

MINUTES

COMMUNITY DEVELOPMENT STEERING COMMITTEE MEETING

Two Civic Center Plaza – 8th Floor
Community Development Conference Room

Thursday, January 18, 2007

There being a quorum; Jim Welshimer called the meeting to order at 5:45 p.m.

MEMBERS PRESENT

Jim Welshimer
Miguel Grijalva
Ana Duenez
Joseph Nevarez

MEMBERS ABSENT

Billie Brown
Barbara Esparza
John Doering

STAFF PRESENT

Bill Lilly, CD Director
Anthony Shaar, CD Deputy Director
Eleanor Love, Senior Grants Planner
Tom Serrano, Senior Grants Planner
Bob Gott, Senior Grants Planner
Judy Emmons, Grants Planner
Yolie Cedillo, Recording Secretary

AGENDA

1. Discussion and Action on Steering Committee Absences – Jim Welshimer, Chairperson

Motion made and seconded to excuse Billie Brown, John Doering and Barbara Esparza from tonight's meeting. Motion passes unanimously.

2. Approval of Steering Committee Minutes of November 2, 2006, and the Citywide Public Hearing, October 11, 2006 – Jim Welshimer, Chairperson

Motion made and seconded to approve the minutes of October 11, 2006 and November 2, 2006. Motion passes unanimously.

3. Discussion on the Public Facilities Quarterly Status Report – Bob Gott, Senior Grants Planner

A spreadsheet was provided by Bob Gott, Senior Grants Planner-Implementation Section,

to the Steering Committee listing the status of various public facilities projects that are currently underway and their status as of December 28, 2006. The projects are from the 30th, 31st and 32nd Community Development Block Grant funding years and one project from the 28th funding year. Similar reports will be provided to the committee members on a quarterly basis throughout the funding process.

4. Discussion and Action on the Steering Committee Schedule for Review of 2007-2008 Community Development Block Grant and Emergency Shelter Grant Funding Requests - Eleanor Love, Senior Grants Planner

Eleanor Love reviewed the Planning Schedule with the Steering Committee members and asked them to notify staff if the meeting dates conflict with their schedules or calendars.

5. Discussion and Action on the Materials to be Provided to the Steering Committee by CD Staff during the Proposal Review Process – Eleanor Love, Senior Grants Planner

There was a discussion on the types of presentations and materials that the social service agencies should present to the committee members during the proposal review process. The committee agreed that a 3-5 minute oral presentation and/or current photos in support of their project should suffice to assist the committee when making a final determination on awarding the grants. No PowerPoints are needed. Testimonials from people who have accessed the services provided by the social service agencies will also be acceptable.

An example of a cost estimate, a site map and a project fact sheet will also be provided to each Steering Committee member by CD staff for physical projects that will be considered during the CDBG proposal review process.

6. Citizen Comments on Items 1-5

None

7. Adjournment

Meeting is adjourned at 6:40 p.m.