

## **MINUTES**

### **COMMUNITY DEVELOPMENT STEERING COMMITTEE MEETING**

**Two Civic Center Plaza – 8th Floor  
Community Development Conference Room**

**Thursday, February 8, 2007**

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There being a quorum; Jim Welshimer called the meeting to order at 5:30 p.m.

#### **MEMBERS PRESENT**

Jim Welshimer  
Miguel Grijalva  
Ana Duenez  
Joseph Nevarez  
John Doering

#### **MEMBERS ABSENT**

Billie Brown

#### **STAFF PRESENT**

Anthony Shaar, CD Deputy Director  
Judy Emmons, Grants Planner  
Michele Ellington, Grants Planner  
Connie Jimenez, Grants Planner  
America E. Luna, Recording Secretary

#### **AGENDA**

**1. Discussion and Action on Steering Committee Absences – Jim Welshimer, Chairperson**

Motion made by Miguel Grijalva and seconded by John Doering to excuse Billie Brown from tonight's meeting. Motion passes unanimously.

**2. Approval of the Steering Committee Minutes of January 18, 2007 – Jim Welshimer, Chairperson**

Motion made by Joseph Nevarez and seconded by Miguel Grijalva to approve the minutes of January 18, 2007. Motion passes unanimously.

**3. Presentations by the Chairperson and Agency Representatives for the Children and Youth Services Collaborative, and Review by the Steering Committee of the Following 33rd Year (2007-2008) Children and Youth Services Collaborative Proposals:**

Jim Welshimer began the meeting by saying that all materials presented will be certified by the presenter to be true and correct representations of the agencies. The Chairman of the Collaborative will give a review on how the collaborative arrived at a final recommendation. Each agency will have 3-5 minutes to make an oral presentation. Finally the Committee will ask questions regarding presentations as they are given.

Sanjay Mathur, Executive Director of Avance, and Vice-Chair for the Collaborative. He

began by saying that the Collaborative met on 4 separate occasions. In October 2006, the Collaboratives statement of purpose was education and personal development opportunities for children and youth, including those with special needs from ages 0-21. They talked about the proposal process and identified dates as to when proposals would be exchanged. The total number in their group was 11 and only 1 agency didn't receive funding. The remaining 10 agencies agreed on a recommended funding amount totaling \$327,000.00.

- A. Assistance League of El Paso (Operation School Bell)
- B. Avance Inc. – El Paso (Even Start Family Literacy)
- C. CASA of El Paso, Inc. (Court Appointed Special Advocates)
- D. Candlelighters of the El Paso Area (Candlelighters Activities Center)
- E. Child Crisis Center of El Paso (Case Management/Family Conferencing)
- F. El Paso Parks and Recreation Department (Neighborhood Youth Outreach)
- G. El Paso Parks and Recreation Department (Sun Country Recreation Program)
- H. Opportunity Center for the Homeless (Crisis Intervention Project – EPFPA)
- I. Project Vida (School Age Child Care in the Second Ward – Latch Key Centers)
- J. Project Vida (Youth Recreation and Gang Prevention)
- K. YWCA (Teen Leadership Program)

Michele Ellington, Grants Planner informs the committee of each agency's past and current contract performance.

Brief presentations are made to the committee by representatives of each agency. The representatives respond to questions about their proposals and projects by committee members.

**4. Citizen Comments on Item #3**

None

**5. Discussion and Recommendation by the Steering Committee Regarding the Funding Distribution Under the Children and Youth Services Collaborative**

Motion made by John Doering and seconded by Joseph Nevarez to approve the funding distribution under the Children and Youth Services Collaborative as a whole. Motion passes unanimously.

**6. Formation of an Appeals/Grievance Subcommittee to Hear Appeals and/or Grievances from CD/ESG Collaborative Members Regarding Process and Funding Level Issues**

Jim Welshimer asks for volunteers to form a new Appeal/Grievance Subcommittee. Joseph Nevarez and Miguel Grijalva volunteer to be part of the subcommittee. John Doering is already a member of the appeal/grievance subcommittee and he is chosen as Alternate Chairman for this committee.

**7. Adjournment**

Meeting is adjourned at 8:25 p.m.