

**Minutes
Steering Committee Meeting**

**Two Civic Center Plaza
8th Floor Conference Room
Thursday, March 18, 2010**

There being a quorum, Billie Brown called the meeting to order at 5:43 p.m.

Members Present

Trinidad Acevedo (not voting)
Hector Arellano
Billie Brown
Karl Heimer
Shirley Neagle
Annette Stone
Sudy Todd

Members Absent

Peg Booker
Getsemani Yanez

Late Arrivals

None

Early Departures

None

Staff Present

Bill Lilly, Director
Judy Sarabia, Senior Grant Planner
Tom Serrano, Senior Grant Planner
Patricia White, Housing Program Manager
Rhoda Tillman, Contract Administrator
Michelle Ellington, Grant Planner
Connie Jimenez, Grant Planner
Roxanne Varela, Grant Planner
Kevin Pitts, Grant Planner

A G E N D A

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Billie Brown, Chairperson
2. Approval of Steering Committee Minutes of March 10, 2010 – Billie Brown, Chairperson
3. Review of the Following Proposed Administration and Planning Budgets for 2010-2011:

Community Development Block Grant (CDBG) Program
Financial Services

Legal

Housing Rehabilitation Administrative and Project Costs Funded with CDBG
Revolving Loan Fund Income

HOME Program

Emergency Shelter Grant (ESG) Program

Housing Opportunities for Persons with AIDS (HOPWA) Program

Continuum Planning and Assistance – El Paso Coalition for the Homeless

4. Presentation of the Following 36th Year (2010-2011) Proposed 5% Public Services Set-Aside Projects:
 - A. El Paso Mental Health Mental Retardation
 - B. YWCA Consumer Credit Counseling Services
5. Discussion and Recommendation by the Steering Committee Regarding the Funding for the 5% Public Services Set-Aside Projects
6. Citizen Comments on Agenda Items
7. Adjournment

Item 1: Steering Committee Absences

A Motion was made by Karl Heimer, seconded by Sudy Todd, to excuse the absence of Peg Booker and Getsemani Yanez.

AYES: Mr. Arellano, Ms. Brown, Mr. Heimer, Ms. Neagle, Ms. Stone, Ms. Todd

NAYS: None

PRESENT BUT NOT VOTING: Mr. Acevedo

ABSENT: Ms. Booker and Mr. Yanez

Item 2: Approval of the Steering Committee Minutes of March 10, 2010

A Motion was made by Hector Arellano, seconded by Annette Stone and unanimously carried to approve the minutes.

AYES: Mr. Arellano, Ms. Brown, Mr. Heimer, Ms. Neagle, Ms. Stone, Ms. Todd

NAYS: None

PRESENT BUT NOT VOTING: Mr. Acevedo

ABSENT: Ms. Booker and Mr. Yanez

Item 3: Presentation of 36th Year (2010-2011) Administrative and Planning Budgets

Item 4: Presentation of 36th Year (2010-2011) Proposed 5% Public Services Set-aside Projects

Item 5: Discussion and Recommendation of the 36th Year (2010-2011) Proposed 5% Public Services Set-Aside Projects

A Motion was made by Karl Heimer, seconded by Hector Arellano, and unanimously carried to accept the recommendation as presented.

AYES: Mr. Arellano, Ms. Brown, Mr. Heimer, Ms. Neagle, Ms. Stone, Ms. Todd

NAYS: None

PRESENT BUT NOT VOTING: Mr. Acevedo

ABSENT: Ms. Booker and Mr. Yanez

Item 6: Citizen Comments on Agenda Items

Item 7: Adjournment

The meeting was adjourned at 6:25 p.m.