

CITY/COUNTY REVOLVING LOAN FUND

Board Meeting Minutes

July 1, 2004

The City/County Revolving Loan Fund Board met Thursday, July 1, 2004, at 3:30 p.m. in the Economic Development Department Conference Room, 1st Floor, City Hall. The following members were present:

Randolph Young
Roberto Guerra

Mary Haynes
Maggie Adame

George Stewart
Larry Madrid

Others present: Gordon Cook, Rio Grande Council of Governments; Ray Aguilar, United Bank; Linda Castle, and Melissa Johnson, Economic Development.

A. Call to Order and Establish Quorum

Chair Young called the meeting to order at 3:43 p.m.

B. Approval of Minutes of June 17, 2004 RLF Board Meeting

Chair Young asked for a motion to approve the minutes of June 17, 2004. Motion for approval was made by Robert Guerra and seconded by Maggie Adame; the motion passed unanimously.

C. Nomination and Election of New Chair for RLF Board

Chair Young asked for nominations for Board Chair. Larry Madrid nominated Mary Haynes as Chair of the RLF Board; George Stewart seconded the motion and the motion passed unanimously.

D. Nomination and Election of New Vice Chair for RLF Board

Newly elected Chair Mary Haynes asked for nominations for Vice Chair of the Board. Randolph Young nominated George Stewart as Vice Chair for the RLF Board; Larry Madrid seconded the motion and the motion passed unanimously.

E. Discussion and Action on Loan Application(s)

Randolph Young abstained from discussion and action on this item.

Ray Aguilar of United Bank presented the request from Dr. Connor for \$50,000 from the RLF for working capital for a new dental practice to be located on Redd Road. Mr. Aguilar stated that Dr. Connor would like to open the practice in January 2005. He said Dr. Connor is currently working as a dentist on a contract basis for other dentists. He noted that the doctor's 2002 tax return states he earned \$112,000 between himself and his wife, a military dentist stationed at William Beaumont; currently, they are earning \$200,000. He said Dr. Connor will locate in a building on Redd Road that should be built and finished out by December 2004 or January 2005.

After discussion about the terms of the RLF loan, Gordon Cook recommended that the RLF terms be a 60 month loan at 4 percent interest, with the first 5 months interest only and 55 months of principal and interest payments. It was noted that Dr. Connor would not draw on the RLF loan until December or January. Chair Haynes asked for a motion. Maggie Adame made a motion to approve the loan for 60 months, 5 months interest only payments and 55 months principal and interest. Larry Madrid seconded the motion and the motion passed unanimously.

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F. Discussion and Action on Recent Developments with City/County Revolving Loan Fund Program

Linda Castle presented the Board with a list of the businesses that are currently participating in the RLF program.

G. Discussion and Action on Next Meeting Date

After some discussion, the next meeting date was set tentatively for July 15, 2004, or for August 19, 2004. Linda Castle stated she would inform the board of a definite date the following week.

H. Adjournment

Chair Haynes asked for a motion to adjourn. Larry Madrid made the motion for adjournment; Maggie Adame seconded the motion and the motion passed. The meeting adjourned at 4:05 p.m.