

**Minutes
Steering Committee Meeting
Two Civic Center Plaza
8th Floor Conference Room
Thursday, October 7, 2010**

There being a quorum, Annette Stone called the meeting to order at 5:38 p.m.

Members Present

Hector Arellano
Peg Booker
Karl Heimer
Annette Stone

Members Absent

Trinidad Acevedo
Joyce Palmer
Sudy Todd

Late Arrivals

None

Early Departures

None

Staff Present

Anthony Shaar, Deputy Director
Tom Serrano, Senior Grant Planner
Michelle Ellington, Grant Planner
Judy Sarabia, Senior grant Planner
Roxanne Varela, Grant Planner
Kevin Pitts, Grant Planner

A G E N D A

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Annette Stone, Vice-Chairperson
2. Approval of Steering Committee Minutes of August 12, 2010 – Annette Stone, Vice Chairperson
3. Election of Officers for the 2010-2011 Steering Committee
4. Discussion and Action on Committee Assignments for the Planning Process for the 37th Year (2011-2012) Community Development Block Grant Program
5. Discussion and Action on the Materials to be Provided to the Steering Committee by CD Staff during the Proposal Review Process – Thomas Serrano and Judy Sarabia, Senior Grant Planners
6. Public Comments on Agenda Items
7. Adjournment

Item 1: Steering Committee Absences

A Motion was made by Karl Heimer, seconded by Peg Booker and unanimously carried to excuse Trini Acevedo, Joyce Palmer and Sudy Todd.

AYES: Mr. Arellano, Ms. Booker and Mr. Heimer.
NAYS: None
ABSENT: Mr. Acevedo, Ms. Palmer, Ms. Todd

Item 2: Approval of Steering Committee Minutes of August 12, 2010

A Motion was made by Hector Arellano, seconded by Peg Booker and unanimously carried to approve the minutes.

AYES: Mr. Arellano, Ms. Booker and Mr. Heimer.
NAYS: None
ABSENT: Mr. Acevedo, Ms. Palmer, Ms. Todd

Item 3: Election of Officers for the 2010-2011 Steering Committee

A Motion was made by Karl Heimer to nominate Annette Stone for Chair, seconded by Hector Arellano and unanimously carried.

AYES: Mr. Arellano, Ms. Booker and Mr. Heimer.
NAYS: None
ABSENT: Mr. Acevedo, Ms. Palmer, Ms. Todd

A Motion was made by Peg Booker to nominate Karl Heimer as Vice-Chair, seconded by Hector Arellano and unanimously carried.

AYES: Mr. Arellano, Ms. Booker and Mr. Heimer.
NAYS: None
ABSENT: Mr. Acevedo, Ms. Palmer, Ms. Todd

Item 4: Discussion and Action on Committee Assignments for the Planning Process for the 37th Year (2011-2012) Community Development Block Grant Program

A Motion was made by Hector Arellano and seconded by Karl Heimer to approve the Committee Assignments as follows:

- Sudy Todd: Children and Youth
Economic Opportunities
Appeals/Grievance
- Joyce Palmer: Mental and Medical Health
Seniors and Persons with Disabilities
- Peg Booker: Mental and Medical Health
Seniors and Persons with Disabilities
Appeals/Grievance
- Karl Heimer: Homeless, Emergency Shelter and Housing
Emergency Shelter Grant
- Hector Arellano: Homeless, Emergency Shelter and Housing
Seniors and Persons with Disabilities
- Trini Acevedo: Children and Youth
Economic Opportunities
- Annette Stone: Emergency Shelter Grant
Seniors and Persons with Disabilities

AYES: Mr. Arellano, Ms. Booker and Mr. Heimer.

NAYS: None

ABSENT: Mr. Acevedo, Ms. Palmer, Ms. Todd

Item 5: Discussion and Action on the Materials to be Provided to the Steering Committee by CD Staff during the Proposal Review Process – Thomas Serrano and Judy Sarabia, Senior Grant Planners

A Motion was made by Peg Booker, seconded by Hector Arellano and unanimously carried to provide the entire public service application and the summary and budget information for public facilities as have been done in the past.

AYES: Mr. Arellano, Ms. Booker and Mr. Heimer.

NAYS: None

ABSENT: Mr. Acevedo, Ms. Palmer, Ms. Todd

Item 6: Public comments on agenda items.

Item 7: Adjournment

The meeting was adjourned at 6:08 p.m.