISSIONER BOWLING AND SECONDED BY COMMISSIONER PALMER TO DELETE APPEAL; MOTION PASSED UNANIMOUSLY.**

B. Rafael Gardon - Sports Manager

Discussion by Parks & Recreation Director Tracy Novak, Commissioners Ware-Asbury, Bowling, Williams, Palmer, HR Manager Nuria Valdez, and HR Director/CSC Secretary Linda Ball Thomas.

**MOTION MADE BY COMMISSIONER PALMER AND SECONDED BY COMMISSIONER WARE-ASBURY TO DENY APPEAL; MOTION PASSED UNANIMOUSLY.**

## C. Jose Melendez – Transportation Manager

Discussion by Commissioners Ware-Asbury, Williams, Palmer, Bowling, Chair Hernandez Director Streets & Maintenance Ted Marquez, HR Departmental Manager Claudia Cancellare, and HR Director/CSC Secretary Linda Ball Thomas

**MOTION MADE BY COMMISSIONER BOWLING AND SECONDED BY COMMISSIONER WARE-ASBURY TO DENY APPEAL; MOTION TIED, CHAIR HERNANDEZ BREAKS TIE BY VOTING AYE.**

AYES: WARE-ASBURY, BOWLING, HERNANDEZ  
NAYES: PALMER, WILLIAMS

## 3. Discussion and Action on Approval of Subpoena Policy for Civil Service Commission.

Discussion by Chair Hernandez, Commissioners Ware-Asbury, Williams, Bowling, CSC Assistant City Attorney Elizabeth Ruhmann, and CSC Secretary/HR Director Linda Ball Thomas.

**MOTION MADE BY COMMISSIONER BOWLING AND SECONDED BY COMMISSIONER WARE-ASBURY TO REMOVE SECOND PARAGRAPH UNDER POLICY; MOTION PASSED UNANIMOUSLY.**

**MOTION MADE BY COMMISSIONER WILLIAMS AND SECONDED BY COMMISSIONER PALMER FOR PORTION OF THIRD SENTENCE IN FIRST PARAGRAPH UNDER PROCEDURE BE REMOVED; MOTION PASSED UNANIMOUSLY.**

**MOTION MADE BY COMMISSIONER BOWLING AND SECONDED BY COMMISSIONER PALMER TO DELETE SECOND PARAGRAPH UNDER PROCEDURE; MOTION PASSED UNANIMOUSLY.**

**MOTION MADE BY COMMISSIONER WILLIAMS AND SECONDED BY COMMISSIONER BOWLING TO DELETE PORTION OF THIRD PARAGRAPH UNDER PROCEDURE; MOTION PASSED UNANIMOUSLY.**

**MOTION MADE BY COMMISSIONER WILLIAMS AND SECONDED BY COMMISSIONER BOWLING TO AMEND FIRST PARAGRAPH UNDER HOW TO REQUEST A SUBPOENA; MOTION PASSED UNANIMOUSLY.**

**MOTION MADE BY COMMISSIONER BOWLING AND SECONDED BY COMMISSIONER WILLIAMS TO DELETE PORTION OF SECOND PARAGRAPH UNDER HOW TO REQUEST A SUBPOENA AND AMEND THE REMAINING LANGUAGE; MOTION PASSED UNANIMOUSLY.**

**EXECUTIVE SESSION**

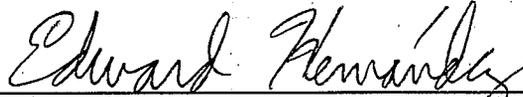
The Civil Service Commission may retire into Executive Session pursuant to Civil Service Commission Rule 1, Section 11(a) and the Texas Government Code, Section 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Commission may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.). The Commission will return to open session to take any final action.

Section 551.071 CONSULTATION WITH ATTORNEY

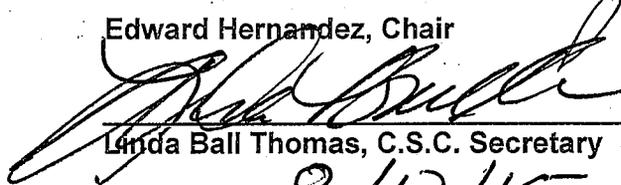
Section 551.074 PERSONNEL MATTERS

MOTION MADE BY COMMISSIONER WARE-ASBURY AND SECONDED BY COMMISSIONER PALMER TO ADJOURN; MOTION PASSED UNANIMOUSLY.

MEETING ADJOURNED AT 7:54 P.M.



Edward Hernandez, Chair



Linda Ball Thomas, C.S.C. Secretary

8/13/15

Date Approved