

TAX INCREMENT REINVESTMENT ZONE No. 5
BOARD MEETING MINUTES
2nd Floor Council Chambers
March 14, 2013
7:30 A.M.

Board Members in attendance:

TJ Karam
Ruben Torres
Terry Smith
Elke Cumming
Mike Churchman
Fred Dalbin
Ron McGinnis
George Reynoso
Annette Gutierrez
Homar Niestas

Board Members absent:

Art Fierro
Rida Asfahani
Kupper Gray

Staff Members present:

Nickole Heater
Alejandro Palma
Mathew McElroy
Annaelisa Holguin
Eddie Garcia
Karla Nieman
Peter Wallish

MINUTES

1. Call to order and establishment of a quorum TJ Karam

The Tax Increment Reinvestment Zone No. 5 Board met at the above place and date. Meeting was officially called to order at 7:36 a.m. by TJ Karam and a quorum established.

2. Discussion & Action TJ Karam

A. Approving the meeting minutes for November 8, 2012

Elke Cumming made a correction to the minutes, stating that she was listed as both present and absent on the meeting minutes. Ron McGinnis made a motion to approve the minutes with the correction. Seconded by Mike Churchman.

TJ Karam

B. Rules of Order (By-laws) annual review and approval

Ron McGinnis submitted proposed amendments to the bylaws. Ron McGinnis moved to approve the amendment to the by-laws. Seconded by Terry Smith.

3. Discussion & Action Nickole Heater

a. Approving TIRZ 5 Project Financing Guidelines

Nickole Heater, Economic Development Specialist discussed that the Finance and Project committee directed her to create a guideline for the board to abide by when approving future projects. Ron McGinnis moved to deny. The motion was not seconded. Ruben Torres moved to approve the guidelines. The motion was seconded by Terry Smith. Ron McGinnis opposed.

4. Downtown Management District Update and Reports on Veronica Soto
a. Downtown Projects
b. Façade Grant Program

Veronica Soto, executive director of the Downtown Management District, presented the Downtown Management District's annual report. She also gave a report on the Façade Program and told the board that she will go through the process to ask the Project Committee to allocate more funds to the façade improvement grant.

5. Update & Report on: Nickole Heater
a. Project Committee Meeting
b. Amending the TIRZ No. 5 boundary to include properties in South El Paso Street.

Nickole Heater updated board that there are two applicants that are ready to be reviewed by the Project Committee. She also reported that she has proceeded with the boundary expansion to include S. El Paso Street properties and will be holding a public meeting soon.

Approved: _____ 

Recording Secretary