



MINUTES

PARKS & RECREATION ADVISORY BOARD MEETING

Tuesday, April 4, 2006
6:00 p.m.
Memorial Park Senior Center
1800 Byron Street

Members Present

Eileen Karlsruher, Chairman
Daniel Delahaye
Matthew Carroll
Walt Phillips
Jose L. Gutierrez
Matthew Carroll
Olga Holguin
Cherilyn Dorsey
Henry Stokes
Alma Wilson
Gail Caldwell
Alma Wilson

Members Absent

Mitch Doblado
Kelly Duke
Robert Gonzales
Yolanda Cordova
Carl Pataky

Staff Present

Dr. Norman C. Merrifield
Barry Russell
Lucy Martinez
Pete Dunavant

Others Present:

Veronica Harris, P+3

Early Departures/Late Departures: Daniel Delahaye left at 7:10 p.m. and Carl Pataky arrived at 7:50 p.m.

1. **Meeting called to order** by Chairman, Eileen Karlsruher at 6:10 p.m.
2. **Petitions and Communications from the Public:**
 - a. Walt Phillips, Park's Advisory Board member discussed Miracle League and a ballpark to be built at Ponder Park for disabled children. Mr. Phillips is putting together a slow pitch softball tournament June 30th running through July 2, 2006 with all benefits going to the Miracle League. It will be \$200 per team, 3 game minimum with trophies and consolation prizes.
3. **Information and Discussion:** Assistant City Attorney, Josette Flores discussed January's Meeting Agenda Item #3 and the Rules and Regulations on Placing Comments in the Park Board Minutes. Ms. Flores stated that unless a motion to revisit a previous agenda item is made, further discussion is not written on the minutes. An agenda item for May's meeting will be for Ms. Flores to bring back a legal opinion on whether the board has the authority to bypass its own Park Naming Resolution.
4. **Approval of Minutes for January 17, 2006, February 7, 2006 and March 7, 2006. Cherilyn Dorsey motions to separate the minutes; Henry Stokes seconds the motion; all in favor; motion carries.**
 - a) **Henry Stokes makes a motion to approve the Minutes of January 17, 2006 as written; Matthew Carroll seconds the motion; 11 Ayes, 2 Nays-Cherilyn Dorsey and Daniel Delahaye; motion passed.**
 - b) **Jose Gutierrez motions to approve Minutes of February 7, 2006 with the Amendment to change Item 3-c, to reflect that Eileen Karlsruher, Chairperson, not Alma Wilson asked the Board if the March Park Board meeting could be postponed one week due to elections; Statement requested to be included in the February minutes made by Cherilyn Dorsey to say: Items and Information missing in the January minutes and February minutes but can-not be added; Henry Stokes seconds the motion; 11 Ayes, 2 Nays made by Cherilyn Dorsey and Daniel Delahaye; motion passed.**

c) **Cherilyn Dorsey motioned to approve Minutes of March 7, 2006; Henry Stokes seconded the motion; all in favor; motion passed unanimously.**

5. **Information and Discussion:** Definition of Public Office of Honor in Ordinance #2.20.020, Members not to hold other public offices-Compensation by Assistant City Attorney, Josette Flores. Ms. Flores stated that board members should not be on two boards at the same time with that wording in the ordinances governing each board.
6. **Discussion and Action:** Approval of License Agreement with Chico's Tacos for Property at Washington Park by Assistant City Attorney, Josette Flores. **Motion made by Walt Phillips to Postpone item until May's board meeting; seconded by Henry Stokes; all in favor; motion past unanimously.**
7. **Information and Discussion on Future Dog Park on the Westside by Trish Miller:** Ms. Miller stated that along with a Dog Park on the Westside, she would like to have as a community partner , the Parks and Recreation to monitor the dog park. As per Dr. Norman Merrifield, Director of Park's and Recreation, there are several of sites that are being considered for a dog Park on the Westside and that the Park Department is looking to have at least one Dog Park on each side of town.
8. **Information and Discussion on QOL Projects being managed by P+3, Project Manager Veronica Harris:** Ms. Harris stated that Fort Bliss has not submitted the right of access for construction on the Ft. Bliss Soccer Complex as of right now. Currently, the transmittal letter requesting Lease Agreement is being approved by Legal Department, San Antonio. From San Antonio, the Lease Agreement request will be sent to Washington D.C. for approval and forwarded to Ft. Worth for Issuance of Lease Agreement document. Construction will be determined once Lease Agreement document is received. Package 4 has been moved out to bid as of March and is in purchasing department now, Eastside Regional Library is in substantial completion and should be completed approximately in a month or so, substantial completion allows the owner to move in or partially move in. Westside Community Park is right now under construction and at about 25-30% progress. Veteran's Park should be completed by May 2, 2006 at this time it is 95% completed.
9. **Discussion and Action on Meeting Date with Master Plan Consultant, Jim Carrillo of Half Associates: No Action taken,** best day for Mr. Carrillo would be April 20, 2006, time to be determined. Lucy Martinez will be calling the committees to set a time.
10. **Discussion and Action for Training Program on Effective and Dynamic Boards and Commissions:** Eileen Karlsruher, Chairperson stated that a suggestion was made for Park's Advisory Board to get board development training. Cost is \$1,540 for a seminar. **No Action Taken.**
11. **Announcements by Barry Russell, Assistant Director for Parks and Recreation Department:**
 - a. April 28, 2006 is Arbor Day with a celebration at Chester Jordan Park at 10:00 a.m. The Texas Forestry Service will honor the elementary school student that won the State National Poster Contest for Arbor Day. Invitations will be sent out.
 - b. Sunday, April 30th at 2:00 p.m. will be the grand opening of the Rose Garden. Invitations to be sent.
 - c. The Community Development Block Grant week, April 17, 18 and 19th. Mesa Terrace Park will have its Grand Opening on April 19th 2006. More information with invitations will be sent by mail.
12. **Meeting Adjourned at 7:50 p.m.**