

# MINUTES

## Community Development Steering Committee Meeting

Two Civic Center Plaza  
8th Floor – Community Development Conference Room  
Tuesday, February 3, 2009

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There being a quorum, Jessie Sustaita called the meeting to order at 5:40 p.m.

### Members Present

Eli Garcia  
Karl Heimer  
Hector Arellano  
Jessie Sustaita  
Annette Stone

### Members Absent

John Doering  
Billie Brown  
Peg Booker

### Late Arrivals

None

### Early Departures

None

### Staff Present

Anthony Shaar, Deputy Director  
Isela Robison, Empowerment Zone Coordinator  
Tom Serrano, Senior Grant Planner  
Roxanne Varela, Grant Planner  
Kevin Pitts, Grant Planner  
Susie Moralez, Recording Secretary

### Agenda

Discussion and action on:

1. Steering Committee Absences
2. Approval of the Steering Committee Minutes of January 15, 2009
3. Formation of an Appeals/Grievance Subcommittee to Hear Appeals and/or Grievances from CD/ESG Collaborative Members Regarding Process and Funding Level Issues (Discussion only)
4. Citizen Comments on Items 1-3 (Discussion only)
5. Adjournment

**Item 1: Steering Committee Absences**

Motion made by Mr. Heimer, seconded by Ms. Stone, and unanimously carried to excuse the absences of Mr. Doering, Ms. Brown, and Ms. Booker.

AYES: Mr. Garcia, Mr. Heimer, Mr. Arellano, Ms. Sustaita, and Ms. Stone  
NAYS: None  
ABSENT: Mr. Doering, Ms. Brown, and Ms. Booker

**Item 2: Approval of the Steering Committee Minutes of January 15, 2009**

Motion made by Mr. Arellano, seconded by Mr. Garcia, and unanimously carried to approve the Minutes of January 15, 2009.

AYES: Mr. Garcia, Mr. Heimer, Mr. Arellano, Ms. Sustaita, and Ms. Stone  
NAYS: None  
ABSENT: Mr. Doering, Ms. Brown, and Ms. Booker

**Item 3: Formation of an Appeals/Grievance Subcommittee to Hear Appeals and/or Grievances from CD/ESG Collaborative Members Regarding Process and Funding Level Issues (Discussion only)**

Ms. Stone and Mr. Arellano joined Ms. Sustaita to form the Appeals/Grievance Subcommittee.

**Item 4: Citizen Comments on Items 1-3 (Discussion only)**

None.

**Item 5: Adjournment**

Motion made by Mr. Garcia, seconded by Mr. Arellano, and unanimously carried to adjourn this meeting at 5:45 p.m.