

**Minutes**  
**Community Development Steering Committee Meeting**  
**Two Civic Center Plaza**  
**2nd Floor Council Chambers**  
**Friday, February 11, 2011**

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There being a quorum, Annette Stone called the meeting to order at 1:08 p.m.

**Members Present**

Trinidad Acevedo  
Peg Booker  
Karl Heimer  
Laura Calvillo Neill  
Joyce Palmer  
Moises Rodriguez, Jr.  
Annette Stone  
Sudy Todd

**Members Absent**

Hector Arellano

**Late Arrivals**

None

**Early Departures**

None

**Staff Present**

Bill Lilly, Director  
Anthony Shaar, Deputy Director  
Tom Serrano, Senior Grant Planner  
Michelle Ellington, Grant Planner  
Connie Jimenez, Grant Planner  
Roxanne Varela, Grant Planner  
Kevin Pitts, Grant Planner  
Natalie Nevarez-Straight, Senior Grant Planner  
Sandra Serrano, Volunteer Services Specialist

**A G E N D A**

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Annette Stone, Chairperson
2. Approval of Steering Committee Minutes of November 11, 2010 – Annette Stone, Chairperson
3. Approval of Appeals/Grievance Subcommittee Minutes of February 1, 2011 – Karl Heimer, Chairperson
4. Presentation and Discussion of Appeals/Grievance Subcommittee Recommendations – Karl Heimer, Chairperson
5. Presentations by the Collaborative Chairpersons and the CD Staff Regarding Proposed Funding Allocations for the Following 37<sup>th</sup> Year (2011-2012) Community Development Block Grant (CDBG) Public Service and 2011-2012 Emergency Shelter Grant (ESG) Collaboratives:

- A. Economic Opportunities Services
- B. Children and Youth Services
- C. Homeless, Emergency Shelter and Housing Services
- D. Mental and Medical Health Services
- E. Seniors and Persons with Disabilities Services
- F. Emergency Shelter Grant

6. Discussion and Recommendation by the Steering Committee Regarding the Funding Distribution under the Collaboratives Listed in Item 5 – Annette Stone, Chairperson

7. Adjournment

**Item 1: Steering Committee Absences**

A motion was made by Karl Heimer, seconded by Peg Booker, and unanimously carried to excuse the absence of Hector Arellano

AYES: Mr. Acevedo, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer, Mr. Rodriguez and Ms. Todd

NAYS: None

ABSENT: Hector Arellano

**Item 2: Approval of Steering Committee Minutes of November 11, 2010**

A Motion was made by Sudy Todd, seconded by Karl Heimer and unanimously carried to approve the minutes.

AYES: Mr. Acevedo, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer, Mr. Rodriguez and Ms. Todd

NAYS: None

ABSENT: Hector Arellano

**Item 3: Approval of Appeals/Grievance Subcommittee Minutes of February 1, 2011**

A motion was made by Peg Booker, seconded by Sudy Todd and unanimously carried to approve the minutes.

AYES: Mr. Acevedo, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer, Mr. Rodriguez and Ms. Todd

NAYS: None

ABSENT: Hector Arellano

**Item 4: Presentation and Discussion of Appeals/Grievance Subcommittee Recommendations**

**Item 5: Presentations by the Collaborative Chairpersons and the CD Staff Regarding Proposed Funding Allocations for the Following 37th Year (2011-2012) Community Development Block Grant (CDBG) Public Service and 2011-2012 Emergency Shelter Grant (ESG) Collaboratives**

**Item 6: Discussion and Recommendation by the Steering Committee Regarding the Funding Distribution under the Collaboratives Listed in Item 5**

A motion was made by Sudy Todd, seconded by Peg Booker to recommend the staff budget for items A, D, and E. Motion carried unanimously.

AYES: Mr. Acevedo, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer, Mr. Rodriguez and Ms. Todd

NAYS: None

ABSENT: Hector Arellano

A motion was made by Sudy Todd, seconded by Joyce Palmer to recommend the collaborative re-examination budget of 2/10/11 for Item B. Motion carried unanimously.

AYES: Mr. Acevedo, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer, Mr. Rodriguez and Ms. Todd

NAYS: None

ABSENT: Hector Arellano

A motion was made by Karl Heimer, seconded by Joyce Palmer to re-open the previous motion. Motion carried unanimously.

AYES: Mr. Acevedo, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer, Mr. Rodriguez and Ms. Todd

NAYS: None

ABSENT: Hector Arellano

A second motion was made by Sudy Todd, seconded by Joyce Palmer to recommend the collaborative re-examination budget of 2/10/11 for Item B. Motion carried unanimously.

AYES: Mr. Acevedo, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer, Mr. Rodriguez and Ms. Todd

NAYS: None

ABSENT: Hector Arellano

A motion was made by Karl Heimer, seconded by Peg Booker, to recommend the collaborative budget for Item C. Motion carried unanimously.

AYES: Mr. Acevedo, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer, Mr. Rodriguez and Ms. Todd

NAYS: None

ABSENT: Hector Arellano

A motion was made by Sudy Todd, seconded by Trinidad Acevedo, to recommend the revised collaborative budget for item F. Motion carried unanimously.

AYES: Mr. Acevedo, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer, Mr. Rodriguez and Ms. Todd

NAYS: None

ABSENT: Hector Arellano

### **Item 7: Adjournment**

The meeting was adjourned at 2:43 p.m.