



BOARD OF PARKS AND RECREATION

April 11, 2016

5:30 p.m. Basement Thorman Conference Room
801 Texas Ave., City Bldg. 3, El Paso, Texas

Minutes

Members Present: 6

District 4 – Roy Gilyard
District 5 – Theresa Welch Fordham
District 6 – Francoise A. Feliberti
District 7 – Sylvia Carreon
District 8 – Ana Roush

Members Absent: 1

District 2 – Steve Lujan
District 3 – Deanna A. De La Cruz

Vacancies: 2

Mayor – Vacant
District 1 – Vacant

City Staff Present

Tracy Novak, Director of Parks and Recreation
Joel McKnight, Parks and Recreation Assistant Director
Paula Powell, Parks and Recreation Assistant Director
Steve Lunsford, Land Management Superintendent

City Attorney - Legal

Theresa Cullen, Deputy City Attorney
Juan Gonzalez, Assistant City Attorney

Capital Improvement

Margaret Schroeder, Division Manager

Public Present

City Representative Dr. Michiel Noe (District 5)
Camilo Jimenez

Mass Transit - Sun Metro

Kyle Ibarra, Program Manager

1. Agenda Item #1. Meeting Called to Order
Theresa Welch Fordham, Chair, called the meeting to order at 5:30 p.m.
2. Agenda Item #2. Approval of Minutes: March 14, 2016
Motion by Sylvia Carreon to approve minutes as written. Second by Roy Gilyard. Motion carried (unanimous).
3. Agenda Item #3. Call to the Public (for items not on the agenda)
None
4. Agenda Item #4. Update and Discussion: Park Maintenance Activities – Steve Lunsford, Land Management Superintendent

Steve Lunsford, Land Management Superintendent, reported on the following items:

- Fertilization Program
- Preparing fields for sports event
- Getting ready for Special Events

Motion by Roy Gilyard to postpone Agenda Item 5.a. for later in the meeting. Second by Sylvia Carreon. Motion carried. (unanimous)

5. Agenda Item #5. Subcommittees:

b. Tree Subcommittee

1. Updates and Discussion: Appointment of New Chair

Chair Theresa Welch Fordham announced the appointment of Sylvia Carreon as the Chair to the Tree Subcommittee.

6. Agenda Item #6. Presentation and Discussion: Alameda Rapid Transit System, Riverside Park – City Attorney’s Office.

Margaret Schroeder, Engineering Division Manager, Capital Improvement Department introduced Kyle Ibarra Program Manager with Sun Metro. Mr. Ibarra presented the Board with a PowerPoint presentation, “Alameda Corridor Rapid Transit System.” (handout)

Mr. Ibarra explained the Alameda Brio strategic plan for 2016. He reviewed the operational dates, new vehicles, their amenities, and service improvements at express routes.

Discussion followed on the landscaping, ADA compliant, Brio location sight and the resolution this item will be presented to City Council.

7. Agenda Item #7. Presentation and Discussion: Spray Park Update – Paula Powell, Assistant Parks and Recreation Director

Paula Powell, Assistant Parks and Recreation Director, presented the Board with a PowerPoint on the status of the Spray Parks. (handout)

Ms. Powell gave a detail overview of the status of the spray park projects and reviewed key city council action on each park. She informed the Board of the various themes for the each spray park.

Discussion followed on the maintenance, inspections, emergency phone numbers posted, rules and regulations of the spray parks. There will also be emergency shut off procedures in place, should there be a health hazard.

8. Agenda Item #5. Subcommittees

a. Park Naming/Changing Subcommittee

1. Presentation and Action Application to rename Tierra Del Este #62 located at 14341 English Point Avenue, El Paso, Texas 79938 to Officer Adrian Arellano Park

Roy Gilyard, Park Naming Subcommittee Chair, reported that the subcommittee reviewed the application and voted unanimously to recommend to the Parks and Recreation Advisory Board to

forward a recommendation to City Council to rename the Tierra Del Este #62 to Officer Adrian Arellano Park.

Joel McKnight, Parks and Recreation Assistant Director, presented the Board with a PowerPoint of the park and it's amenities.

Representative Dr. Noe, applicant, provided a brief biography of Officer Adrian Arellano and the motivation in recommending the name change.

Motion by Francoise Feliberti to forward a recommendation to City Council to rename Tierra Del Este #62 located at 14341 English Point Avenue, El Paso, Texas 79938 to Officer Adrian Arellano Park. Second by Sylvia Carreon. Motion carried. (unanimous)

9. Agenda Item #8. Subcommittee Assignments (as needed)

None

10. Agenda Item #9. Reports on Recent Activity

- a. Recent City Council Agenda Items
- b. Upcoming Committee Meetings List
- c. Land Acquisition List
- d. Parks and Recreation Construction Projects List

Tracy Novak stated that the Parks and Recreation Construction Project list is currently under review and an electronic version will be provided to the Board as soon as possible.

Theresa Fordham, Chair, advised the Board that further information on the above items can be located in their packets and on the City's website. Being no further discussion she moved on to the next agenda item.

11. Agenda Item #10. Discussion: Identify Items for Future Agendas

- Penalty Matrix Update

12. Adjournment – 6:22 p.m.