



PARKS AND RECREATION ADVISORY BOARD

June 11, 2018

5:30 p.m. - Basement, Thorman Conference Room
801 Texas Ave., City Bldg. 3, El Paso, Texas

Minutes

Members Present: (7)

Mayor – Adrienne Moody
District 1 – Romaree Friedman Herbert
District 3 – Edward Frausto
District 4 – Julia Smith
District 5 – Theresa Welch Fordham (Vice Chair)
District 7 – Sylvia Carreon
District 8 – Simon Chandler (Chair)

Members Absent: (2)

District 2 – David J. Ochoa
District 6 – Sandra Olivar

City Staff Present

Tracy Novak, Director
Elsa Ramirez, Board Recording Secretary
Joel McKnight, Assistant Director
Joe Rodriguez, Interim Assistant Director
Steve Lunsford, Park Maintenance Superintendent

City Attorney – Legal

Leslie Jean-Pierre, Assistant City Attorney

Public Present

None

1. Agenda Item #1. Meeting Called to Order
Simon Chandler, Chair, called the meeting to order at 5:30 p.m.
2. Agenda Item #2. Approval of Minutes: May 14, 2018
Simon Chandler, Chair, asked the Board members if they had time to review the minutes and approve.

Motion by Sylvia Carreon to accept minutes as written, seconded by Edward Frausto. Motion carried (unanimous).
3. Agenda Item #3. Call to the Public (for items not on the agenda)
None
4. Agenda Item #4. **Update and Discussion:** July is Parks and Recreation Month – Joe Rodriguez, Interim Assistant Director

Joe Rodriguez, Interim Assistant Director, distributed a calendar of events for the National Parks and Recreation Month Celebration for the Board members to review and provided a brief description of some of the events that will be happening.

5. Agenda Item #5. **Update and Discussion:** Field Maintenance – Joel McKnight, Assistant Director

Joel McKnight, Assistant Director, provided the Board with an update on field maintenance.

A discussion was held with Board members on this item.

6. Agenda Item #6. **Update and Discussion:** Park Maintenance Activities – Steve Lunsford, Park Maintenance Superintendent

Steve Lunsford, Park Maintenance Superintendent, reported:

- Turf Renovations – sodding, aerating, and fertilizing fields
- Watering parks 150% due to temperatures
- Arbor Day
 - Meeting tomorrow
 - Received a contribution of \$1,500, which will help with VIP lunch and will be held at Galatzan
 - Reserved use of Polly Harris, just in case of weather change
 - Working with Special Event's staff on stages
 - Will be calling Board members to assist
 - No update yet on guest speaker – Laura Bush

7. **Subcommittees:**

a. **Discussion and Action:** Subcommittee Assignments (as needed)

Theresa Welch Fordham, Vice Chair, let the Board know that a recommendation had been received to fill the vacant spot of public-at-large for the Tree Subcommittee.

Motion by Theresa Welch Fordham to accept Mike Gaglio to the Tree Subcommittee to fill the public-at-large vacant position, seconded by Adrienne Moody. Motion carried (unanimous).

b. **Discussion and Action:** Pending Subcommittee Recommendations (as needed)

Sylvia Carreon, Chair of the Grievance Subcommittee, gave the Board a description of appeal the Subcommittee heard earlier and the recommendation decided by the Grievance Subcommittee for consideration of approval.

Motion by Sylvia Carreon, Grievance Subcommittee Chair, to uphold recommendation decided by Grievance Subcommittee to rescind Mr. Juan Corral's 90 day suspension, seconded by Julia Smith. Motion carried (unanimous).

8. Agenda Item #7. Reports on Recent Activity

- a. Recent City Council Agenda Items List
- b. Upcoming Committee Meetings List
- c. Land Acquisition List - None
- d. Parks and Recreation Construction Projects List

No questions from the Board on these items.

9. Agenda Item #10. Discussion: Identify Items for Future Agendas

Sylvia Carreon, Board member, made a comment to the Board in regards to the presentation previously given by Parks Recreation staff which she decided to join. This helped her lose weight and bring her blood pressure down. She is extremely impressed with this program and excellent job done by staff.

Tracy Novak, Director, made a brief summary of Accreditation Team visit and where the department stands. All 36 mandatory standards were met and all but three non-mandatory standards were met. This will be presented for approval at the Annual NRPA Conference in September. We are anticipating that we will be accredited. We would become the 12th agency in Texas.

1. Information on water parks in each region
2. Information on vandalism in spray parks and how you are preventing it

10. Adjournment – 6:24 p.m.

Minutes submitted by Elsa Ramirez, Board Recording Secretary