



## PARKS AND RECREATION ADVISORY BOARD

July 10, 2017

5:30 p.m. - Basement, Thorman Conference Room  
801 Texas Ave., City Bldg. 3, El Paso, Texas

### Minutes

Members Present: (5)

District 1 – Romaree Friedman Herbert  
District 2 – David J. Ochoa  
District 4 – Roy Gilyard (Vice Chair)  
District 6 – Francoise A. Feliberti  
District 7 – Sylvia Carreon (Chair)

Members Absent: (3)

District 3 – Deanna A. De La Cruz  
District 5 – Theresa Welch Fordham  
District 8 – Simon Chandler

Vacancies: (1)

Mayor – Vacant

City Staff Present

Tracy Novak, Director  
Paula Powell, Assistant Director  
Joel McKnight, Assistant Director  
Steve Lunsford, Land Management Superintendent  
Elsa Ramirez, Board Recording Secretary (*Absent*)  
Sonia Ceballos, Accounting/Payroll Clerk  
Victor Rivera, Facilities Maintenance Supervisor

City Attorney – Legal

Juan Gonzalez, Assistant City Attorney

Public Present

None

1. Agenda Item #1. Meeting Called to Order  
Sylvia Carreon, Chair, called the meeting to order at 5:32 p.m.
2. Agenda Item #2. Approval of Minutes: June 5, 2017  
Sylvia Carreon, Chair, asked the Board if they have reviewed the minutes and if the Board had any questions or comments. No questions or comments from Board.

*Motion by David Ochoa to approve minutes as written, seconded by Romaree Friedman Herbert.  
Motion carried. (unanimous)*

3. Agenda Item #3. Call to the Public (for items not on the agenda)

None

4. Agenda Item #4. **Update and Discussion:** Facilities Maintenance Activities – Victor Rivera, Facilities Maintenance Supervisor

Victor Rivera, Facilities Maintenance Supervisor, reported:

- Blackie Chesher, lighting repaired
- Vandalism in restrooms being replaced with stainless steel – commodes and sinks
- Working on surveillance equipment for splash parks
- Per Tracy Novak, Director, working on surveillance cameras for different locations considered hot spots

*Victor Rivera, Facilities Maintenance Supervisor, left at 5:45 p.m.*

5. Agenda Item #5. **Discussion and Action:** Scattered Flat Fields – Paula Powell, Parks and Recreation Assistant Director

Paula Powell, Parks and Recreation Assistant Director, requested to move this item to next month.

Sylvia Carreon, Chair, mentioned that we had not properly introduced our newest Board member Romaree Friedman Herbert. Ms. Herbert gave the Board a brief summary of herself.

6. Agenda Item #6. **Subcommittees:**

- a. **Discussion and Action:** Subcommittee Assignments (as needed)

None

- b. **Discussion and Action:** Pending Subcommittee Recommendations (as needed)

None

7. Agenda Item #7. **Reports on Recent Activity**

- a. Recent City Council Agenda Items List

-Question asked by Sylvia Carreon regarding National Parks and Recreation Month. Tracy Novak, Director, let Ms. Carreon know that it was presented as Parks and Recreation Month.

-Question asked by Francoise Feliberti regarding EPISD item. Sylvia Carreon, Chair, let her know that Paula Powell presented all the information at last Board meeting which she did not attend.

-Question asked by Sylvia Carreon regarding Chelsea Pool. Tracy Novak, Director, let her know that it is closed off and a consultant is going to be hired to do an analysis which will be included in next budget.

-Question asked by Sylvia Carreon regarding building three recreation centers. Tracy Novak, Director, let her know that there will be meetings on art for those three recreation centers.

- b. Upcoming Committee Meetings List

No questions from Board members on this item.

- c. Land Acquisition List  
None
  - d. Parks and Recreation Construction Projects List  
No questions from Board members on this item.
8. Agenda Item #8. **Discussion:** Identify Items for Future Agendas
- 1. Budget presentation
  - 2. Boy Scout Lodge status, 5413 Trowbridge
  - 3. Church site (Cross of Grace Church) located at 2204 Hibbert Pl. / Caples
9. Adjournment – 6:17 p.m.

Minutes submitted by Elsa Ramirez, Board Recording Secretary