

**Minutes**  
**Community Development Steering Committee Meeting**  
**Thursday, January 26, 2017 – 5:30 p.m.**  
**City 3, 801 Texas, El Paso, Texas, 79901**  
**Thorman Conference Room - Basement**

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**Members Present**

Jonathan Macias  
Steve Nordberg  
Ismael Olivas  
Alice Rosas  
Sudy Todd  
Deborah Torres

**Members Absent**

Carol Trujillo

**Late Arrivals**

Thurman Reynolds at 5:38 p.m.  
Annette Stone at 5:41 p.m.

**Early Departures**

Sudy Todd at 8:18 p.m.

**Staff Present**

Anthony Shaar, Deputy Director  
Rudy Reyes, Senior Grant Planner  
Sara Ortiz, Grant Planner  
Lluvia Parral, Grant Planner  
Roxanne Varela, Grant Planner

**A G E N D A**

Discussion and Action on:

1. Call to Order – Deborah Torres, Chairperson
2. Discussion and Action on Steering Committee Absences – Deborah Torres, Chairperson
3. Approval of Steering Committee Minutes of November 30, 2016 – Deborah Torres, Chairperson
4. Presentation of Process for Allocating Unprogrammed Funds – Anthony Shaar, Deputy Director
5. Presentations Regarding the Following Proposed Unprogrammed Funds Projects:
  - A. Memorial Park Senior Center Improvements – 1800 Byron – Requested by Rep. Tolbert, District 2
  - B. Mountain View Park Improvements – 8501 Diana – Requested by Rep. Tolbert, District 2
  - C. Memorial Park Dog Park Improvements (Option 1) – 1701 Copia – Requested by Rep. Tolbert, District 2
  - D. Memorial Park Dog Park Improvements (Option 2) – 1701 Copia – Requested by Rep. Tolbert, District 2
  - E. Grandview Spray Park Improvements – 3100 Jefferson – Requested by Capital Improvement Department

- F. Hidden Valley Spray Park Improvements – 200 Coconut Tree – Requested by Capital Improvement Department
  - G. Vocational Park Improvements – Balsam and Mimosa – Requested by Rep. Acosta, District 3
  - H. Sue Young Spray Park Improvements – 9730 Diana – requested by Capital Improvement Department
  - I. E L Williams Park Improvements – 752 Lafayette – Requested by Rep. Limon, District 7 and Lomaland Neighborhood Association
  - J. Lincoln Park Improvements – 4001 Durazno – Requested by Rep. Niland, District 8
  - K. Boys Club Park Improvements – 811 S. Florence – Requested by Rep. Niland, District 8
6. Discussion and Action on Proposed Funding Allocations for Unprogrammed Funds Projects – Debbie Torres, Chair
7. Discussion and Action on Composition of the 2016-2017 Appeals/Grievance Subcommittee – Rudy Reyes, Senior Grant Planner
8. Adjournment

**Item 1: Call to order**

Deborah Torres, Chair, called the meeting to order at 5:34 pm.

**Item 2: Steering Committee Absences – Deborah Torres, Chairperson**

A motion was made by Sudy Todd, seconded by Annette Stone and unanimously passed to excuse Carol Trujillo.

AYES: Mr. Macias, Mr. Nordberg, Mr. Olivas, Mr. Reynolds, Ms. Rosas, Ms. Stone and Ms. Todd

NAYS: None

Absence: Ms. Trujillo

**Item 3: Approval of Steering Committee Minutes of November 30, 2016 – Deborah Torres, Chairperson**

A motion was made by Sudy Todd, seconded by Ismael Olivas and unanimously passed to approve the minutes of November 30.

AYES: Mr. Macias, Mr. Nordberg, Mr. Olivas, Mr. Reynolds, Ms. Rosas, Ms. Stone and Ms. Todd

NAYS: None

Absence: Ms. Trujillo

**Item 4: Presentation of Process for Allocating Unprogrammed Funds – Anthony Shaar, Deputy Director**

**Item 5: Presentations Regarding the Following Proposed Unprogrammed Funds Projects:**

- A. Memorial Park Senior Center Improvements – 1800 Byron – Requested by Rep. Tolbert, District 2. Members requested daily usage counts on type of activities inside and outside. Rep. Tolbert indicated that this was his first priority project.
- B. Mountain View Park Improvements – 8501 Diana – Requested by Rep. Tolbert, District 2. Rep. Tolbert requested that this project be removed as NIP funds had been awarded by City Council.
- C. Memorial Park Dog Park Improvements (Option 1) – 1701 Copia – Requested by Rep. Tolbert, District 2. Rep. Tolbert indicated that this was a low priority project.
- D. Memorial Park Dog Park Improvements (Option 2) – 1701 Copia – Requested by Rep. Tolbert, District 2. Rep. Tolbert indicated that this was a low priority project.

- E. Grandview Spray Park Improvements – 3100 Jefferson – Requested by Capital Improvement Department. Rep. Tolbert indicated this was his second priority project. A change in scope was made from one large canopy to several smaller canopies. No change in cost.
- F. Hidden Valley Spray Park Improvements – 200 Coconut Tree – Requested by Capital Improvement Department. A change in scope was made from one large canopy to several smaller canopies. No change in cost.
- G. Vocational Park Improvements – Balsam and Mimosa – Requested by Rep. Acosta, District 3. District 3 staff indicated the representative supported this project.
- H. Sue Young Spray Park Improvements – 9730 Diana – requested by Capital Improvement Department. A change in scope was made from one large canopy to several smaller canopies. No change in cost.
- I. E L Williams Park Improvements – 752 Lafayette – Requested by Rep. Limon, District 7 and Lomaland Neighborhood Association. There was some duplication with the 42<sup>nd</sup> Year (2016-2017) CDBG allocation.
- J. Lincoln Park Improvements – 4001 Durazno – Requested by Rep. Niland, District 8
- K. Boys Club Park Improvements – 811 S. Florence – Requested by Rep. Niland, District 8

**Item 6: Discussion and Action on Proposed Funding Allocations for Unprogrammed Funds Projects – Debbie Torres, Chair**

A motion was made by Sudy Todd, seconded by Annette Stone to recommend funding the Memorial Senior Center Improvements, the Vocational Park Improvements, the Sue Young Spray Park Improvements, and the Boys Club Park Improvements at the amounts presented. The motion was unanimously passed.

AYES: Mr. Macias, Mr. Nordberg, Mr. Olivas, Mr. Reynolds, Ms. Rosas, Ms. Stone and Ms. Todd

NAYS: None

Absence: Ms. Trujillo

**Item 7: Discussion and Action on Composition of the 2016-2017 Appeals/Grievance Subcommittee – Rudy Reyes, Senior Grant Planner**

A motion was made by Jonathan Macias, seconded by Annette Stone, and unanimously passed that the Appeals/Grievance Committee would include Jonathan Macias, as Chair, Steve Nordberg and Alice Rosas as volunteers.

AYES: Mr. Macias, Mr. Nordberg, Mr. Olivas, Mr. Reynolds, Ms. Rosas, Ms. Stone and Ms. Todd

NAYS: None

Absence: Ms. Trujillo

**Item 8: Adjournment**

The meeting was adjourned at 8:23 p.m.