

**Minutes
Steering Committee Meeting**

**Two Civic Center Plaza
8th Floor Conference Room
Thursday, October 1, 2009**

There being a quorum, Billie Brown called the meeting to order at 5:34 p.m.

Members Present

Billie Brown
Hector Arellano
Daniel Armendariz
Peg Booker
Eli Garcia
Karl Heimer
Annette Stone

Members Absent

Jessie Sustaita

Late Arrivals

None

Early Departures

None

Staff Present

Anthony Shaar, Deputy Director, Community Development Department
Judy Sarabia, Senior Grant Planner
Roxanne Varela, Grant Planner
Thomas Serrano, Senior Grant Planner

A G E N D A

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Billie Brown, Chairperson
2. Approval of Steering Committee Minutes of August 27, 2009 – Billie Brown, Chairperson
3. Election of Officers for the 2009-2010 Steering Committee
4. Discussion and Action on Committee Assignments for the Planning Process for the 36th Year (2010-2011) Community Development Block Grant Program

5. Discussion and Action on the Materials to be Provided to the Steering Committee by CD Staff during the Proposal Review Process – Thomas Serrano and Judy Sarabia, Senior Grant Planners
6. Public Comments on Agenda Items
7. Adjournment

Item 1: Steering Committee Absences

A Motion was made by Annette Stone, seconded by Peg Booker and unanimously carried to excuse the absence of Jessie Sustaita.

AYES: Ms. Brown, Mr. Arellano, Mr. Armendariz, Ms. Booker, Mr. Garcia, Mr. Heimer and Ms. Stone
NAYS: None
ABSENT: Ms. Sustaita

Item 2: Approval of the Steering Committee Minutes of August 27, 2009

A Motion was made by Peg Booker, seconded by Eli Garcia, and unanimously carried to approve the Minutes as presented.

AYES: Ms. Brown, Mr. Arellano, Mr. Armendariz, Ms. Booker, Mr. Garcia, Mr. Heimer and Ms. Stone
NAYS: None
ABSENT: Ms. Sustaita

Item 3: Election of Officers for the 2009-2010 Steering Committee

A Motion was made by Annette Stone and seconded by Peg Booker to elect Billie Brown as Chair.

AYES: Mr. Arellano, Mr. Armendariz, Ms. Booker, Mr. Garcia, Mr. Heimer and Ms. Stone
NAYS: Ms. Brown
ABSENT: Ms. Sustaita

A Motion was made by Karl Heimer, seconded by Daniel Armendariz, and unanimously carried to elect Annette Stone as Vice-Chair.

AYES: Ms. Brown, Mr. Arellano, Mr. Armendariz, Ms. Booker, Mr. Garcia, Mr. Heimer and Ms. Stone
NAYS: None
ABSENT: Ms. Sustaita

Item 4: Discussion and Action on Committee Assignments for the Planning Process for the 36th Year (2010-2011) Community Development Block Grant Program

A Motion was made by Annette Stone, seconded by Eli Garcia, and unanimously carried to accept the assignments as follows:

Children and Youth Services - Daniel Armendariz
Economic Opportunities - Karl Heimer
Homeless, Emergency Shelter and Housing Services - Annette Stone and Karl Heimer
Mental and Medical Health - Peg Booker and Daniel Armendariz
Seniors and Persons with Disabilities - Billie Brown and Jessie Sustaita
Emergency Shelter Grant - Annette Stone

Lower Dyer NRSA - Billie Brown
Chamizal NRSA - Jessie Sustaita

Appeals Grievance Subcommittee:

1. Annette Stone - Chair
2. Hector Arellano
3. Peg Booker

AYES: Ms. Brown, Mr. Arellano, Mr. Armendariz, Ms. Booker, Mr. Garcia, Mr. Heimer and Ms. Stone

NAYS: None

ABSENT: Ms. Sustaita

Item 5: Discussion and Action on the Materials to be Provided to the Steering Committee by CD Staff during the Proposal Review Process – Thomas Serrano and Judy Sarabia, Senior Grant Planners

A Motion was made by Hector Arellano and seconded by Annette Stone to continue receiving the same review materials as in the past year.

AYES: Ms. Brown, Mr. Arellano, Mr. Armendariz, Ms. Booker, Mr. Garcia, Mr. Heimer and Ms. Stone

NAYS: None

ABSENT: Ms. Sustaita

Item 7: Citizen Comments on Agenda Items

Item 8: Adjournment

The meeting was adjourned at 6:05 p.m.