

**Minutes**  
**Community Development Steering Committee Meeting**  
**Thursday, August 10, 2017 – 5:30 p.m.**  
**City 3, 801 Texas, El Paso, Texas, 79901**  
**Thorman Conference Room - Basement**

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**Members Present**

Hector Galicia  
Thurman Reynolds  
Alice Rosas  
Deborah Torres

**Members Absent**

Jonathan Macias  
Sudy Todd  
Carol Trujillo

**Late Arrivals**

Annette Stone (6:01 pm)

**Early Departures**

None

**Staff Present**

Nicole Ferrini, Interim Director  
Rudy Reyes, Interim Deputy Director  
Art Rubio, Housing Program Manager  
Connie Jimenez, Grant Planner  
Lluvia Parral, Grant Planner  
Roxanne Varela, Grant Planner

**A G E N D A**

Discussion and Action on:

1. Call to Order – Deborah Torres, Chairperson
2. Discussion and Action on Steering Committee Absences – Debbie Torres, Chairperson
3. Approval of Steering Committee Minutes of July 25, 2017 – Debbie Torres, Chairperson
4. Discussion and Recommendation on Overall Policies and Procedures for the Planning Process for the 44th Year (FY 2018-2019) Community Development Block Grant (CDBG) Program, the FY 2018-2019 Emergency Solutions Grant (ESG) Program and the FY 2018-2019 Housing Opportunities for Persons with AIDS (HOPWA) Program.
  - A. Overall Policies and Procedures for 44th Year (2018-2019)
  - B. Letter of Intent – CDBG, ESG & HOPWA
  - C. CDBG Public Services
  - D. Fair Housing (\$25,000 Competitive Set-Aside)

- E. City Departments
- F. Government Entities
- G. Microenterprise Technical Assistance (\$90,000 Competitive Set-Aside)
- H. Volunteer Housing Rehabilitation
- I. Citizen Request Form
- J. Emergency Solutions Grant (ESG)
- K. Housing Opportunities for Persons with AIDS (HOPWA)
- L. First Time Homebuyers
- M. Planning Schedule

#### 4. Adjournment

##### **Item 1: Call to order**

Debbie Torres, Chair, called the meeting to order at 5:45 pm.

##### **Item 2: Steering Committee Absences – Deborah Torres, Chairperson**

A motion was made by Annette Stone, seconded by Thurman Reynolds and unanimously passed to excuse Jonathan Macias, Sudy Todd and Carol Trujillo.

AYES: Mr. Galicia, Mr. Reynolds, Ms. Rosas and Ms. Stone

NAYS: None

Absence: Mr. Macias, Ms. Todd and Ms. Trujillo

##### **Item 3: Approval of Steering Committee Minutes of July 25, 2017 – Debbie Torres, Chair**

A motion was made by Hector Galicia, seconded by Annette Stone and unanimously passed to approve the corrected minutes.

AYES: Mr. Galicia, Mr. Reynolds, Ms. Rosas and Ms. Stone

NAYS: None

Absence: Mr. Macias, Ms. Todd and Ms. Trujillo

##### **Item 4. Discussion and Recommendation on Overall Policies and Procedures for the Planning Process for the 44th Year (FY 2018-2019) Community Development Block Grant (CDBG) Program, the FY 2018-2019 Emergency Solutions Grant (ESG) Program and the FY 2018-2019 Housing Opportunities for Persons with AIDS (HOPWA) Program.**

- A. Overall Policies and Procedures for 44th Year (2018-2019)
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#### M. Planning Schedule

A motion was made by Thurman Reynolds, seconded by Annette Stone and unanimously passed to approve the changes as presented.

AYES: Mr. Galicia, Mr. Reynolds, Ms. Rosas and Ms. Stone

NAYS: None

Absence: Mr. Macias, Ms. Todd and Ms. Trujillo

#### **Item 5: Adjournment**

The meeting was adjourned at 6:28 p.m.