



MINUTES

PARKS & RECREATION ADVISORY BOARD MEETING

Tuesday, October 3, 2006
6:00 p.m.
Memorial Park Senior Center
1800 Byron Street

Members Present

Eileen Karlsruher, Chairman
Olga Holguin
Alice Davis
Henry Stokes
Gail Caldwell
Carl Pataky
Yolanda Cordova
Matthew Carroll
Hector Munoz
Jose L. Gutierrez
Walt Phillips
Kelly Duke
Daniel Delahaye

Members Absent

Mitch Doblado
Mary Lyerly
Cherlyn Dorsey
Joel Barrios
Alma Wilson
Robert Gonzales

Staff Present

Dr. Norman C. Merrifield
Lucy Martinez
Jose Rodriguez
Pete Dunavant

Others Present:

Veronica Harris, P+3

Late Arrivals/Early Departures: Gail Caldwell arrived at 6:35 p.m.

1. **Meeting called to order** by Chairperson, Eileen Karlsruher at 6:00 p.m.
2. **Motion to approve September 5, 2006 minutes by Kelly Duke; seconded by Yolanda Cordova; all in favor; motion carried.**
3. **Petitions and Communications from the Public:**
Isidro Barreras with the Cielo Vista Neighborhood Association had several issues regarding Vista Del Valle Park located at 1288 Hawkins Blvd.
 - 1) Park Rules sign is too high and barely visible from walking path.
 - 2) Safety fenced needed between the walking path and water drainage opening on Darlina St.
 - 3) Would like to know if there is a City Ordinance against bicycles using the walking path. **Dr. Merrifield** stated that there is no Ordinance restricting bicycles from using the walking path and it has not been designated to prohibit bicycles use. The path is a multi-use.
 - 4) Park light on Darlina Street is on at night but lights on Gazelle are not; what is the reasoning?
 - 5) When will the patches of weeds be removed at the park?
 - 6) When will the Center at Vista Del Valle Park be equipped with treadmills?**Dr. Merrifield suggested Mr. Barreras give Joe Rodriguez, Recreation Services Manager his information and Mr. Rodriguez would address his concerns.**
4. **Information and Discussion on Status Report of QOL Projects:** **Veronica Harris, Project Manager for P+3** stated that the Westside Sports Complex received very favorable bids and will have at least 10% in contingency for the project. The bid will be awarded in 3-4 weeks. Pavo Real is still in Value Engineering process and after the bids and item was placed on the Agenda for discussion to transfer funds for this project. The City received the documents for Fort Bliss Soccer Complex and are still at the Attorney's office. **As Per Dr. Merrifield**, a meeting will be held Wednesday, October 4, 2006 at 1:00 pm to re-review the agreement received from Fort Bliss with Debbie Hamlyn and the Park Staff at the City Manager's Office.

5. **Discussion and Action on Staff Proposed Transfer of Funds from the Three Hills Recreation Center Project to Pavo Real Pool Project:** Veronica Harris, Project Manager of P+3 stated that the Park's Contingency Fund as of September 2006 is \$698,000.00 after bidding Package 6a and 6b. All projects have been bid out. Westside Community Recreation Center is 80% completed; at this point there is \$700,000 in contingency unused. P+ 3 proposed to transfer \$500,000 into the Park construction contingency and leave \$256,000 in construction contingency in the Westside Recreation. This would make the Park's Contingency Fund at \$1,198,000. Ms. Harris would like \$400,002.00 transferred to the Pavo Real Project. Pavo Real Project had unfavorable bids being short \$600,000. Total project is \$1,956,502 and construction budget is \$1,678,500 short \$276,002.00. Park's Department estimated it would require \$124,000 for FF&E (equipment for the pool) for a total of \$400,002.00. This project has been in the works since 2003 with an increase in fuel and materials. **Motion to approve the transfer of funds made by Jose Gutierrez; seconded by Carl Pataky; all in favor; motion carried.**
6. **Discussion and Action on Grievance Committee Meeting held September 11, 2006 by Alma Wilson, Chairperson for Sports Grievance Committee:** Ms. Wilson was absent; Mr. Henry Stokes discussed the situation for the grievances and the Board's decision. There was no set format to issue soccer fields. The Grievance Committee took the agreement that Paula Powell, Sports Coordinator for Parks and Recreation Department had and held the Soccer teams accountable to the agreement. Both organizations are on two year probation charged with improper use of field. **Motion made to approve decision made by the Sports Grievance Committee made by Matthew Carroll; seconded by Hector Munoz; all in favor; motion carried.**
7. **Information Only: 2006-2007 Aquatic Program and Management Study by Dr. Merrifield:** Dr. Merrifield stated that discussions are going on with Ms. Sandy Youngblood the Assistant Director for the Fort Worth Texas Parks and Recreation Department who is a former President for the National Aquatics Association to come in and do a strategic and comprehensive review of the programming part of our aquatics program to attract more customers to the pools. She is needed to help make programming customer friendly and economically self sufficient with more basic recreation, swim instruction and not so much relays and competition. This study will help in future renovations and improvements as to what the Pools mission is and further review who are the users of the facilities.
8. **Meeting Adjourned at 7:15 p.m.**