

**Minutes
Steering Committee Meeting**

**Two Civic Center Plaza
8th Floor Conference Room
Thursday, April 9, 2009**

There being a quorum, Billie Brown called the meeting to order at 5:38 p.m.

Members Present

Billie Brown
Peg Booker
Daniel Armendariz
Hector Arellano
Eli Garcia

Members Absent

John Doering
Jessie Sustaita
Annette Stone
Karl Heimer

Late Arrivals

None

Early Departures

None

Staff Present

Bill Lilly, Director, Community Development Department
Anthony Shaar, Deputy Director, Community Development Department
Judy Sarabia, Senior Grant Planner
Kevin Pitts, Grant Planner
Roxanne Varela, Grant Planner
Tom Serrano, Senior Grant Planner
Michelle Ellington, Grant Planner
Patricia White, Housing Program Manager
Edna Hidalgo, Office Manager

A G E N D A

Discussion and Action on:

1. Steering Committee Absences – Billie Brown, Chairperson
2. Review of the Following Proposed Administration and Planning Budgets for 2009-2010:
 - A. Community Development Block Grant (CDBG)
 - B. CDBG – Financial Services
 - C. CDBG – Legal
 - D. Housing Rehabilitation Administrative and Project Costs Funded with CDBG Revolving Loan Funds

- E. HOME Program
 - F. Emergency Shelter Grant (ESG)
 - G. Housing Opportunities for Persons with AIDS (HOPWA)
 - H. Continuum Planning and Assistance – El Paso Coalition for the Homeless (Discussion only)
3. Presentation of the Following 35th Year (2009-2010) Proposed 5% Public Services Set-Aside Projects:
- A. El Paso Mental Health Mental Retardation (MHMR)
 - B. Project Vida – School Age Children in the Second Ward - Latch Key Centers (Discussion only)
4. Discussion and Recommendation by the Steering Committee Regarding the Funding for the 5% Public Services Set-Aside Projects
5. Citizen Comments on Agenda Items
6. Adjournment

Item 1: Steering Committee Absences

A Motion was made by Eli Garcia, seconded by Peg Booker, and unanimously carried to excuse the absences of John Doering, Jessie Sustaita, Annette Stone and Karl Heimer.

AYES: Ms. Brown, Ms. Booker, Mr. Arellano, Mr. Armendariz and Mr. Garcia

NAYS: None

ABSENT: Mr. Doering, Mr. Heimer, Ms. Sustaita and Ms. Stone

Item 2: Review of the proposed Administration and Planning Budgets for 2009-2010 (Discussion only)

Item 3: Presentation of the 35th Year (2009-2010) Proposed 5% Public Services Set-Aside Projects (Discussion only)

Item 4: Discussion and Recommendation of the 35th Year (2009-2010) Proposed 5% Public Services Set-Aside Projects

A Motion was made by Eli Garcia, seconded by Daniel Armendariz, and unanimously carried to accept the recommendation as presented.

AYES: Ms. Brown, Ms. Booker, Mr. Arellano, Mr. Armendariz and Mr. Garcia

NAYS: None

ABSENT: Mr. Doering, Mr. Heimer, Ms. Sustaita and Ms. Stone

Item 5: Citizen Comments on Agenda Items

Item 6: Adjournment

A Motion was made by Peg Booker, seconded by Eli Garcia and unanimously carried to adjourn this meeting at 6:02 p.m.