



## BOARD OF PARKS AND RECREATION

January 13, 2014

5:30 p.m. Conference Room  
Pat O'Rourke Recreation Center  
901 N. Virginia El Paso Texas

### MINUTES

Members Present: 9

Mayor – Jennifer Barr-Ardovino  
District 1 – David Turner  
District 2 – Adam Gurrola  
District 3 – Deanna A. De La Cruz  
District 4 – Roy Gilyard  
District 5 – Theresa Welch Fordham  
District 6 – Francoise A. Feliberti  
District 7 – Sylvia Carreon  
District 8 – Ana P. Roush

Members Absent: 0

City Staff Present:

*Parks & Recreation*  
Tracy Novak, Director  
Maggie Binkley, Administrative Assistant

*General Services*

Steve Lunsford, Land Management  
Superintendent

*City Attorney*

Lauren Ferris, Assistant City Attorney

Public in Attendance:

None

1. Agenda Item #1. Meeting Called to Order  
David Turner, Chair, called the meeting to order at 5:37 p.m. with congratulations to new Parks and Recreation Director Mr. Tracy Novak.
2. Agenda Item #2. Approval of Minutes: December 9, 2013  
Motion by Jennifer Barr-Ardovino to approve minutes as written. Second by Sylvia Carreon.  
Motion carried (unanimous).
3. Agenda Item #3. Call to the Public (for items not on the agenda)  
None

4. Agenda Item #4. Parks and Recreation Calendar and Newsletter.

Tracy Novak, Parks and Recreation Director, highlighted the following calendar and newsletter items included in the agenda packet:

- Trailblazers Outdoor Camp
- Recreational League Basketball

Discussion was held on the upcoming youth basketball.

5. Agenda Item #5. Discussion: Discussion on members of the City Council participating in the Parks and Recreation Advisory Board meetings as members of public for comment – City Attorney’s Office.

Lauren Ferris, Assistant City Attorney, advised the Board that City Representatives may give public comment but are restricted on speaking on behalf of City Council and the Parks and Recreation Advisory Board.

Ms. Ferris also recommended revisiting the Board of Parks and Recreation By-Laws and to consider Rules of Order with a three (3) minutes limit to speak, where the audience should sit, and any other considerations to facilitate the business meeting.

6. Agenda Item #6. Update and Discussion: General Services Park Maintenance Activities – Victor Rivera, Facilities Manager Superintendent

In Mr. Victor Rivera’s absence, Steve Lunsford, Land Management Superintendent for General Services reported on the following items:

- Follow up on Acosta parking lights – scheduled for next week
- Land management – winter standards and general turf areas
- Sportsfields
- Commence tree maintenance
- Tree harvest and planting

Concerns brought up by Board members with request for follow-up at next meeting:

- Blackie Cheshier parking lot illegal parking
- Sal Berroteran sunken field conditions
- Pruning of trees at Pico Norte

*Deanna A. De La Cruz arrived at 6:14 p.m.*

7. Agenda Item #7. Reports on Recent Activity

- a. Recent City Council Agenda Items List
- b. Upcoming Committee Meetings List
- c. Land Acquisition List
- d. Parks and recreation Construction Projects List

Tracy Novak, Director of Parks and Recreation apologized to the Board that these reports were not available in time for the board packet.

8. Agenda Item #8. Discussion and Action: Subcommittee Assignments (as needed)  
Motion by Theresa Welch Fordham to nominate Ana Roush as an Alternate on the Grievance Subcommittee as her replacement. Second by Roy Gilyard. Motion carried (unanimous).

Discussion ensued on the Tree Board’s scheduled meetings and prior agenda items.

9. Agenda Item #12. Discussion: Identify Items for Future Agendas
  - a. Follow up/updates form General Services to include:
    - Blackie Chesher parking lot line striping to designate no parking areas along medians with curb painting
    - Investigate Sal Berroteran for site conditions reported as being substandard grating
    - Investigate the pruning of trees at Pico Norte
  - b. Board of Parks and Recreation By-Laws
  - c. Park Design award
  - d. Presentation on Parkland Dedication ordinance
  
10. Agenda Item #13. Adjournment.

Meeting adjourned at 6:32 p.m.