

**Minutes**  
**Community Development Steering Committee Meeting**  
**Two Civic Center Plaza**  
**8<sup>th</sup> Floor Conference Room**  
**Tuesday, February 21, 2012**

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There being a quorum, Annette Stone called the meeting to order at 5:36 p.m.

**Members Present**

Hector Arellano  
Jorge Diaz, Jr.  
Karl Heimer  
Joyce Palmer  
Annette Stone  
Sudy Todd

**Members Absent**

Peg Booker  
Moises Rodriguez

**Late Arrivals**

Laura Calvillo Neill (5:55)

**Early Departures**

None

**Staff Present**

Bill Lilly, Executive Director  
Anthony Shaar, Deputy Director  
Connie Jimenez, Grant Planner  
Michelle Ellington, Grant Planner  
Nathalie Nevarez-Straight, Senior Grant Planner  
Roxanne Varela, Grant Planner  
Kevin Pitts, Grant Planner

**A G E N D A**

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Annette Stone, Chairperson
2. Approval of Steering Committee Minutes of February 14, 2012 – Annette Stone, Chairperson
3. Citizen Comments on Agenda Items
4. Reconsideration, Discussion and Recommendation by the Steering Committee Regarding the Competitive Job Training and Education Proposals Submitted by Project Arriba, Rescue Mission of El Paso and the Salvation Army for the \$30,000 Set-aside
5. Presentations by the Collaborative Chairpersons and the CD Staff Regarding Proposed Funding Allocations for the Following 38th Year (2012-2013) Community Development Block Grant (CDBG) Public Service and 2012-2013 Emergency Solutions Grant (ESG) Collaboratives:
  - A. Children and Youth Services
  - B. Homeless, Emergency Shelter and Housing Services

- C. Mental and Medical Health Services
- D. Seniors and Persons with Disabilities Services
- E. Emergency Solutions Grant

6. Discussion and Recommendation by the Steering Committee Regarding the Funding Distribution under the Collaboratives Listed in Item 3 – Annette Stone, Chairperson

7. Adjournment

**Item 1: Steering Committee Absences**

A motion was made by Sudy Todd, seconded by Joyce Palmer, and unanimously passed to excuse Peg Booker and Moises Rodriguez.

AYES: Mr. Arellano, Mr. Diaz, Mr. Heimer, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Ms. Booker, Ms. Neill and Mr. Rodriguez

**Item 2: Approval of Steering Committee Minutes of February 14, 2012**

A Motion was made by Sudy Todd, seconded by Karl Heimer, and unanimously carried to approve the minutes.

AYES: Mr. Arellano, Mr. Diaz, Mr. Heimer, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Ms. Booker, Ms. Neill and Mr. Rodriguez

**Item 3. Citizen Comments on Agenda Items** (Will be taken as each item is discussed.)

**Item 4: Reconsideration, Discussion and Recommendation by the Steering Committee Regarding the Competitive Job Training and Education Proposals Submitted by Project Arriba, Rescue Mission of El Paso and the Salvation Army for the \$30,000 Set-aside**

A motion was made by Joyce Palmer, seconded by Karl Heimer, and unanimously passed to allow each applicant to make a 3 minute presentation.

AYES: Mr. Arellano, Mr. Diaz, Mr. Heimer, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Ms. Booker, Ms. Neill and Mr. Rodriguez

A show of hands was taken as follows:

Project Arriba received two votes

Rescue Mission received three votes

Salvation Army received one vote

**Item 5. Presentations by the Collaborative Chairpersons and the CD Staff Regarding Proposed Funding Allocations for the Following 38th Year (2012-2013) Community Development Block Grant (CDBG) Public Service and 2012-2013 Emergency Solutions Grant (ESG) Collaboratives.**

**Item 6: Discussion and Recommendation by the Steering Committee Regarding the Funding Distribution for the Proposed Project listed in Item 5**

A. A motion was made by Karl Heimer, seconded by Laura Neill, and passed unanimously to recommend funding as presented by the collaborative.

AYES: Mr. Arellano, Mr. Diaz, Mr. Heimer, Ms. Neill, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Ms. Booker and Mr. Rodriguez

C. A motion was made by Joyce Palmer, seconded by Laura Neill, and unanimously passed to recommend the funding as presented by the collaborative

AYES: Mr. Arellano, Mr. Diaz, Mr. Heimer, Ms. Neill, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Ms. Booker and Mr. Rodriguez

D. A motion was made by Karl Heimer, seconded by Hector Arellano, and unanimously passed to recommend the funding as presented by the collaborative.

AYES: Mr. Arellano, Mr. Diaz, Mr. Heimer, Ms. Neill, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Ms. Booker and Mr. Rodriguez

B. A motion was made by Karl Heimer, seconded by Joyce Palmer, and unanimously passed to recommend the funding as presented by the collaborative.

AYES: Mr. Arellano, Mr. Diaz, Mr. Heimer, Ms. Neill, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Ms. Booker and Mr. Rodriguez

E. A motion was made by Joyce Palmer, seconded by Laura Neill to recommend the funding as presented by the collaborative.

AYES: Mr. Arellano, Mr. Diaz, Mr. Heimer, Ms. Neill and Ms. Palmer

NAYS: None

ABSTENTION: Ms. Todd

ABSENT: Ms. Booker and Mr. Rodriguez

## **7. Adjournment**

The meeting was adjourned at 6:32 p.m.