

# MINUTES

## Community Development Steering Committee Meeting

Two Civic Center Plaza  
8th Floor – Community Development Conference Room  
Thursday, February 14, 2008

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There being a quorum, Jim Welshimer called the meeting to order at 5:40 p.m.

### Members Present

John Doering  
Rocio Hinojosa  
Ana Dueñez  
Billie Brown  
Annette Stone  
Jessie Sustaita  
Jim Welshimer

### Member Absent

Miguel Grijalva

### Staff Present

William Lilly, Director  
Anthony Shaar, Deputy Director  
Judy Sarabia, Senior Grant Planner  
Michele Ellington, Grant Planner  
Connie Jimenez, Grant Planner  
Susie Moralez, Recording Secretary

### Agenda

1. **Discussion and Action on Steering Committee Absences – Jim Welshimer, Chairperson**

Motion made by Billie Brown and seconded by John Doering to excuse Miguel Grijalva's absence. Motion passes unanimously.

2. **Approval of the Steering Committee Minutes of February 7, 2008 – Jim Welshimer, Chairperson**

Motion made by Billie Brown and seconded by Rocio Hinojosa to approve the Minutes of February 7, 2008. Motion passes unanimously.

3. **Presentations on the El Paso Coalition for the Homeless' Role in the CDBG and ESG Application Process – Susan Austin, Homeless Coalition Executive Director**

Susan Austin provides an overview of the Homeless Continuum of Care program and of the coordinated effort by homeless service providers, including those who have applied for CDBG and ESG funding, to serve the homeless population in El Paso. She also reports that the funding applications submitted to Community Development by the agencies were reviewed prior to submission by the Coalition for grammatical correctness and to ensure clarity.

4. **Presentation by the Chairperson and Agency Representatives for the Homeless, Emergency Shelter and Housing Services Collaborative, and Review by the Steering Committee of the Following 34<sup>th</sup> Year (2008-2009) Homeless, Emergency Shelter and Housing Services Collaborative Proposals**

Blake Barrow, Director of the Rescue Mission and Collaborative Chair, reviews the Collaborative process that was followed in arriving at a consensus budget recommendation in the amount of \$319,013. He informs the committee that one project withdrew its request for funding and is, therefore, not included in the following list of projects that were recommended for funding:

- A. Center Against Family Violence (Emergency Shelter for Survivors of Domestic Violence)
- B. Centro San Vicente, Inc. (Homeless Health Care Clinic)
- C. Child Crisis Center of El Paso (Emergency Shelter and Crisis Nursery)
- D. El Paso Center for Children (TLC for Teen Mothers and Their Infant Children)
- E. El Paso Villa Maria (El Paso Villa Maria – TLC)
- F. La Posada Home, Inc. (Campbell Property)
- G. La Posada Home, Inc. (Bassett Property-TLC)
- H. Project Vida (Roots and Wings TLC)
- I. Rescue Mission of El Paso (Food Service and Building Maintenance)
- J. YWCA El Paso Del Norte Region (Sara McKnight Transitional Living Center)

Connie Jimenez reports on the status of existing contracts for the previous and current year prior to a brief presentation by representatives of each project. The representatives respond to committee members' questions about their proposals and projects.

5. **Citizen Comments on Items #3 and #4**

None.

6. **Discussion and Recommendation by the Steering Committee Regarding the Funding Distribution under the Homeless, Emergency Shelter and Housing Services Collaborative**

Jessie Sustaita makes a Motion to approve the budget as presented; John Doering seconds the Motion. However, the Motion and second are rescinded to allow for further discussion. Ana Duenez states that she does not support Project Vida's project, and requests that the Motion be amended to exclude Project Vida and divide the funding recommended for Project Vida among the other projects. Jessie Sustaita declines the request and makes a new Motion to approve the budget as presented; it is seconded by Billie Brown. The Motion passes 6 to 1, with Ana Duenez voting Nay.

7. **Presentation by the Chairperson and Agency Representatives for the Emergency Shelter Grant Collaborative, and Review by the Steering Committee of the Following 2008-2009 Emergency Shelter Grant Program Collaborative Proposals**

Ray Tullius, Opportunity Center Executive Director and Collaborative Chair, reviews the Collaborative process that was followed in arriving at a consensus budget recommendation in the amount of \$375,258. He informs the committee that one project that applied for funding was ineligible because it could not provide the federally-required one-to-one match and is, therefore, not included in the following list of projects that were recommended for funding:

- A. **Center Against Family Violence, Inc.**
- B. **Child Crisis Center of El Paso**
- C. **El Paso Center for Children, Inc.**
- D. **El Paso Community Mental Health and Mental Retardation Center**
- E. **El Paso Villa Maria, Inc.**
- F. **International AIDS Empowerment**
- G. **La Posada Home, Inc.**
- H. **Opportunity Center for the Homeless**
- I. **Project Vida**
- J. **Rescue Mission of El Paso, Inc.**
- K. **The Salvation Army**
- L. **YWCA El Paso Del Norte Region**

Connie Jimenez reports on the status of existing contracts for the previous and current year prior to a brief presentation by representatives of each

project. The representatives respond to committee members' questions about their proposals and projects.

8. **Citizen Comments on Item #7**

None.

9. **Discussion and Recommendation by the Steering Committee Regarding the Funding Distribution under the Emergency Shelter Grant Collaborative**

John Doering makes a Motion to approve the budget as presented; Billie Brown seconds the Motion. Ana Duenez states that she does not support Project Vida's project. The Motion passes 6 to 1, with Ana Duenez voting Nay.

10. **Adjournment**

Meeting adjourned at 8:28 p.m.