

**Minutes**  
**Community Development Steering Committee Meeting**  
**Thursday, March 28, 2013 – 5:30 p.m.**  
**701 Montana Avenue**  
**Pat O'Rourke Recreation Center – Meeting Room**

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**Members Present**

Carol Molloy  
Stephen Nordberg  
Joyce Palmer  
Luis Salazar

**Members Absent**

Hector Arellano  
Jorge Diaz

**Late Arrivals**

None

**Early Departures**

None

**Staff Present**

Anthony Shaar, Deputy Director  
Pat White, Housing Program Director  
Rudy Reyes, Grant Planner  
Roxanne Varela, Grant Planner  
Kevin Pitts, Grant Planner

**A G E N D A**

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Joyce Palmer, Chairperson
2. Approval of Steering Committee Minutes of March 7, 2013 – Joyce Palmer, Chairperson
3. Review of the Following Proposed Administration and Planning Budgets for 2013-2014:
  - A. Community Development Block Grant (CDBG) Program
  - B. Financial Services
  - C. Legal
  - D. Housing Rehabilitation Administrative and Project Costs Funded with CDBG Revolving Loan Fund Income
  - E. HOME Program
  - F. Emergency Shelter Grant (ESG) Program
  - G. Housing Opportunities for Persons with AIDS (HOPWA) Program
  - H. Continuum Planning and Assistance – El Paso Coalition for the Homeless
4. Citizen Comments on Agenda Items
5. Adjournment

**Item 1: Call to order**

There being a quorum, Joyce Palmer called the meeting to order at 5:35 p.m.

**Item 2: Steering Committee Absences**

A motion was made by Carol Molloy, seconded by Luis Salazar to excuse Jorge Diaz and Hector Arellano.

AYES: Ms. Molloy, Steve Nordberg and Mr. Salazar

NAYS: None

Absence: Mr. Arellano and Mr. Diaz

**Item 3: Approval of Steering Committee Minutes of March 7, 2013**

A motion was made by Luis Salazar, seconded by Steve Nordberg and unanimously passed to approve the March 7 minutes as presented.

AYES: Ms. Molloy, Steve Nordberg and Mr. Salazar

NAYS: None

Absence: Mr. Arellano and Mr. Diaz

**Item 4: Review of the Following Proposed Administration and Planning Budgets for 2013-2014:**

- A. Community Development Block Grant (CDBG) Program

A motion was made by Carol Molloy, seconded by Steve Nordberg and unanimously passed to move Items F and G forward

AYES: Ms. Molloy, Steve Nordberg and Mr. Salazar

NAYS: None

Absence: Mr. Arellano and Mr. Diaz

- B. Financial Services
- C. Legal
- D. Housing Rehabilitation Administrative and Project Costs Funded with CDBG Revolving Loan Fund Income
- E. HOME Program
- F. Emergency Shelter Grant (ESG) Program
- G. Housing Opportunities for Persons with AIDS (HOPWA) Program
- H. Continuum Planning and Assistance – El Paso Coalition for the Homeless

**Item 5: Citizen Comment on Agenda Item**

**Item 6: Adjournment**

The meeting was adjourned at 6:14 p.m.