



BOARD OF PARKS AND RECREATION

August 11, 2014

5:30 p.m. Basement Conference Room
801 Texas Ave., City Bldg. 3, El Paso Texas

MINUTES

Members Present: 5

District 1 – David Turner
District 3 – Deanna A. De La Cruz
District 5 – Theresa Welch Fordham
District 7 – Sylvia Carreon
District 8 – Ana P. Roush

City Staff Present

Parks and Recreation
Tracy Novak, Parks and Recreation Director
Paula Powell, Interim Parks and Recreation Assistant Director
Wright Stanton III, Aquatics Manager
Maggie Binkley, Administrative Assistant

Public Attendance: 0

Members Absent: 3

Mayor – Vacant
District 2 – Adam Gurrola
District 4 – Roy Gilyard
District 6 – Francoise A. Feliberti

General Services

Steve Lunsford, Park Superintendent

1. Agenda Item #1. Meeting Called to Order
David Turner, Chair, called the meeting to order at 5:30 p.m.
2. Agenda Item #2. Tour of City 3 Building – New Parks and Recreation Department Offices
Paula Powell, Interim Assistant Parks and Recreation Director, escorted the Board members to the second floor and gave a brief tour of the new Parks and Recreation Administrative Offices.
3. Agenda Item #3. Approval of Minutes: July 14, 2014
Motion by Theresa Welch Fordham to approve minutes as written. Second by Sylvia Carreon.
Motion carried (unanimous).
4. Agenda Item #4. Call to the Public (for items not on the agenda)
None
5. Agenda Item #5. Discussion and Action: Parks and Recreation Advisory Board Vice-Chair Nomination and Election.
Deanna De La Cruz nominated Theresa Welch Fordham for the position of Vice Chair. Second by Ana Roush. Motion carried (unanimous).

6. Agenda Item #6. Distribution: Parks and Recreation Calendar and Newsletter

Paula Powell, Interim Assistant Parks and Recreation Director, highlighted the events for August.

- Dog Day Swimming event at Nations Tobin Pool
- Sports Fields Dedication at Blackie Chesher Park
- Fall activities: Soccer, Basketball

7. Agenda Item #7. Update and Discussion: General Services Park Maintenance Activities – Victor Rivera, Facilities Manager Superintendent

Steve Lundsford, General Services Superintendent, in place of Victor Rivera reported on the following items:

- Bermuda enhancement pilot program going well
- Rainfall – increase in weeds
- Turf maintenance

8. Agenda Item #8. Presentation and Discussion: Parks and Recreation Aquatic Hours of Operation – Wright Stanton III, Aquatics Manager

Wright Stanton, Aquatics Manager, presented the Board with an Aquatic Hours of Operation Schedule (Handout). He explained the extended hours of operation due to constituent requests.

Discussion ensued on the aquatic budget, pool usage, winter hours and labor hours. Mr. Stanton reviewed the different organizations that the Parks and Recreation supports.

Theresa Welch Fordham commented on the need for additional aquatic facilities. She also commended the aquatic staff for their professionalism and assistance with those with therapeutic needs.

Ana Roush mentioned the need for additional programs with the possibility of employing additional staff.

Wright Stanton reported on the construction of new pools; Westside, Chelsea, Eastside Regional Park (Hueco), and the enclosure of Lionel Forti and Pavo Real.

9. Agenda Item #9. Presentation and Discussion: Therapeutic and Instructional Pool Usage Guide – Wright Stanton III, Aquatic Manager

Wright Stanton, Aquatic Manager, stated that the Therapeutic and Instructional pool is 22' x 40' with the water temperature at 90 degrees. Due to the limited space, a Pool Usage Guide was created to help with pool etiquette.

10. Agenda Item #10. Discussion: Review of the Sports Penalty Matrix - Paula Powell, Interim Parks and Recreation Assistant Director.

Paula Powell, Interim Assistant Parks and Recreation Director, reviewed page 3 of the Administrative Guideline No. 201 which includes the Penalty Matrix utilized by the Parks and Recreation Department.

Discussion followed on the ability and leverage of recreation center directors, the Board's flexibility in changing a recommendation (suspension), the standardization of rules and providing staff with tools for enforcement.

Tracy Novak arrived at 6:24 p.m.

11. Agenda Item #11. Reports on Recent Activity

- a. Recent City Council Agenda Items List
- b. Upcoming Committee Meetings List
- c. Land Acquisition List
- d. Parks and Recreation Construction Projects Lists

Tracy Novak, Parks and Recreation Director, stated the reports on recent activity referenced above are included in the packet and are also public record on the city's website.

Mr. Novak complimented Ana Roush for representing the Parks and Recreation Advisory Board at the James Schwitter Family Park ribbon cutting event.

Mr. Novak also reported on the Parks and Recreation Budget Review meeting. He stated that the Park's proposed budget had no reductions and will implement some fee increases.

The Board was notified of the first community meeting, regarding the Westside Pool, to be held at the Galatzan Recreation Center on September 10, 2014 at 6:00 p.m.

12. Agenda Item #12. Subcommittee Assignments (as needed)

David Turner, Chair, announced two vacancies on the subcommittees (Chair - Tree Subcommittee, Chair – Grievance Subcommittee) and opened the floor for nominations.

Theresa Welch Fordham nominated Dave Turner for Chair of the Tree Subcommittee. Second by Deanna De La Cruz. Motion carried (unanimous).

Theresa Welch Fordham nominated Deanna De La Cruz for Chair of the Grievance Subcommittee. Second by Sylvia Carreon. Motion carried (unanimous).

Theresa Welch Fordham nominated Ana Roush to fill the vacated position on the Tree Subcommittee by Mr. Turner's accepted position as Chair. Seconded by Deanna De La Cruz. Motion carried (unanimous).

13. Agenda Item #13. Identify Items for Future Agendas

- Update on Splash Pads/Parks

14. Adjournment - 7:15 p.m.