

MINUTES

COMMUNITY DEVELOPMENT STEERING COMMITTEE MEETING

Two Civic Center Plaza 8th Floor
Community Development Conference Room

Thursday, March 9, 2006

There being a quorum; Jim Welshimer called the meeting to order at 5:30 p.m.

MEMBERS PRESENT

Jim Welshimer
Billie Brown
Trini Acevedo
John Doering
Ana Duenez

MEMBERS ABSENT

Barbara Esparza
Miguel Grijalva

STAFF PRESENT

Nathalie Prise, CD Director
Anthony Shaar, Grants & Program Administrator
Robert Soto, Housing Program Administrator
Tom Serrano, Senior Grants Planner
Kevin Pitts, Grants Planner
Judy Emmons, Grants Planner
Yolie Cedillo, Recording Secretary

Agenda

1. Discussion and Action on Steering Committee Absences – Jim Welshimer, Chairperson

Item 1: Motion made by Trini Acevedo and seconded by Billie Brown to excuse Miguel Grijalva and Barbara Esparza from tonight's meeting. Motion passes unanimously.

2. Approval of the Steering Committee Minutes of February 21, 2006 and February 23, 2006 – Jim Welshimer, Chairperson

Item 2: Motion made by Trini Acevedo and seconded by John Doering to approve the minutes of February 21, 2006 and February 23, 2006. Motion passes unanimously.

3. Presentation of the Following Proposed Administration Budgets for the 32nd Year (2006-2007):

- A. Community Development
- B. CD Accounting (Comptrollers)
- C. CD Legal

Item 3: Representatives from City Departments give brief presentations on their budgets and entertain questions from the Steering Committee members.

4. Review of the Proposed 32nd Year Program Income Budget:

A. Housing Rehabilitation Revolving Loan Program

Item 4: Robert Soto, Housing Programs Administrator makes a presentation regarding the Housing Rehabilitation Revolving Loan Program. Mr. Soto entertains questions from the Steering Committee.

5. Review of the Following 32nd Year (2006-2007) Planning Proposal:

A. Homeless Grants Planner (Opportunity Center for the Homeless)

Item 5: A representative of the El Paso Coalition for the Homeless makes a presentation regarding the request for a Grants Planner position to be funded for the Opportunity Center for the Homeless. She entertains questions from the Steering Committee.

Project rating sheets are handed out to Steering Committee members. They are filled out and returned to Kevin Pitts.

6. Review of the Following 32nd Year (2006-2007) Housing Proposals:

A. Housing Services Counseling for People with Disabilities (El Paso Rehabilitation Center)

B. First Time Homebuyer Counseling and Education (YWCA Consumer Credit Counseling Homeownership Center)

Item 6A: Representatives from the El Paso Rehabilitation Center make a presentation about their project and entertain questions from the Steering Committee.

Project rating sheets are filled out by Steering Committee members and returned to Kevin Pitts.

Item 6B: A representative from the YWCA Consumer Credit Counseling Homeownership Center makes a presentation about the project. The representative plays a video with the testament of a first time homebuyer that accessed services from the YWCA prior to purchasing her home. She entertains questions from the Steering Committee.

Project rating sheets are filled out by Steering Committee members and returned to Kevin Pitts.

7. Review of the Following 32nd Year (2006-2007) Economic Development – Micro Enterprise Proposals:

A. Microenterprise Assistance Program (MAP) – El Paso Empowerment Zone

B. The Entrepreneurial Technical Assistance Center – El Paso Hispanic Chamber of Commerce, Entrepreneurial Development

C. PVCDC/ACCION Texas Micro Enterprise Program (Project Vida Community Development Corporation)

Item 7: Representatives from each agency give a presentation regarding their project and entertain questions from the Steering Committee.

Project rating sheets are filled out by Steering Committee members and returned to Kevin Pitts. Trini Acevedo abstains from filling out the project rating sheets for these 3 projects because he leaves the meeting before all of the representatives from the agencies are able to make their presentations.

8. Citizen Comments on Agenda Items

Item 8: Several business owners stand and express their gratitude to the Project Vida Community Development Corporation for the assistance provided to them that allowed them to open up their own businesses.

9. Adjournment

Meeting is adjourned at 7:20 p.m.