

**Minutes**  
**Community Development Steering Committee Meeting**  
**Tuesday, February 14, 2013 – 5:30 p.m.**  
**Two Civic Center Plaza**  
**8<sup>th</sup> Floor Conference Room**

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**Members Present**

Jorge Diaz  
Carol Molloy  
Joyce Palmer

**Members Absent**

Hector Arellano

**Late Arrivals**

Luis Salazar (5:42 pm)

**Early Departures**

None

**Staff Present**

Anthony Shaar, Deputy Director  
Tom Serrano, Senior Grant Planner  
Rhoda Tillman, CDBG Contracts Administrator  
Roxanne Varela, Grant Planner  
Kevin Pitts, Grant Planner

**A G E N D A**

Discussion and Action on:

1. Call to order
2. Discussion and Action on Steering Committee Absences – Joyce Palmer, Chairperson
3. Citizen Comments on Agenda Items
5. Presentations Regarding Proposed Funding Allocations for the Following 39<sup>th</sup> Year (2013-2014) Community Development Block Grant (CDBG) Competitive Set-Asides:
  - A. Fair Housing Activities – YWCA Paso del Norte Region
  - B. Microenterprise Technical Assistance & Loan Program – Project Vida Community Development Corporation
4. Discussion and Recommendation by the Steering Committee Regarding the Funding Distribution Listed in Item 3 – Joyce Palmer, Chairperson
5. Adjournment

**Item 1: Call to order**

There being a quorum, Joyce Palmer called the meeting to order at 5:33 p.m.

**Item 2: Steering Committee Absences**

A motion was made by Jorge Diaz, seconded by Carol Molloy to excuse Hector Arellano.

AYES: Mr. Diaz, Ms. Molloy

NAYS: None

Absence: Mr. Arellano and Mr. Salazar

**Item 3: Presentations Regarding Proposed Funding Allocations for the Following 39th Year (2013-2014) Community Development Block Grant (CDBG) Competitive Set-Asides:**

A. Fair Housing Activities – YWCA Paso del Norte Region

B. Microenterprise Technical Assistance & Loan Program – Project Vida Community Development Corporation

**Item 4: Discussion and Recommendation by the Steering Committee Regarding the Funding Distribution for the Proposed Projects Listed in Item 3**

A. A motion was made by Jorge Diaz, seconded by Carol Molloy and unanimously passed to approve the funding recommendations.

AYES: Mr. Diaz, Ms. Molloy, and Mr. Salazar

NAYS: None

Absence: Mr. Arellano

B. A motion was made by Luis Salazar, seconded by Carol Molloy and unanimously passed to approve the funding recommendations.

AYES: Mr. Diaz, Ms. Molloy, and Mr. Salazar

NAYS: None

Absence: Mr. Arellano

**Item 6: Adjournment**

The meeting was adjourned at 6:08 p.m.