

Minutes
Community Development Steering Committee Meeting
Thursday, August 15, 2013 – 5:30 p.m.
701 Montana Avenue
Pat O'Rourke Recreation Center – CD Conference Room

Members Present

Carol Molloy
Stephen Nordberg
Joyce Palmer
Luis Salazar

Members Absent

Jorge Diaz

Late Arrivals

None

Early Departures

None

Staff Present

Anthony Shaar, Deputy Director
Pat White,
Rhoda Tillman,
Michelle Ellington, Grant Planner
Connie Jimenez, Grant Planner
Rudy Reyes, Grant Planner
Roxanne Varela, Grant Planner
Kevin Pitts, Grant Planner

A G E N D A

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Joyce Palmer, Chairperson
2. Approval of the Steering Committee Minutes of June 12, 2013 – Joyce Palmer, Chairperson
3. Citizen Comments on Agenda Items
4. Discussion and Action on the following Proposed Amendments to the 2013-2014 Annual Action Plan of the Consolidated Plan for 2010-2015:
 - A. Barker Road Street and Drainage Improvements from Vinson to Polo Inn - \$567,900 – Add to the 39th Year (2013-2014) CDBG Program
 - B. Visiting Nurse Association of El Paso – Home Health Care - \$34,782 – Delete from the 39th Year (2013-2014) CDBG Program
 - C. Emergency Health Network – Adult MH Case Management - \$34,782 – Add to the 39th Year (2013-2014) CDBG Program
5. Discussion and Recommendation on Overall Policies and Procedures for the Planning Process for the 40th Year (2014-2015) Community Development Block Grant (CDBG) Program, the 2014-2015 Emergency Solutions Grant (ESG) Program and the 2014-2015 Housing Opportunities for Persons with AIDS (HOPWA) Program

- A. CDBG Public Services Letter of Intent
- B. CDBG Public Services Application
- C. Fair Housing Application (\$25,000 Competitive Set-Aside)
- D. City Department Application
- E. Microenterprise Technical Assistance Application
- F. Volunteer Housing Rehabilitation Application
- G. Non-Profit/Governmental Entity Application
- H. Citizen Request Form
- I. Emergency Solutions Grant (ESG) Application
- J. Housing Opportunities for Persons with AIDS (HOPWA) Application
- K. Planning Schedule

6. Adjournment

Item 1: Call to order

There being a quorum, Joyce Palmer called the meeting to order at 5:31p.m.

Item 2: Steering Committee Absences

A motion was made by Carol Molloy, seconded by Steve Nordberg to excuse the absence of Jorge Diaz.

AYES: Ms. Molloy, Steve Nordberg and Mr. Salazar

NAYS: None

Absence: Mr. Diaz

Item 3: Approval of Steering Committee Minutes of June 12, 2013

A motion was made by Luis Salazar, seconded by Steve Nordberg and unanimously passed to approve the June 12 minutes as presented.

AYES: Ms. Molloy, Steve Nordberg and Mr. Salazar

NAYS: None

Absence: Mr. Diaz

Item 4: Citizen Comment on Agenda Items

Item 5: Discussion and Action on the following Proposed Amendments to the 2013-2014 Annual Action Plan of the Consolidated Plan for 2010-2015:

- A. Barker Road Street and Drainage Improvements from Vinson to Polo Inn - \$567,900 – Add to the 39th Year (2013-2014) CDBG Program

A motion was made by Luis Salazar, seconded by Carol Molloy and unanimously passed to approve the addition of this project.

AYES: Ms. Molloy, Steve Nordberg and Mr. Salazar

NAYS: None

Absence: Mr. Diaz

- B. Visiting Nurse Association of El Paso – Home Health Care - \$34,782 – Delete from the 39th Year (2013-2014) CDBG Program

A motion was made by Carol Molloy, seconded by Steve Nordberg and unanimously passed to delete this project.

AYES: Ms. Molloy, Steve Nordberg and Mr. Salazar

NAYS: None

Absence: Mr. Diaz

- C. Emergency Health Network – Adult MH Case Management - \$34,782 – Add to the 39th Year (2013-2014) CDBG Program

A motion was made by Luis Salazar, seconded by Carol Molloy and unanimously passed to add this project.

AYES: Ms. Molloy, Steve Nordberg and Mr. Salazar

NAYS: None

Absence: Mr. Diaz

Item 6: Discussion and Recommendation on Overall Policies and Procedures for the Planning Process for the 40th Year (2014-2015) Community Development Block Grant (CDBG) Program, the 2014-2015 Emergency Solutions Grant (ESG) Program and the 2014-2015 Housing Opportunities for Persons with AIDS (HOPWA) Program

A motion was made by Luis Salazar, seconded by Carol Molloy and unanimously passed to recommend the overall policies and procedures as presented.

AYES: Ms. Molloy, Steve Nordberg and Mr. Salazar

NAYS: None

Absence: Mr. Diaz

Item 7: Adjournment

The meeting was adjourned at 7:16 p.m.