



## Retired Senior Volunteer Program Advisory Council Meeting

**RSVP**  
Lead With Experience

Minutes of July 12, 2011

### Members Present

Alma R. Bahena  
Everett Barnett  
Anne Langenfeld  
Nati C. Munoz

Stephen B. Tatem  
William H. Wickline  
Patricia Williams

### Members Absent

Cheryl Bowman  
Alicia de Jong Davis

### Staff

Norma Corona  
Henry Drake  
Sandra Serrano

### **Call to Order and Quorum Count**

Meeting called to order @ 10:04 am.

### ***Approval of minutes***

Minutes of prior meeting reviewed and approved.

### **Announcements/comments**

None

### **Unfinished business**

Norma reminded council that the banquet is scheduled for the 1<sup>st</sup> of October and everyone's help will be needed. She also mentioned that Congressman Silvestre Reyes has accepted to be the guest speaker. His office requested all the names of the volunteers that would be recognized at this year's banquet so they can also receive a certificate from Reye's office. Norma informed council that she will move forward with the lapel pins and order them; the pins will be given out to everyone that walks in the door. Mrs. Bahena asked Norma to explain what the role of the advisory members will be at the banquet. Norma explained to council that they will assist with crowd control, they would be greeters to everyone waiting in the foyer and assist at the entrance doors to the hall to collect tickets and pass out the lapel pins.

Mrs. Hill, a guest to the advisory council shared with council that every banquet she had ever attended there has been assigned seating and it worked very well, she expressed that she likes being escorted to her table when she arrives. Both Norma and Mrs. Williams explained to Mrs. Hill that even though it sounds chaotic the way it's done it really does work and even if assigned seating would be considered there just isn't enough staff or advisory members to escort 1000 people to their tables.

### **New business**

Mrs. Hill asked Norma to explain the main purpose of the RSVP advisory council. Norma explained that as a part of the council the members advise staff on the program, assist in yearly events and help with fundraising. Mr. Tatem clarified the role of the council as just being advisory even if it's something that's unanimous among members. Henry explained that the advisory council is different from a board in that respect.

Norma opened up the floor for nominations for vice chair for the advisory council. Nominations were made for both Mr. Tatem and Mrs. Bahena. Advisory members voted by secret ballot and after the final count Mr. Tatem was selected as new vice chair for the advisory council. Mr. Wickline officially swore in Mr. Tatem.

### **Suggestions for the good of the council**

Mrs. Bahena asked Norma if the program ever organizes food drives. Norma explained that the program has participated in food drives in conjunction with department and city functions but not on its own.

**Adjournment**

11:10 am

**Next meeting**

August 9, 2011