



BOARD OF PARKS AND RECREATION

February 10, 2014

5:30 p.m. Conference Room
Pat O'Rourke Recreation Center
901 N. Virginia El Paso Texas

MINUTES

Members Present: 5

District 1 – David Turner
District 3 – Deanna A. De La Cruz
District 6 – Françoise A. Feliberti
District 7 – Sylvia Carreon
District 8 – Ana P. Roush

Members Absent: 4

Mayor – Jennifer Barr-Ardovino
District 2 – Adam Gurrola
District 4 – Roy Gilyard
District 5 – Theresa Welch Fordham

City Staff Present:

Parks & Recreation

Tracy Novak, Director
Paula Powell, Interim Assistant Director
Richard Garcia, Park Development Manager
Marci Tuck, Open Space, Trails & Parks Coord.
Maggie Binkley, Administrative Assistant

General Services

Steve Lunsford, Land Management
Superintendent
Joel McKnight, Deputy Director

City Attorney

Lauren Ferris, Assistant City Attorney

Public in Attendance:

None

1. Agenda Item #1. Meeting Called to Order
David Turner, Chair, called the meeting to order at 5:40 p.m.
2. Agenda Item #2. Approval of Minutes: January 13, 2014
Françoise A. Feliberti requested a correction: replace the term “damaged” to “pruned” in reference to the trees at Pico Norte. Motion by Ana Roush to approve minutes as amended. Second by Sylvia Carreon. Motion carried (unanimous).
3. Agenda Item #3. Call to the Public (for items not on the agenda)
None

Tracy Novak, Parks and Recreation Director, informed the Board that absent member Roy Gilyard requested that agenda item number 6 (Parkland Dedication Ordinance) be tabled until next meeting. **Motion by Ana Roush to table Agenda Item #6 until next meeting.** Second by Deanna De La Cruz. Motion carried; Four (4) Ayes, One (1) Nay - Francoise A. Feliberti

4. Agenda Item #4. Parks and Recreation Calendar and Newsletter

Tracy Novak, Parks and Recreation Director, highlighted the following calendar and newsletter items included in the agenda packet:

- Galatzan Recreation Center Arts and Crafts Fair
- Youth Scholarships – this program has doubled since last year
- Valentnes Day Senior Centers Queen Celebration

Discussion was held on the youth scholarship program qualifications and program budget approval process.

5. Agenda Item #5. Update and Discussion: General Services Park Maintenance Activities – Victor Rivera, Facilities Manager Superintendent

In Mr. Victor Rivera's absence, Steve Lunsford, Land Management Superintendent for General Services reported on the following items:

- In the process of preparing equipment for spring (mowing and leveling of turf)
- Curb painting at Blackie Chesher completed (handout & powerpoint)
- Sal Berroteran – lighting upgrade completed, turf maintenance (handout)
- Land management – winter standards and general turf areas
- Sportsfields
- Commence tree maintenance
- Tree harvest and planting

Joel McKnight presented the Board with a Powerpoint presentation on General Services Department and the maintenance program since its transfer FY11. Discussion ensued on the operating budget and maintenance facilities locations within the City of El Paso.

6. Agenda Item #6. Presentation and Discussion: Parkland Dedication Ordinance – Richard Garcia, Parks Planning and Development Manager *Item tabled to next Parks and Recreation Advisory Board Meeting*

7. Agenda Item #7. Discussion and Action: Site Selection for “Excellence in Park Design” by Private Developers Award – Marci Tuck, Open Space, Trails and Parks Coordinator

Marci Tuck, gave a powerpoint presentation on five candidates for the “Excellence in Park Design.” This is an annual award. The qualifications to be considered are projects by a private developer that go beyond the minimum standard and the site has to be officially accepted into the Parks and Recreation inventory during the fiscal year. Discussion ensued on the following candidates; Sandstone Ranch Estates, Northern Lights North & South Parks, Eddie “Hirby” Beard, and Tierra Del Este #62.

Motion by Deanna A. De La Cruz to approve Eddie “Hirby” Beard for the “Excellence in Park Design” award. Second by Sylvia Carreon. Motion carried (unanimous).

Tracy Novak, Parks and Recreation Director announced the position of Parks and Recreation Internim Assistant Director was accepted by Ms. Paula Powell. This is a six week appointment.

8. Agenda Item #8. Discussion and Action: Board of Parks and Recreation By Laws
Discussion ensued on the current By Laws for the Board of Parks and Recreation. Lauren Ferris, Assistant City Attorney, recommended waiting until Parks and Recreation has relocated to 801 Texas.

Motion by Deanna De La Cruz to direct Lauren Ferris, Assistant City Attorney, to amend the By Laws with a 3 minute limit for public comment with additional provisions in place to suspend the rules to allow additional time by the Parks and Recreation Advisory Board action. Second by Sylvia Carreon.
Motion carried (unanimous).

9. Agenda Item #9. Reports on Recent Activity
- a. Recent City Council Agenda Items List
 - b. Upcoming Committee Meetings List
 - c. Land Acquisition List
 - d. Parks and recreation Construction Projects List

The reports on recent activity referenced above are included in the packet and are also public record on the city's website.

The Board reviewed City Council items on the agenda for February 11, 2014 and the Quality of Life Bonds.

Deanna De La Cruz left at 7:11 p.m.

10. Agenda Item #8. Discussion and Action: Subcommittee Assignments (as needed)
None
11. Agenda Item #12. Discussion: Identify Items for Future Agendas
- a. Board of Parks and Recreation By-Laws
 - b. Park Design award
 - c. Presentation on Parkland Dedication ordinance
 - d. Parks and Recreation Budget
12. Agenda Item #13. Adjournment.
Meeting adjourned at 7:40 p.m.