

**Minutes  
Steering Committee Meeting**

**Two Civic Center Plaza  
8<sup>th</sup> Floor Conference Room  
Thursday, August 13, 2009**

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There being a quorum, Billie Brown called the meeting to order at 5:38 p.m.

**Members Present**

Billie Brown  
Jessie Sustaita  
Eli Garcia  
Peg Booker  
Karl Heimer  
Annette Stone  
Daniel Armendariz

**Members Absent**

Hector Arellano

**Late Arrivals**

None

**Early Departures**

None

**Staff Present**

Anthony Shaar, Deputy Director, Community Development Department  
Roxanne Varela, Grant Planner  
Mark Alvarado, Neighborhood Services Coordinator  
Michelle Ellington, Grant Planner  
Rhoda Tillman, CDBG Contract Administrator  
Kevin Pitts, Grant Planner

**A G E N D A**

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Billie Brown, Chairperson
2. Approval of the Steering Committee Minutes of May 14, 2009 – Billie Brown, Chairperson
3. Discussion and Recommendation for Overall Policies and Priorities for the Planning Process for the 36th Year (2010-2011) Community Development Block Grant (CDBG) Program, the 2010-2011 Emergency Shelter Grant (ESG) Program, and the 2010-2011 Housing Opportunities for Persons with AIDS (HOPWA) Program

4. Citizen Comments on Agenda Items

5. Adjournment

**Item 1: Steering Committee Absences**

A Motion was made by Annette Stone, seconded by Karl Heimer, and unanimously carried to excuse the absence of Hector Arellano.

AYES: Ms. Brown, Mr. Heimer, Ms. Booker, Ms. Stone, Mr. Armendariz, Ms. Sustaita and Mr. Garcia

NAYS: None

ABSENT: Mr. Arellano

**Item 2: Approval of the Steering Committee Minutes of May 14, 2009**

A Motion was made by Eli Garcia, seconded by Karl Heimer, and unanimously carried to approve the minutes as presented.

AYES: Ms. Brown, Mr. Heimer, Ms. Booker, Ms. Stone, Mr. Armendariz, Ms. Sustaita and Mr. Garcia

NAYS: None

ABSENT: Mr. Arellano

**Item 3: Discussion and Recommendation by the Steering Committee Regarding the Overall Policies and Priorities for the Planning Process for the 36th Year (2010-2011) Community Development Block Grant (CDBG) Program, the 2010-2011 Emergency Shelter Grant (ESG) Program, and the 2010-2011 Housing Opportunities for Persons with AIDS (HOPWA) Program**

A Motion was made by Jessie Sustaita, seconded by Eli Garcia, and unanimously carried to accept the recommendation as presented.

AYES: Ms. Brown, Mr. Heimer, Ms. Booker, Ms. Stone, Mr. Armendariz, Ms. Sustaita and Mr. Garcia

NAYS: None

ABSENT: Mr. Arellano

**Item 4: Citizen Comments on Agenda Items**

**Item 5: Adjournment**

The meeting was adjourned at 6:01 p.m.